



COUNTY OF PLACER CIVIL SERVICE COMMISSION

Monday, December 08, 2008

CIVIL SERVICE COMMISSION

REX CLARK
JOHN COSTA
RON LE DOUX, Chair
DON NELSON, Vice Chair
LARRY WEBBER

Nancy Nittler, Personnel Director
Diana Rohr, Executive Secretary

MINUTES

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

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5:00 PM ROLL CALL: Meeting was held at the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with all Commissioners present; Chairman Webber presiding.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

- I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS
(Subdivision of (b)(1) of Government Code Section 54957)
Title: Various/County Code Chapter 3, Section 3.12.020

OPEN SESSION

FLAG SALUTE Led by Chairman Webber.

- 5:30 PM I. CLOSED SESSION REPORT:
Chairman Webber announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section:

54957 Public Employee Performance Evaluations
It was moved by Nelson and seconded by Clark that all merit increases be approved as recommended by the departments with

the exception of two; one was denied to be returned in 90 days and one was denied to be returned in 180 days.
Motion carried unanimously.

II. AGENDA APPROVAL:

It was moved by Le Doux and seconded by Costa to approve the agenda.
Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING:

Chairman Webber approved the minutes as submitted.

IV. PUBLIC COMMENTS:

None

V. UNFINISHED BUSINESS:

Appeal Hearing Findings

On a matter relative to an appeal for a county employee, the Civil Service Commission by a vote of 3-2 found in favor of the appellant. The Commission ratified and approved the statement of decision, and it has been provided to both parties.

VI. NEW BUSINESS:

A. Work Out of Class Extensions

It was moved by Le Doux and seconded by Clark to approve the eight requests for work out of class pay extensions as listed in the department memo.

Motion carried unanimously.

B. Equal Employment Opportunity Plan

It was moved by Le Doux and seconded by Nelson to approve the Equal Employment Opportunity Program effective January 1, 2009 through December 31, 2009.

Motion carried unanimously.

C. Election of Officers

It was moved by Nelson and seconded by Webber that Commissioner Ron Le Doux serve as the Chairman for 2009. It was also moved by Webber with a second by Costa that Commissioner Don Nelson serve as the Vice Chairman for 2009.

Motions carried unanimously.

VII. LEAVE OF ABSENCE:

As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.

VIII. COMMUNICATIONS:

A. Provisional Appointments

None

B. JobAps Applicant Tracking System

Personnel Analysts Cheri Fairchild and Jennifer Duvall provided the Commission with information regarding a new database recruitment system. This new system, Job Opportunity Broadcast System (JOBS) will more fully automate the job application and recruitment system for the County. Personnel staff members Jennifer Duvall, Suzanne Holloway, Jeanette Truderung and Amy Pearson were commended for their dedication and work implementing JOBS.

C. Staff Reports and Correspondence

Nancy Nittler recognized and congratulated Personnel staff members Cheri Fairchild, Jennifer Duvall and Michelle Swain-Beauchamp who recently were certified as Senior Professionals by the Society for Human Resource Management.

IX. ADJOURNMENT

There being nothing further to come before the Commission, it was moved by Le Doux and seconded by Clark to adjourn the meeting. Motion carried unanimously.

The next regular meeting will be on Monday, January 12, 2009 at 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION

LARRY WEBBER
CHAIRMAN

DIANA ROHR
EXECUTIVE SECRETARY