CIVIL SERVICE COMMISSION
AGENDA
Monday, March 11, 2019
3:30 p.m.

COMMISSIONERS
John Costa - Vice Chair
Ron Le Doux
Don Nelson
Andrae Randolph – Chair
Rick Ward

John Costa, Vice Chair
Don Nelson
Andrae Randolph – Chair
Rick Ward

MEETING LOCATION:
Placer County Human Resources Department
Large Conference Room
145 Fulweiler Avenue, First Floor
Auburn, CA 95603
(530) 889-4060

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

3:30 PM OPEN SESSION

Roll Call

Flag Salute

I. Agenda Approval

II. Approval of Minutes from previous Regular Meeting – February 11, 2019.

III. Public Comment: Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.

IV. New Business

A. Request for approval to extend Work-Out-of-Class pay pursuant to Placer County Code Section 3.08.510(C) (5) (c) for one employee assigned to the Health and Human Services department.
B. Request for approval of the reclassification of an Information Technology (IT) Supervisor MNGT Grade 447 ($8,637.20 - $10,500.53 monthly) to the classification of Assessment Manager MNGT Grade 457 ($9,545.47 - $11,604.67 monthly) and the administrative placement of the incumbent pursuant to Placer County Code section 3.08.480.

C. Request for approval of retroactive pay for a non-competitive promotion for an employee within the Sheriff's Office for the period of June 23, 2018 through February 2, 2019.

D. Request for approval of the proposed revisions to the classification specifications for Central Services Worker, Central Services Technician, and Senior Central Services Technician.

E. Request for approval of the proposed revisions to the classification specification for Environmental Health Specialist – Registered – Supervising.

V. Communications

Reports to the Commission are informational items only. No action will be taken.

A. Provisional Appointments - None

B. Staff Reports and Correspondence
   i. Receive a report on the Board of Supervisors' County Strategic Plan.
   ii. Discuss Civil Service Commission regular meeting time.

C. Commissioner Comments

CLOSED SESSION

VI. §54957 - Public Employee Performance Evaluations

OPEN SESSION

VII. Report of action taken in closed session pursuant to Government Code Section 54957.1.

VIII. Approval of merit increases for classified employees pursuant to Placer County Code Section 3.04.650 (progression in steps).

IX. Adjournment

Civil Service Commission – Upcoming Regular Meeting

Monday, April 8, 2019 at 3:30 p.m.
Placer County Human Resources Department
Large Conference Room
145 Fulweiler Avenue, First Floor
Auburn, CA 95603
(530) 889-4060