

PLACER COUNTY CIVIL SERVICE COMMISSION MEETING  
January 12, 1998

OPEN SESSION

I. ROLL CALL: Meeting was held in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA with all Commissioner's present. Chairman Stockwin presiding.

CLOSED SESSION

OPEN SESSION - 6:30 P.M.

I. CLOSED SESSION REPORT: Chairman Stockwin announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. It was moved by Costigan and seconded by LeDoux that the merit increases be approved as recommended by the departments. One was denied and is to be resubmitted in 90 days. Two were changed from Satisfactory to Very Satisfactory; and two were changed from Very Satisfactory to Satisfactory. Motion carried unanimously.

II. MINUTES OF PREVIOUS MEETING: Moved by LeDoux and seconded by Costigan, that the minutes of December 8, 1997, be approved. Motion carried unanimously.

III. PUBLIC COMMENT - None

IV: OLD BUSINESS

- A. Classification Specifications Revisions /  
Reclassification Request
  - 1. Probation
    - a. Reorganization of Probation Officer/Specialist classifications.

It was moved by Costigan and seconded by Besana to adopt the reorganization and the following conditions: Four individuals to be Grandfathered in as Probation Officer I or II; Seniority goes with current employees for the purpose of shift assignments, vacations, etc; Probationary period to be waived; Y-rate in accordance with current rules until target class catches up. Motion approved with 4 ayes and 1 no (Costigan).

V. NEW BUSINESS:

- A. Classification Specification Revisions
  - 1. Building Inspector I/II

It was moved by LeDoux and seconded by Besana to approve

the revisions to the classification specification for Building Inspector I/II. Motion carried unanimously.

B. Request To Abolish Eligible List  
1. Library Page

It was moved by Besana and seconded by LeDoux to approve the abolishment of the above eligible list. Motion carried unanimously.

C. Work Out Of Class Extensions

It was moved by Costigan and seconded by Webber to approve the Work Out Of Class extensions as presented in the staff memo. Motion carried unanimously.

D. Extra Help Extensions

It was moved by LeDoux and seconded by Costigan to approve the Extra Help extensions as presented in the staff memo. Motion carried unanimously.

VI. LEAVES OF ABSENCE - As an information item only, the Commission was advised of the Leaves approved by the Personnel Director.

VII. COMMUNICATIONS

A. Provisional Appointments - One

B. Staff Reports and Correspondence

Director Gray presented the Commission with a year end summary of Personnel Department statistics.

Director Gray announced that Becky Nelson will be returning to the Personnel Office and Dennis Arzaga will be going to work on the Personnel/Payroll project.

VIII. ADJOURNMENT - There being nothing further to come before the Commission, the meeting was adjourned. The next regular meeting will be held at 6:30 PM, on **Monday**, February 9, 1998, in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION



WILL STOCKWIN, CHAIRMAN



CAROL BRAUN, EXECUTIVE SECRETARY