FORESTHILL VETERANS MEMORIAL HALL
Meeting Agenda
March 1, 2021 at 6:00 PM
24601 Harrison Street, Foresthill, CA

Board of Trustees
Thomas Fitzinger
VFW Post 11294
George Fitzinger
VFW Post 11294
Rick Velgos
American Legion Post 587
Ron Roussey (President)
American Legion Post 587
Cindy Gustafson
Board of Supervisors

Alternates
Vacant
American Legion Post 587
Rick Pahler
VFW Post 11294

Non-Voting Members:
Vicki Haskins Campbell
(Secretary)
Member-at-Large
Gail McCafferty
American Legion Aux. 587

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes
   a. Minutes from January 4, 2021. (Attachment)
5. Public Comment
   a. For public comment or to listen in on the meeting, please dial in to the Microsoft Teams Meeting conference line.
      
       +1 619-483-4068  Conference ID: 750 798 371#

       Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public comment. Agenda Items should be submitted at least 2 weeks in advance for consideration to ForesthillHall@placer.ca.gov.

6. Information / Non-Action Items
   a. Review Work Order / Custodial Hours Report. (Attachment)
   b. Recommendation Forms.

7. Action Items
   a. Review / Modify / Ratify Building Maintenance Project List. (Attachment)
   b. Use Fee Discussion.

8. Reports
   a. Late-arriving correspondence.
   b. Veterans Reports.
   c. Hall Use Reports

9. Announcements
   a. Next regularly scheduled meeting date: May 3, 2021

10. Adjournment
Foresthill Hall Board Minutes: January 4, 2021

1. Meeting called to order @ 6:13pm by Chair Rich Murray
2. Pledge of Allegiance ☑
3. Roll Call - Present: Rick Velgos, Ron Roussey, Rich Murray, George Fitzinger, Gail McCafferty (Call-in), Vicki Haskins Campbell.
   Excused: Supervisor Gustafson
   Placer Co Facility Svcs: Charlie Fralick, Project Mgr. Custodian: Bree McCollam
   Chair Murray announces his immediate resignation from Board President & his upcoming move to Texas; calls for election of new President. Velgos nominates Ron Roussey.
   New Chair Roussey continues meeting; discussion on vacant seat replacement; Taylor will facilitate applications to B O S.
4. Approval of Minutes:
   a. Minutes from November 2, 2020 Meeting (Attachment): Approved.
      G Fitzinger / Velgoes / unanimous.
5. Public Comment: NONE
6. Information / Non-Action Items:
   a. Review Work Order / Custodial Hours Report (Attachment): Review report; Bree recaps progress on items; Charlie to follow on update from Brad regarding interior rail protection for lower side of interior walls where marked/damaged.
   b. Memorial Hall Rental Rates - Follow up: Discussion. Chair recaps history of need for increase; County reports out of district users can pay more than local/Placer Co users; suggestion to annual percentage increase; Bree suggests a tier rental pricing based on type of event; G Fitzinger requests a review of comparables on local rental facilities. Discussion tabled for next meeting.
   c. Status of PGE work: Tabled for update from Brad at next meeting.
7. Action Items:
   a. Review / Modify / Ratify Building Maintenance Project List (Attachment): Discussion. Charlie recap bids for kitchen & bathroom floor replacements; Heavy duty recommendation is Marmoleum; kitchen would have to have all appliances removed & reset which would be a bigger project than the bathrooms; leak discovered in bathrooms which prioritizes need for repair; recommends choosing either kitchen or bathrooms for this fiscal year and the other for following fiscal year; samples shown to board; color to be selected by board. Motion to do leak repair & floor replacement in bathrooms for current fiscal year. G Fitzinger / Velgoes. Vote: Ayes- Roussey, G Fitzinger, Velgoes. Nays- none. Unanimous.

8. Reports:
   a. Late-arriving correspondence: NONE
   b. Veterans Reports: VFW still working on pictures for wall; waiting for Brad’s input; also seeking to place lighting on Vietnam plaque. Chair Roussey offers thank you on behalf of hall board to the many years of service to the Memorial Hall, Park facilities & Foresthill community that Rich Murray has contributed noting he will be missed. Rich says he will be back to visit & that his family is making the move to Texas but has greatly enjoyed his life in Foresthill. Chair Roussey notes the American Legion will be hosting a farewell for the Murrays.
   c. Hall Use Reports: Bree notes hall is still closed to use; she works in the office & maintains the cleaning; County status has to be at “orange” before opening; no idea when that will be at this time.

9. Announcements:
   a. Next regularly scheduled meeting date: March 1, 2021. 6PM

10. Meeting adjourned @ 6:52pm. Velgos / G Fitzinger / Unanimous

Submitted by: Vicki Haskins Campbell, Secretary
<table>
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<tr>
<th>Date</th>
<th>Request ID</th>
<th>Request Type</th>
<th>Sub Type</th>
<th>Original Message</th>
<th>Status</th>
<th>Priority</th>
<th>Date Closed</th>
<th>Labor Hours</th>
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<td>1/6/2021</td>
<td>82511</td>
<td>Lighting</td>
<td>Cover Plate</td>
<td>Cover plate on the exterior outlet facing the American Legion Clubhouse has been broken off...again. Photo to be attached.</td>
<td>Closed</td>
<td>Low 1-10 Days</td>
<td>1/21/2021</td>
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<td>1/6/2021</td>
<td>82513</td>
<td>Lighting</td>
<td>Internal Lighting</td>
<td>Fireplace spotlight no longer illuminating. Photo to be attached.</td>
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<td>1/21/2021</td>
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<td>1/12/2021</td>
<td>82626</td>
<td>Building Maintenance</td>
<td>Flooring</td>
<td>Contractors are installing new vinyl sheet flooring on January 19-22. On January 15th, remove restroom partitions that are bolted to floor. Wall mounted partitions can stay. Remove toilets mounted to floor. wall mounted toilets can remain. on January 25th, re-install partitions and toilets. There might be some minor repair work needed in the women's restroom floor under the window.</td>
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<td>1/15/2021</td>
<td>82742</td>
<td>Plumbing</td>
<td>Toilet</td>
<td>Replace cracked toilet in women's restroom.</td>
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<td>Plumbing</td>
<td>Other</td>
<td>Replace leaking angle stops on toilets and sinks.</td>
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<td>31284</td>
<td>Custodial SWO</td>
<td>Custodial MMP</td>
<td>Once a week for the month assigned, please inspect the internal grates of the kitchen's hood system. Clean if necessary</td>
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<td>PM - Building Interior</td>
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<td>BM Exit Sign+Emergency Light Ann Pm-7507-PM000056 Perform preventive maintenance as per procedure details INSPECT ALL EXIT SIGNS VERIFY EXIT LIGHT IS FUNCTIONING TEST REPLACE BATTERY AS REQUIRED REPLACE BULB AS NEEDED</td>
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<td>PM - Custodial</td>
<td>Inspection</td>
<td>Custodial Inspection of the facility Use Inspection Form at T:\FAC\BUILDING</td>
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<td>Charlie F.</td>
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<td>11/2/2020</td>
<td>Deferred</td>
<td>Replace Vinyl Flooring in Kitchen deferred to next FY</td>
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<td>Replace Vinyl Flooring in Restrooms</td>
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<td>Jay B.</td>
<td>Action</td>
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<td>Install 2 Downlights at Exterior Entrance</td>
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