



# COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION  
REX CLARK  
JOHN COSTA, Chair  
RON LE DOUX, Vice-Chair  
DON NELSON  
RICK WARD

Monday – March 12, 2012

Nancy Nittler, Personnel Director  
Kellie Craig, Executive Secretary

## MINUTES

Placer County Personnel – Training Room  
145 Fulweiler Avenue, Suite 200  
Auburn, CA 95603  
(530) 889-4060

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**4:00 PM**

### **ROLL CALL**

Meeting was held at the Placer County Personnel Training Room - 145 Fulweiler Avenue, Suite 200 - Auburn, CA  
Chair Costa presiding.  
All Commissioners were present.

### **CLOSED SESSION – PURSUANT TO GOVERNMENT CODE**

#### **I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS**

- A. (Subdivision of (b)(1) of Government Code Section 54957)  
Title: Various/County Code Chapter 3, Section 3.12.020

**4:30 PM**

### **OPEN SESSION**

**FLAG SALUTE** Led by Commissioner LeDoux

#### **I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.**

Chair Costa announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations.  
**No action taken.**

#### **II. AGENDA APPROVAL**

It was moved by LeDoux and seconded by Clark to approve the agenda.  
Motion carried unanimously.

**III. MINUTES OF PREVIOUS MEETING – February 14, 2012**

Chair Costa approved the minutes as submitted.

**IV. PUBLIC COMMENT - None**

**V. OLD BUSINESS – Probation Department**

The Commission met on February 9, 2012 for a closed disciplinary hearing and approved the following:

1. Denied request for continuance.
2. Granted dismissal of appeal.

**VI. NEW BUSINESS**

A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.

It was moved by Clark and seconded by LeDoux to approve merit increases for classified employees.

Motion carried unanimously.

E. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.)(c.) for employees assigned to the departments of Administrative Services, Assessor, Facility Services, and Health and Human Services.

It was moved by Nelson and seconded by Clark to approve the Work out of Class Pay for designated employees.

Motion carried unanimously.

**VII. COMMUNICATIONS**

A. Provisional Appointments - None

B. Report of leaves of absence

C. Staff Reports and Correspondence

1. Work Out of Class Report –  
June 18, 2011 thru December 30, 2011.

D. Commissioners' Comments - None

**VIII. ADJOURNMENT @ 4:55 PM**

There being nothing further to come before the Commission, it was moved by LeDoux and seconded by Clark to adjourn the meeting.

Motion carried unanimously.

The next regular meeting will be on **Monday, April 9, 2012** – Placer County Personnel (Training Room) @ 145 Fulweiler Avenue, Suite 200, Auburn, CA. commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION

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JOHN COSTA  
CHAIR

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KELLIE CRAIG  
EXECUTIVE SECRETARY