



**COUNTY OF PLACER
CIVIL SERVICE
COMMISSION**

NOVEMBER 8, 1999

CIVIL SERVICE COMMISSION

SYLVIA BESANA
RICHARD COSTIGAN, III, Chair
RON LE DOUX
WILLIAM STOCKWIN
JAMES WEBBER, Vice Chair

Nancy Nittler, Personnel Director
Carol Braun, Executive Secretary

**MINUTES
6:30 P.M.**

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

6:10 PM ROLL CALL: Meeting was held at Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with all Commissioner's present. Chairman Costigan presiding.

CLOSED SESSION:

6:15 PM Review of Recommended Merit Increases

OPEN SESSION - 6:30 PM

- I. **CLOSED SESSION REPORT:** Chairman Costigan announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. It was moved by LeDoux and seconded by Webber that the merit increases be approved as recommended by the departments. One was denied and to be returned in 90 days. Motion carried unanimously.
- II. **AGENDA APPROVAL:** It was moved by Beana and seconded by Stockwin to amend the agenda to remove VI. B. 1. Motion carried unanimously.
- III. **MINUTES OF PREVIOUS MEETING:** Moved by Besana and seconded by Stockwin that the minutes of October 18, 1999, be approved. Motion carried unanimously.
- IV. **PUBLIC COMMENTS:** None

V. OLD BUSINESS

Chairman Costigan announced Findings have been released in the Disciplinary Appeal Hearing for the Sheriff's Department.

VI. NEW BUSINESS

A. Reclassification Request.

1. Health and Human Services

It was moved by LeDoux and seconded by Besana to approve the reclassification of one vacant Health Educator position, range 42.5 to the classification of Client Services Program Supervisor, range 47.0. Motion carried unanimously.

B. Work Out of Class

It was moved by LeDoux and seconded by Webber to approve the work out of class extensions as listed in the staff memo. Motion carried unanimously.

VII. LEAVES OF ABSENCE: As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.

VIII. COMMUNICATIONS

A. Provisional Appointments - One

B. Staff Reports and Correspondence

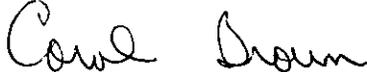
Director Nittler informed the Commission of the updated Web Page that is now in place for Personnel. She asked them about putting their names, Commission Mission Statement, regular meeting dates and times, etc on the Web site. It was agreed that this should be done.

IX. ADJOURNMENT: There being nothing further to come before the Commission the meeting was adjourned. The next regular meeting will be held at 5:30 PM, on Monday, December 13, 1999, at 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION



RICHARD COSTIGAN, III
CHAIRMAN



CAROL BRAUN
EXECUTIVE SECRETARY