

PLACER COUNTY CIVIL SERVICE COMMISSION MEETING
November 9, 1998

OPEN SESSION

- I. ROLL CALL: Meeting was held at Board of Supervisors Chamber, 175 Fulweiler Avenue, Auburn, CA., with all Commissioner's present. Chairman Stockwin presiding.

CLOSED SESSION

OPEN SESSION - 6:30 P.M.

- I. CLOSED SESSION REPORT: Chairman Stockwin announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. It was moved by LeDoux and seconded by Webber that the merit increases be approved as recommended by the departments. One was retroactive and one was extended 90 days to allow employee to respond. Motion carried unanimously.
- II. AGENDA APPROVAL: It was moved by Costigan and seconded by Besana to approve the agenda. Motion carried unanimously
- III. MINUTES OF PREVIOUS MEETING: Moved by Besana and seconded by LeDoux, that the minutes of October 19, 1998 be approved. Motion carried unanimously.
- IV. PUBLIC COMMENT:
- V. OLD BUSINESS
- VI. NEW BUSINESS:
 - A. New Classification Specification
 1. County Clerk/Recorder
 - a. Senior Recording Supervisor
It was moved by LeDoux and seconded by Besana to approve the establishment of the new classification of Senior Recording Supervisor, range 41.5. Motion carried unanimously.
 - B. Retroactive Work Out of Class Request
 1. Planning Department
 - a. It was moved by LeDoux and seconded by Besana to approve the retroactive Work Out of Class, with the understanding that this was a special circumstance and there is to be no change in the current policy. Motion carried unanimously.

- C. December Meeting Schedule
1. The December meeting was scheduled to begin closed session at 3:30 PM and open session at 4:00 PM due to a heavy agenda.
- D. Work Out Of Class Extensions
It was moved by Webber and seconded by LeDoux to approve the Work Out Of Class Extensions as presented in staff memo.

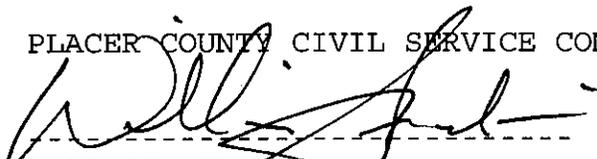
VII. LEAVES OF ABSENCE - As an information item only, the Commission was advised of the Leaves approved by the Personnel Director.

VIII. COMMUNICATIONS

- A. Provisional Appointments - None
- B. Staff Reports and Correspondence

IX. ADJOURNMENT - There being nothing further to come before the Commission, the meeting was adjourned. The next regular meeting will be held at 4:00 PM, on Monday, December 14, 1998 in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, Ca 95603

PLACER COUNTY CIVIL SERVICE COMMISSION



WILL STOCKWIN, CHAIRMAN



CAROL BRAUN,
EXECUTIVE SECRETARY