



COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION
REX CLARK
JOHN COSTA
RON LE DOUX, Chair
DON NELSON, Vice Chair
LARRY WEBBER

Monday,
November 9, 2009

Nancy Nittler, Personnel Director
Kellie Craig, Executive Secretary

MINUTES

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603
(530) 889-4060

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4:30 PM ROLL CALL: Meeting was held at the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, Chairman Le Doux presiding. All Commissioners were present.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

- I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS
(Subdivision of (b)(1) of Government Code Section 54957)
Title: Various/County Code Chapter 3, Section 3.12.020
Title: Personnel Director

OPEN SESSION

FLAG SALUTE Led by Chairman Le Doux.

- I. CLOSED SESSION REPORT:

Chairman Le Doux announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section:

54957 Public Employee Performance Evaluations

It was moved by Webber and seconded by Costa to deny all merit increases as recommended by the departments. One merit is to return in one year and the other to return in 90-days.

Motion carried unanimously.

II. AGENDA APPROVAL:

It was moved by Nelson and seconded by Clark to approve the agenda.
Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING:

Chairman Le Doux approved the minutes as submitted.

IV. PUBLIC COMMENTS:

None

V. NEW BUSINESS:

A. Retroactive Work out of Class Request – Sheriff's Department

It was moved by Costa and seconded by Nelson to approve the request for a retroactive work out of class pay for Ms. Sierra May as a Senior Public Safety Dispatcher retroactive to September 26, 2009.

Motion carried unanimously.

B. Work Out of Class Extensions

It was moved by Webber and seconded by Clark that the work out of class extension requests be approved.

Motion carried unanimously.

C. Equal Employment Opportunity Program

It was moved by Nelson and seconded by Costa to approve the Equal Employment Opportunity Program effective January 1, 2010 through December 31, 2010, with one correction to add the word "on" in item #3 on page 5 of the program.

Motion carried unanimously.

D. JOBS Update

Personnel Analysts Suzanne Holloway, Cheri Fairchild and Jennifer Duvall provided the Commission with updated information regarding the JobAps Applicant Tracking System (JOBS).

VI. LEAVES OF ABSENCE:

As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.

VII. COMMUNICATIONS:

A. Provisional Appointments

None

B. Staff Reports and Correspondence

None

- C. Introduction of Health & Human Services Department Staff
Michelle Beauchamp introduced Cheryl Davis, Director of Human Services

VIII. ADJOURNMENT

There being nothing further to come before the Commission, it was moved by Clark and seconded by Costa to adjourn the meeting.
Motion carried unanimously.

The next regular meeting will be on Monday December 14, 2009 at 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION

RON LE DOUX
CHAIRMAN

KELLIE CRAIG
EXECUTIVE SECRETARY