



# COUNTY OF PLACER CIVIL SERVICE COMMISSION

Monday, August 11, 2008

CIVIL SERVICE COMMISSION  
JOHN COSTA  
RON LE DOUX, Vice Chair  
DON NELSON  
LARRY WEBBER, Chair

Nancy Nittler, Personnel Director  
Diana Rohr, Executive Secretary

## MINUTES

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

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5:00 PM ROLL CALL: Meeting was held at the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with all Commissioners present; Chairman Webber presiding.

### CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

- I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS  
(Subdivision of (b)(1) of Government Code Section 54957)  
Title: Various/County Code Chapter 3, Section 3.12.020

### OPEN SESSION

FLAG SALUTE Led by Chairman Webber.

5:30 PM I. CLOSED SESSION REPORT:  
Chairman Webber announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section:

- A. 54957 Public Employee Performance Evaluations  
It was moved by Le Doux and seconded by Costa that all merit increases be approved as recommended by the departments.  
Motion carried unanimously.

- II. AGENDA APPROVAL:  
It was moved by Le Doux and seconded by Costa to approve the agenda.  
Motion carried unanimously.
  
- III. MINUTES OF PREVIOUS MEETING:  
Chairman Webber approved the minutes as submitted.
  
- IV. PUBLIC COMMENTS:  
None
  
- V. NEW BUSINESS:
  - A. Classification Request
    - 1. Facility Services  
It was moved by Le Doux and seconded by Costa to approve:
      - a. the proposed revisions to the Environmental Resource Specialist classification specification; and
      - b. the reclassification of one vacant Environmental Resource Specialist position to the classification of Senior Planner.Motion carried unanimously.
  
    - 2. Health and Human Services  
It was moved by Le Doux and seconded by Costa to approve the proposed revisions to the minimum qualifications section of the Dental Assistant I/II classification specification.  
Motion carried unanimously.
  
  - B. Work Out of Class Extensions  
It was moved by Le Doux and seconded by Costa to approve the one request for a work out of class pay extension.  
Motion carried unanimously.
  
- VI. LEAVE OF ABSENCE:  
As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.
  
- VII. COMMUNICATIONS:
  - A. Provisional Appointments  
None

B. Staff Reports and Correspondence

Nancy Nittler advised the Commission:

1. that next week the Board of Supervisors annual workshop for departmental proposed budgets would be heard over a period of two to three days; and
2. Ms. Nittler proposed (and it was approved) that a request be brought forward to the Board of Supervisors recommending that the Board present a commendation to the family of the late Commissioner Sylvia Besana; and
3. Ms. Nittler noted that tomorrow August 12<sup>th</sup> marks the 25<sup>th</sup> year anniversary that Commissioner Le Doux has served on the Commission. Ms. Nittler thanked Commissioner Le Doux for his years of dedication and service and invited folks to stay for a brief reception following the meeting.

VIII. ADJOURNMENT

There being nothing further to come before the Commission, it was moved by Nelson and seconded by Costa to adjourn the meeting. Motion carried unanimously.

The next regular meeting will be on Monday, September 08, 2008 at 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION

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LARRY WEBBER  
CHAIRMAN

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DIANA ROHR  
EXECUTIVE SECRETARY