



# COUNTY OF PLACER CIVIL SERVICE COMMISSION

Monday, June 09, 2008

## CIVIL SERVICE COMMISSION

SYLVIA BESANA  
JOHN COSTA  
RON LE DOUX, Vice Chair  
DON NELSON  
LARRY WEBBER, Chair

Nancy Nittler, Personnel Director  
Diana Rohr, Executive Secretary

## MINUTES

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

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5:00 PM ROLL CALL: Meeting was held at the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with all Commissioners present; Chairman Webber presiding.

### CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

- I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS  
(Subdivision of (b)(1) of Government Code Section 54957)  
Title: Various/County Code Chapter 3, Section 3.12.020

### OPEN SESSION

FLAG SALUTE Led by Chairman Webber.

5:30 PM I. CLOSED SESSION REPORT:  
Chairman Webber announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section:

- A. 54957 Public Employee Performance Evaluations  
It was moved by Le Doux and seconded by Besana that all merit increases be approved as recommended by the departments with the exception of four, three were denied to be returned in 90

days, and one had no action taken to be returned with more information.

Motion carried unanimously.

II. AGENDA APPROVAL:

It was moved by Le Doux and seconded by Besana to approve the agenda.

Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING:

Chairman Webber approved the minutes as submitted.

IV. PUBLIC COMMENTS:

None

V. NEW BUSINESS:

A. Creation of New Classification Specification for Placement into the Unclassified Service

It was moved by Le Doux and seconded by Costa to approve the proposed new classification of County Surveyor for placement into the unclassified service.

Motion carried unanimously.

B. Classification Specification Revision

It was moved by Besana and seconded by Costa to approve the proposed language revisions to the Paralegal I/II classification specification.

Motion carried unanimously.

C. Information Technology Classification Review Panel Update

As an information item only, the Commission was provided an update to the undertakings of the Review Panel and to show appreciation to the members serving as the subject matter experts responsible for reviewing classification/reclassification requests and maintaining consistency and continuity with information technology positions.

D. Work Out of Class Extensions

It was moved by Le Doux and seconded by Besana to approve the ten requests for work out of class pay extensions.

Motion carried unanimously.

VI. LEAVE OF ABSENCE:

As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.

VII. COMMUNICATIONS:

A. Provisional Appointments  
None

B. Staff Reports and Correspondence

Nancy Nittler advised that the ACORN team along with the consultants recently completed a successful upgrade to Peoplesoft Version 9.0 (the County's payroll/personnel system) that includes enhancements to several ACORN modules. The Commission was also informed that recommendation to purchase a new Applicant Tracking System for recruitment would be going before the Board of Supervisors at their June 10, 2008 meeting. Also noted was an upgrade scheduled later this month for the Performance Impact software program the County uses for performance evaluation management.

VIII. ADJOURNMENT

There being nothing further to come before the Commission, it was moved by Le Doux and seconded by Costa to adjourn the meeting. Motion carried unanimously.

The next regular meeting will be on Monday, July 14, 2008 at 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION

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LARRY WEBBER  
CHAIRMAN

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DIANA ROHR  
EXECUTIVE SECRETARY