



**ROSEVILLE VETERANS MEMORIAL HALL
Meeting Agenda
May 3, 2021 at 10:00 AM
110 Park Drive, Roseville, CA**

Board of Trustees

Tim McClain
American Legion Post 169

Richard Howard
American Legion Post 169

Harold Hayek (President)
FRA Branch 230

Vacant
FRA Branch 230

Raquel Mangone (Secretary)
VFW Post 1487

Anita Providence
VFW Post 1487

Bonnie Gore
Board of Supervisors

Alternates

Michael Scott
American Legion Post 169

Don Goard
FRA Branch 230

Mia Portilla-Dimmick
VFW Post 1487

Charles Peterson
Board of Supervisors

1. Call Meeting to Order

2. Pledge of Allegiance

3. Roll Call

4. Approval of Minutes

- a. Minutes from March 1, 2021 (Attachment).

5. Public Comment

- a. For public comment or to listen in on the meeting, please dial in to the Microsoft Teams Meeting conference line.

+1 619-483-4068 Conference ID: 904 961 907#

Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief given that the Board is not permitted to take any action on items addressed under Public comment. Agenda Items should be submitted at least three weeks in advance for consideration to the Hall Coordinator at RosevilleHall@placer.ca.gov.

6. Information / Non Action Items

- a. Review Work Order / Custodial Hours Report (Attachment).
b. Completed Installation of Keypad Entry Door Locks.

7. Action Items

- a. Review / Modify / Ratify Building Maintenance Project List (Attachment).
b. Hall Use Fee Decision.
c. MOU Discussion.
d. Hub Church Regular User Application and Fee Waiver (Attachment).

8. Reports

- a. Late-arriving correspondence (Attachment).
b. Veterans Reports.
c. Hall Use Report.

9. Announcements

- a. Next regularly scheduled meeting date: July 12, 2021.

10. Adjournment

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact Facilities via the below methods. Requests should be made three (3) working days in advance whenever possible. Agenda and Attachments for the above referenced meeting can be viewed at the following link: <http://www.placer.ca.gov/halls>.



Date	Request ID	Original Message	Status	Priority	Date Closed	Labor Hours
3/1/2021	37301	CUSTODIAL ROSEVILLE MEMORIAL HALL	Closed	Continuing	4/1/2021	50
3/1/2021	37380	Perform preventive maintenance as per procedure details (HVAC)	Closed	Low 1-10 Days	3/1/2021	
3/1/2021	50941	BLDG MNTC Building Services MEMORIAL HALL ROSEVILLE	Open	Continuing		
3/2/2021	86003	Graffiti found on the creek side exterior wall of the RSVL Hall building. Please attempt to clean and remove graffiti. Repaint over section if necessary.	Work Complete	Low 1-10 Days		
3/2/2021	86004	Broken window pane found on RSVL Hall. on Creekside wall, 2nd window in. Bottom pane is cracked in the lower left corner.	Closed	Low 1-10 Days	3/30/2021	
3/16/2021	75679	Custodial Inspection of the facility Use Inspection Form at T:\FAC\BUILDING MAINTENANCE\CUSTODIAL\Inspection Reports	Closed	Low 1-10 Days	3/30/2021	
3/22/2021	52681	Perform preventive maintenance as per procedure details (Building Exterior)	Closed	Low 1-10 Days	3/30/2021	
4/1/2021	39873	CUSTODIAL ROSEVILLE MEMORIAL HALL	Open	Continuing		31.5
4/1/2021	40127	Perform preventive maintenance as per procedure details (HVAC)	Closed	Low 1-10 Days	4/1/2021	
4/1/2021	50942	BLDG MNTC Building Services MEMORIAL HALL ROSEVILLE	Open	Continuing		
4/1/2021	39871	PM000056 Perform preventive maintenance as per procedure details INSPECT ALL EXIT SIGNS VERIFY EXIT LIGHT IS FUNCTIONING TEST REPLACE BATTERY AS REQUIRED REPLACE BULB AS NEEDED	Closed	Low 1-10 Days	4/5/2021	
4/1/2021	64710	BM Annual Range Hood Duct and Fan service - Roseville Memorial Hall	Closed	Scheduled 30 Day	4/8/2021	
4/6/2021	87552	Conduct pre inspection for Annual with the fire marshal.	Closed	Low 1-10 Days	4/8/2021	
4/15/2021	87786	Auxiliary called regarding the women's restroom. She mentioned that the "tape" is coming up in the doorway and is causing a tripping hazard. Could someone please look to see what needs to be done and fix it? Thank you.	In Progress	Low 1-10 Days		

PJ01227	Project Manager	Method	Original Request Date	Status	Roseville Hall Board requests - FY20/21	Current	\$10,000.00	Estimate	Actual
						Carryover	\$8,537.00		
						Balance	\$18,537.00		
	Duane Espinoza	Vendor	11/2/2020	Planning	Replace Bench Cushions in Veteran's rooms.	1		\$5,960	
					4/20/21 DE No NTP: Total includes all labor/material/tax. Total prompts public purchase requirements to solicit competitive bids. Board action on 3/1/21 approved cost and public purchase process to complete project. Detailed scope has been developed to solicit required bids. 4 firms currently have detailed scope documents. We are awaiting those quotes now.				
							Sub Total	\$5,960.00	\$0
					Roseville Hall total estimate			Balance:	\$18,537

Veterans Memorial Hall Request
For Use Fee Waiver or Reduction

In accordance with Placer County Code Chapter 2 Section 2.82.120, Payment for use of Memorial Halls is governed by the following provisions:

- A. Free use of the Halls shall be accorded to county veterans groups.
- B. Free use of the Halls shall be accorded to county departments for non-routine county business, nonprofit senior citizen or children activities groups such as 4-H or scouts, and community service clubs as authorized by the Hall Board in accordance with use submittal requirements.
- C. Reduced rates up to, but not exceeding fifty (50) percent of the designated use fee may be granted by Hall board action to other community based nonprofit groups from the community in which the Hall is located. In all other instances full payment of the designated use free shall be required.

This request form must be completed in order for the Hall Board to consider a use fee waiver or reduction. Use fee waivers or reductions may only be granted by action of the Hall Board. Approval of waivers or reductions does not affect any required refundable security deposit or proof of liability insurance.

Organization Name: HUB Church Rosville

Responsible Party Name: Shane Boyd Email: shane@hubchurchroseville.com

Name of Facility being Requested: Roseville Veterans Memorial Hall.

Number of People: 50-100 Type of Event: Church Service

Area(s) of Hall to be used: Whole Hall Posted Rate: 300

Qualifying Waiver/Reduction Provision: (see descriptions above and circle the applicable one below)

Section 2.82.120.A.

Section 2.82.120.B.

Section 2.82.120.C. **Up to but not exceeding 50%** - Percent of Fee Reduction Requested: 20 %

Justification for Use Fee Waiver or Reduction (A letter to the Hall Board may also accompany this request):

As a non-profit we would never expect a reduced rate, but we are hoping by renting a the hall Long term, that you may consider a slight price reduction. If this is not feasible however we would understand.

ACTION BY VETERANS HALL BOARD

Fee Waiver: Approved / Denied (circle one)

Fee Reduction: Approved / Denied (circle one) Percent of Fee Reduction: 0 %

Board President Signature: _____ Date Signed: _____