



# COUNTY OF PLACER CIVIL SERVICE COMMISSION

**Monday, March 9, 2009**

## CIVIL SERVICE COMMISSION

REX CLARK  
JOHN COSTA  
RON LE DOUX, Chair  
DON NELSON, Vice Chair  
LARRY WEBBER

Nancy Nittler, Personnel Director  
Charlotte Pinter, Executive Secretary

## MINUTES

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

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5:00 PM ROLL CALL: Meeting was held at the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA; Chairman Le Doux presiding.

### CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

- I. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Subdivision (a) of Government Code Section 54956.9)  
Gaughan v. Placer County Civil Service Commission  
Case Number: S CV 24216
- II. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS  
(Subdivision of (b)(1) of Government Code Section 54957)  
Title: Various/County Code Chapter 3, Section 3.12.020

### OPEN SESSION

FLAG SALUTE Led by Chairman Le Doux.

6:10 PM I. CLOSED SESSION REPORT:  
Chairman Le Doux announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Sections:

54957 Consideration of Discipline/Dismissal/Release of Public Employee  
No action taken; continued to April 14, 2009, meeting.

54957 Public Employee Performance Evaluations

It was moved by Webber and seconded by Nelson that all merit increases be approved as recommended by the departments with the exception of three – two were denied, to be returned in 180 days, and one was denied.  
Motion carried unanimously.

II. AGENDA APPROVAL:

It was moved by Nelson and seconded by Webber to approve the agenda.  
Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING:

Chairman Le Doux approved the minutes as submitted.

IV. PUBLIC COMMENTS:

None.

V. NEW BUSINESS:

A. Classification Specification Revision Request  
Senior Accountant-Auditor

It was moved by Webber and seconded by Clark to approve the request for a classification specification revision for the position of Senior Accountant-Auditor.  
Motion carried unanimously.

B. Retroactive Non-competitive Promotion  
Treasurer-Tax Collector

It was moved by Costa and seconded by Nelson to approve the request for a non-competitive promotion for Judy Roe from Accountant-Auditor I to Accountant-Auditor II retroactive to September 13, 2008.  
Motion carried unanimously.

C. Work Out of Class Extensions

It was moved by Clark and seconded by Costa to approve the work out of class pay extensions as listed in the department memos.  
Motion carried unanimously.

VI. LEAVES OF ABSENCE:

As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.

VII. COMMUNICATIONS:

A. Provisional Appointments  
None.

B. Staff Reports and Correspondence

Cheri Fairchild gave the Commission a brief update on JOBS, the new online application program that will be going live on Monday, March 16, 2009. The system will enable applicants to submit job applications directly into the applicant-tracking software. A kiosk devoted to JOBS has been set up in the lobby of Personnel, as well as at the Auburn Library. Nancy Nittler commended staff members on their hard work and dedication to making this new system available.

VIII. ADJOURNMENT

There being nothing further to come before the Commission, it was moved by Nelson and seconded by Costa to adjourn the meeting.  
Motion carried unanimously.

The next regular meeting will be on Tuesday, April 14, 2009 at 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION

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DON NELSON  
VICE CHAIRMAN

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CHARLOTTE PINTER  
EXECUTIVE SECRETARY