

PLACER COUNTY CIVIL SERVICE COMMISSION MEETING
February 9, 1998

OPEN SESSION

I. ROLL CALL: Meeting was held in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA with all Commissioner's present. Chairman Stockwin presiding.

CLOSED SESSION

OPEN SESSION - 6:30 P.M.

I. CLOSED SESSION REPORT: Chairman Stockwin announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. It was moved by LeDoux and seconded by Costigan that the merit increases be approved as recommended by the departments. One was denied and department management will be asked to appear next meeting during closed session to discuss. One was approved retroactively and one had anniversary date adjusted. Motion carried unanimously.

II. MINUTES OF PREVIOUS MEETING: Moved by LeDoux and seconded by Besana, that the minutes of January 12, 1998, be approved. Motion carried unanimously.

III. PUBLIC COMMENT - None

IV: OLD BUSINESS - None

V. NEW BUSINESS:

A. Minor Reclassification Reorganization

1. Health & Human Services

It was moved by Costigan and seconded by Besana to adopt the reorganization as follows:

1. Creation of the new classification of Senior Physical Therapist at salary range 44.5 (\$3,273 - \$3,978)
2. Creation of the new classification of Supervising Public Health Microbiologist at salary range 44.0 (\$3,198 - \$3,887)
3. Revision of the Physical Therapist I/II, Public Health Microbiologist, Client Services Practitioner I/II and Senior Client Services Practitioner class specifications.
4. Reclassification of 2 Accountant - Auditor I/II positions at salary range 42.5 (\$2,968 - \$3,608) to Senior Accountant - Auditor at salary range 45.5 (\$3,436 - \$4,177)
5. Reclassification of 3 Administrative Clerk - Journey positions at salary range 32.0 (\$1,780 - \$2,164) to Senior Administrative Clerk at salary range 34.0 (\$1,963 - \$2,386)

6. Reclassification of 1 Client Services Assistant I/II position at salary ranges 34.5/36.5 (\$2,009 - \$2,442/\$2,215 - \$2,692) to Client Services Counselor I/II at salary ranges 38.0/39.5 (\$2,386 - \$2,900/\$2,564 - \$3,117)
7. Reclassification of 1 Client Services Counselor I/II position at salary ranges 38.0/39.5 (\$2,386 - \$2,900/\$2,564 - \$3,117) to Senior Client Services Counselor at salary range 41.5 (\$2,827 - \$3,436)
8. Reclassification of 3 Client Services Practitioner I/II positions at salary range 42.5/44.0 (\$2,968 - \$3,608/\$3,198 - \$3887) to Senior Client Services Practitioner at salary range 45.0 (\$3,358 - \$4,081)
9. Reclassification of 2 Program Supervisor positions and 2 District Office Manager positions at salary range 47.0 (\$3,702 - \$4,500) to Client Services Program Manager at salary range 51.0 (\$4,500 - \$5,470)
10. Reclassification of 1 Physical Therapist I/II position at salary ranges 40.5/42.5 (\$2,692 - \$3,273/\$2,968 - \$3,608) to the new classification of Senior Physical Therapist at salary range 44.5 (\$3,273 - \$3,978)
11. Reclassification of 1 Public Health Microbiologist at salary range 42.0 (\$2,900 - \$3,526) to the new classification of Supervising Public Health Microbiologist at salary range 44.0 (\$3,198 - \$3,887)

B. Chapter 14 Rule Revision

1. 14.1625 (c)(5)(c) Work-Out-Of-Class

It was moved by LeDoux and seconded by Costigan to approve revising the rule - changing the time period from being reflected in hours to being reflected in days. Motion carried unanimously.

C. Classification Specification Revision

1. Correctional Officer I/II

It was moved by Besana and seconded by Costigan to approve the revisions for the classification of Correctional Officer I/II. Motion carried unanimously.

2. Supervising Microcomputer Technician

It was moved by LeDoux and seconded by Webber to approve the revisions to the classification specification of Supervising Microcomputer Technician. Motion carried 4 ayes; Besana voting No.

3. Bus Driver I/II

It was moved by Costigan and seconded by Besana to approve the revisions to the classification specification of Bus Driver I/II. Motion carried unanimously.

D. Request to Abolish Eligible List

1. Probation

It was moved by Besana and seconded by LeDoux to approve the abolishment of the eligible list for Probation Officer I. Motion carried unanimously.

E. Work Out Of Class Extensions

It was moved by LeDoux and seconded by Webber to approve the Work Out Of Class extensions as presented in the staff memo. Motion carried unanimously.

F. Extra Help Extensions

It was moved by Webber and seconded by LeDoux to approve the Extra Help extensions as presented in the staff memo. Motion carried unanimously.

VI. LEAVES OF ABSENCE - As an information item only, the Commission was advised of the Leaves approved by the Personnel Director.

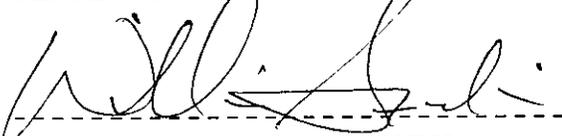
VII. COMMUNICATIONS

A. Provisional Appointments - None

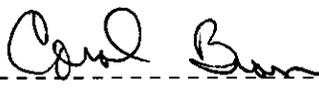
B. Staff Reports and Correspondence

VIII. ADJOURNMENT - There being nothing further to come before the Commission, the meeting was adjourned. The next regular meeting will be held at 6:30 PM, on **Monday**, March 9, 1998, in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION



WILL STOCKWIN, CHAIRMAN



CAROL BRAUN, EXECUTIVE SECRETARY