



## CIVIL SERVICE COMMISSION

Monday – June 13, 2016

CIVIL SERVICE COMMISSION  
RICK WARD, **Chair**  
ANDRAE RANDOLPH, **Vice Chair**  
JOHN COSTA  
RON LE DOUX  
DON NELSON

Lori Walsh, Director of Human Resources  
Dawn McCollum, Commission Clerk

### MINUTES

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Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

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#### MEETING LOCATION:

**Placer County Human Resources Training Room**  
145 Fulweiler Avenue, Suite 200  
Auburn CA 95603  
530.889.4060

**4:00 PM**      **ROLL CALL – All Commissioners present.**

#### **CLOSED SESSION – PURSUANT TO GOVERNMENT CODE**

##### **I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS**

- A.** Closed Session - Evaluation of performance of various Placer County employees pursuant to Government Code Section 54957 and pursuant to Placer County Chapter 3, Code Section 3.04.650.

**4:30 PM**      **OPEN SESSION**

**FLAG SALUTE** – Led by Commissioner Nelson, and followed by a moment of silence for the victims and families of the Orlando violence.

- I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.** In closed session the Commission voted to approve the request from the appointing authority to extend the probation of the Sheriff's Office employee pursuant to Section 3.08.1050(b)(2) of the County Code. The vote of the Commission was unanimous, with all members present voting.
- II. AGENDA APPROVAL**  
It was moved by LeDoux and seconded by Randolph to approve the agenda. Motion carried unanimously.
- III. MINUTES OF PREVIOUS MEETING – May 9, 2016**  
Approved as written by Commission Chair Rick Ward.

**IV. PUBLIC COMMENT:** Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.

**V. OLD BUSINESS - None**

**VI. NEW BUSINESS**

**A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.**

It was moved by Nelson and seconded by Costa that the Commission approve the merit increases for the classified employees. Motion carried unanimously.

**B. Request for approval of a Retroactive Non-Competitive Promotion for an employee assigned to the Health and Human Services Department – Human Services Division.** It was moved by Nelson and seconded by Costa that the Commission approve the retroactive non-competitive promotion. Motion carried unanimously.

**C. Request for approval of Reclassification and Non-Competitive Promotion for a Department of Public Works & Facility Services employee from Staff Services Analyst II to Staff Services Analyst – Senior.** It was moved by LeDoux and seconded by Randolph to approve the reclassification and non-competitive promotion. Motion carried unanimously.

**D. Request for approval to create the classifications of Crime Analyst I/II and Crime Analyst – Senior, and the non-competitive promotion of the current incumbents.** It was moved by LeDoux and seconded by Nelson to approve the reclassification and non-competitive promotion. Motion carried unanimously.

**VII. COMMUNICATIONS - Reports to the Commission are informational items only. (No action will be taken)**

**A. Provisional Appointments – None**

**B. Staff Reports and Correspondence**

1. Kelly Tourville introduced Human Resource's newest employee, John O'Connell, and described the support he would be providing as a Senior Administrative Clerk in Department Support.

**C. Commissioner Comments**

Commissioner Nelson reminded the group to continue to explore opportunities for grants.

**VIII. ADJOURNMENT @ 5:28 PM**

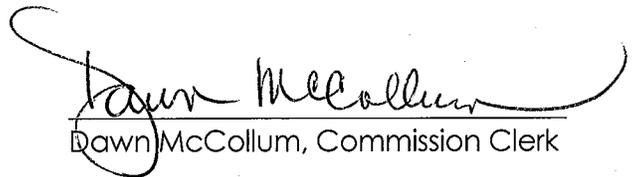
There being nothing further to come before the Commission, it was moved by Costa and seconded by LeDoux that the meeting be adjourned. Motion carried unanimously.

**PLACER COUNTY CIVIL SERVICE COMMISSION**



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Rick Ward, Chair



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Dawn McCollum, Commission Clerk