



County of Placer  
**North Auburn**  
**Municipal Advisory Council**  
**Ad-Hoc Subcommittee on Homeless Issues & Solutions**

**MEETING AGENDA**

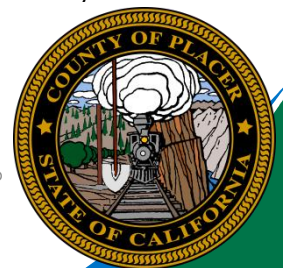
6:00 PM, Thursday, January 5, 2017

**MISSION FOR TODAY'S MEETING**

Form the Ad Hoc Subcommittee  
Determine How It Will Operate  
Identify Mission and Potential Issues  
Determine Next Steps

1. **Welcome, Meeting Guidelines & Introductions**
2. **What is an Ad Hoc Subcommittee of the MAC?**
3. **Role of County Staff**
4. **Form the Committee**
  - A. **Discuss Guidelines for How the Committee Will Operate**
    - i. **How Formal or Informal do you want to be?** (Subject to Brown Act, Roberts Rules or Order, Notice, etc.)
    - ii. **Methodolgy for Decision-Making**
    - iii. **Committee Logistics:** (Members, Roles/Duties, Voting/Who Votes, Scheduling Meetings, Agendas, Correspondence/Communications, Reporting to the MAC)
    - iv. **Selection of Chair or Co-Chairs**
5. **Determine Mission/Goal of the Committee**
6. **Discuss Committee Name**
7. **Discuss Possible Ways Achieve the Mission/Goal** (Ideas: Identify & Research Issues, Look at Other Jurisdictions, Talk to County Staff, Talk to Business Owners)
8. **Next Steps - Possible Discussion Items for Next Meeting** (Example: Identify Issues and Resources for Committee to Research – See Susan Fox Handout)
9. **Adjournment to next meeting (date to be determined).**

The MAC is composed of appointed community members whose purpose is to advise the Board of Supervisors about activities and problems of the area represented. Residents are encouraged to attend and talk about issues important to them. More info at [www.placer.ca.gov/bos/mac](http://www.placer.ca.gov/bos/mac). Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meeting. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact the Board of Supervisor's Office.



### **What the MAC Handbook says about Ad-Hoc Subcommittees**

Ad Hoc subcommittees (a task force) address short-term issues of local interest, such as the possible formation of a local recreation district or construction of a local facility like a park or a community pool. AdHoc subcommittees can meet as needed however; so as not to violate a Brown Act requirement, the number of MAC members serving on the Ad Hoc subcommittee must not reach a quorum.

At least one MAC member must sit as chair on such subcommittees, with other members of the community who may wish to participate. The MAC member who chairs the subcommittee can also provide regular reports to the MAC at the MAC meeting.

#### **BROWN ACT – AD HOC AND STANDING SUBCOMMITTEES**

The less than a quorum exception provides that an assemblage of less than a quorum of MAC members is not a meeting under the Brown Act. This permits ad hoc and standing subcommittees made up of at least one MAC member to investigate topics and bring information to the full MAC.

