

# CIVIL SERVICE COMMISSION JOHN COSTA, Chair RON LE DOUX, Vice-Chair DON NELSON ANDRAE RANDOLPH RICK WARD

# COUNTY OF PLACER CIVIL SERVICE COMMISSION

Monday - September 10, 2012

Nancy Nittler, Personnel Director Kellie Craig, Executive Secretary

# **MINUTES**

## Placer County Personnel - Training Room

145 Fulweiler Avenue, Suite 200 Auburn, CA 95603 (530) 889-4060

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#### 4:00 PM ROLL CALL

Meeting was held at the Placer County Personnel Training Room - 145 Fulweiler Avenue, Suite 200 - Auburn, CA Chair Costa presiding.

All Commissioners Present

#### CLOSED SESSION - PURSUANT TO GOVERNMENT CODE

- I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS
  - A. (Subdivision of (b)(1) of Government Code Section 54957)
    Title: Various/County Code Chapter 3, Section 3.12.020
  - B. Title: Personnel Director

#### 4:30 PM OPEN SESSION

**FLAG SALUTE** Led by Commissioner LeDoux

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Chair Costa announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations.

No action taken.

#### II. AGENDA APPROVAL

It was moved by LeDoux and seconded by Randolph to approve the agenda.

Motion carried unanimously.

#### III. MINUTES OF PREVIOUS MEETING – August 13, 2012

Chair Costa approved the minutes as submitted.

#### IV. PUBLIC COMMENT - None

#### V. OLD BUSINESS - None

#### VI. NEW BUSINESS

- A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code. It was moved by Nelson and seconded by LeDoux to approve merit increases for classified employees. Motion carried unanimously.
- B. Sheriff's Office Request for new classification of Correctional Lieutenant.
   It was moved by LeDoux and seconded by Ward to approve the request for new classification of Correctional Lieutenant.

Motion carried unanimously.

C. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.)(c.) for employees assigned to the departments of Assessor, Health and Human Services and Sheriff.

It was moved by Nelson and seconded by Randolph to approve the Work out of Class Pay for designated employees. Motion carried unanimously.

#### VII. COMMUNICATIONS

- A. Provisional Appointments None
- B. Report of leaves of absence
- C. Staff Reports and Correspondence
  - Requested Three Year follow-up review of the Work Out of Class Pay Extensions Beyond Ninety Days. No further review requested.
- D. Commissioners' Comments

### VIII. ADJOURNMENT @ 5:25 PM

There being nothing further to come before the Commission, it was moved by LeDoux and seconded by Randolph to adjourn the meeting. Motion carried unanimously.

The next regular meeting will be on **Tuesday, October 9, 2012** – Placer County Personnel (Training Room) @ 145 Fulweiler Avenue, Suite 200, Auburn, CA. commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION	
JOHN COSTA	KELLIE CRAIG
CHAIR	EXECUTIVE SECRETARY