

**MEETING AGENDA      Adult System of Care - Auburn**11512 B Avenue  
Auburn, CA 95603**Meeting Description** Placer County Mental Health, Alcohol and Drug Advisory Board Executive Committee**Results Desired** Set agenda for meeting scheduled for January 27, 2020**Date** January 14, 2020 **Time** 4:30 PM **Location** Dewitt – Auburn

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
<b>4:30</b>	<b>5:30</b>	1			

**Persons Attending**

1	Geoff McLennan
2	Yvonne Bond
3	Lisa Cataldo
4	Amy Ellis
5	Kyleene Headrick

**Items To Be Discussed**

1	Create Regular Meeting Agenda (please indicate items on attached agenda worksheet) <ul style="list-style-type: none"> <li>• Recruitment/Visibility</li> <li>• Committee Mid-Year Reports</li> <li>• Marketing Ad Hoc</li> <li>• Test Calls</li> </ul>	
2	Confirm Guest Speaker-Raul Martinez, HHS	
3	Minutes of the December 10, 2019 Executive Committee Meeting	
4	Minutes of the December 16, 2019 Regular Meeting	
5	December Treasurer's Report	

**Materials Needed****Person Responsible**

1	Agenda Worksheet	Kyleene Headrick
2	BOS Handouts-None	Kyleene Headrick
3	Board Member Attendance Sheet	Kyleene Headrick
4	Guest Speaker List	Kyleene Headrick
5	Treasurer Report	Kyleene Headrick
6	Minutes of the Regular Meeting	Kyleene Headrick
7	Minutes of the Executive Committee Meeting	Kyleene Headrick
7	Membership Roster	Kyleene Headrick
8	Waitlist	Kyleene Headrick