FORESTHILL VETERANS' MEMORIAL HALL
Meeting Agenda
May 6, 2019 at 6:00 PM
24601 Harrison Street, Foresthill, CA

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes
   a. Minutes from March 4, 2019 (Attachment)
5. Public Comment
   a. Any member of the public may address the Hall Board regarding items not on
      this Agenda. It is requested that comments be brief, since the Board is not
      permitted to take any action on items addressed under Public comment.
      Agenda Items should be submitted at least 2 weeks in advance for
      consideration. Please contact the Hall Coordinator at (P.O. Box 184), 24601
      Harrison Street, Foresthill, California 95631 (530) 367-3640,
      foresthillhall@placer.ca.gov
6. Information / Non Action Items
   a. Work Order / Custodial Hours Report. (Attachment)
   b. Review Foresthill Parks and Memorial Hall Projects. (Attachment)
   c. Link to Park and Memorial Hall Project List.
      i. https://www.placer.ca.gov/5443/Foresthill-Park-Memorial-Hall-Projects
   d. Trustee Recommendations/Applications - Emailed May 1st and Due June 3rd.
   e. Trustees’ Annual Report Due July 15th. (Attachment)
   f. CEO Proposed 2019-2020 Budget Changes.
7. Action Items
   a. Review / Modify / Ratify Building Maintenance Project List. (Attachment)
8. Reports
   a. Late-arriving correspondence.
   b. Veterans Reports.
   c. Hall Use Report.
9. Announcements
   a. Next regularly scheduled meeting date: July 1, 2019
10. Adjournment

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require 
disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact Facilities via 
the below methods. Requests should be made three (3) working days in advance whenever possible. Agenda and Attachments for the above 
referenced meeting can be viewed at the following link: http://www.placer.ca.gov/halls.

Facilities Management • Building Maintenance Division • 11476 C Ave • Auburn, CA 95603
(530) 886-4958 office • (530) 889-6859 fax • ForesthillHall@placer.ca.gov
1. Meeting called to order @ 6:06 pm by Rich Murray
2. Pledge of Allegiance X
   Excused: Supervisor Jennifer Montgomery Vicki Haskins
   Placer Co Facility Svs: Cathy Harley, Brad Boulais
4. Approval of Minutes:
   a. Minutes from January 7, 2019 Meeting: Approved. Roussey / KHuebner / unanimous
5. Public Comment: NONE
6. Information/ Non-Action Items:
      Rich Murray inquired about the snow blower not working and lack of repairs; work order was opened with Parks (who has responsibility for the snow blower); Brad B to follow up with Parks.
   b. Review Foresthill Park & Memorial Hall Projects (Attachment): Discussion.
      #1. Some caulking was done to horizontal log on the front truss. No banding will be done based recommendation of engineer.
      #2. Hood- Brad to provide information on what temperature the Ansel system will discharge. Question regarding the vent being automated when the gas is turned on; Brad to follow up. Hall rental agreement has been updated to include information on the hood. Brad to take hall board rental application, which includes updates, to County Council for review.
      #3. Add additional hall project to capture the front door issue; more work is needed to fix the gaps. Brad presented 2 options; discovered a hybrid solution has been started. Suggestion made to install mohair; Brad to have Shauna update.
7. Action Items:
   a. Review / Modify / Ratify Building Maintenance Project List (Attachment):
      -Kitchen Counter/Sink Replacement- waiting on proposal; 2 bid options are requested- one for stainless option and one for “corian” type; two shelves in the small room to be included in the bid.
      -Exterior Lighting Reconfiguration- design is complete; permits obtained; some questions on the bid; when answered Steve N will sign off.
-HVAC Study for cooling Main Hall- Preliminary study done; next $40-$50K needed
to hire engineer to do more in-depth study. Cathy H to open work order to determine
if chimney heat is being sucked out.

8. Reports:
   a. Late-arriving correspondence: NONE
   b. Veterans Reports: NONE
   c. Hall Use Reports: Cathy reported hall is being used all the time & for the first time a
      partial deposit was held for additional cleaning.

9. Announcements:
   a. Next regularly scheduled meeting date: May 6, 2019. 6PM

10. Meeting adjourned @ 6:56 pm

Notes taken by Terry Huebner / Submitted by Secretary V.Haskins
<table>
<thead>
<tr>
<th>Date</th>
<th>Request ID</th>
<th>Original Message</th>
<th>Status</th>
<th>Priority</th>
<th>Date Closed</th>
<th>Custodial Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/1/2019</td>
<td>2334</td>
<td>BLDG MNT SUPERVISION MEMORIAL HALL FORESTHILL</td>
<td>Closed</td>
<td>Continuing</td>
<td>3/5/2019</td>
<td>107.5</td>
</tr>
<tr>
<td>2/1/2019</td>
<td>7285</td>
<td>CUSTODIAL FORESTHILL MEMORIAL HALL MMP</td>
<td>Closed</td>
<td>Continuing</td>
<td>3/5/2019</td>
<td></td>
</tr>
<tr>
<td>2/25/2019</td>
<td>31039</td>
<td>Small room door which exits to parking lot doesn't shut completely on its own. Door may have swelled due to weather. Have put sign on door to request users to securely shut while exiting.</td>
<td>Closed</td>
<td>High - 1 Day</td>
<td>3/20/2019</td>
<td></td>
</tr>
<tr>
<td>2/28/2019</td>
<td>31103</td>
<td>Roof leak in large room at fireplace chimney, travels down ceiling logs to middle of entrance to large room. Repeat leak. Also, have noticed continued buildup of white residue at peak of roof on inside of ceiling throughout the large room.</td>
<td>Closed</td>
<td>Medium 1-3 Days</td>
<td>3/13/2019</td>
<td></td>
</tr>
<tr>
<td>3/5/2019</td>
<td>31616</td>
<td>Check hall chimney for damper. Shut damper or seal chimney.</td>
<td>Closed</td>
<td>Medium 1-3 Days</td>
<td>3/7/2019</td>
<td></td>
</tr>
<tr>
<td>3/5/2019</td>
<td>31625</td>
<td>Entry door work: 1. Install a mohair strip to temporarily fill center gap in doors. Attach it to the astragal side. 2. Install thicker weather strip inside door frame to fill gaps on the hinge side and header.</td>
<td>Closed</td>
<td>Medium 1-3 Days</td>
<td>3/26/2019</td>
<td></td>
</tr>
<tr>
<td>3/7/2019</td>
<td>31716</td>
<td>Hall chair rack weld at bottom of handle is broken.</td>
<td>Closed</td>
<td>Medium 1-3 Days</td>
<td>3/26/2019</td>
<td></td>
</tr>
<tr>
<td>3/12/2019</td>
<td>31836</td>
<td>Fire Marshall Ryan Woessner requested repair of fire system due to the new hood. Horns and strobes were not working correctly.</td>
<td>Closed</td>
<td>Medium 1-3 Days</td>
<td>3/22/2019</td>
<td></td>
</tr>
<tr>
<td>3/19/2019</td>
<td>32259</td>
<td>Security light is not working. All other security lights on outside of building are in need of cleaning (full of dead bugs).</td>
<td>Closed</td>
<td>Medium 1-3 Days</td>
<td>3/19/2019</td>
<td></td>
</tr>
<tr>
<td>3/26/2019</td>
<td>32364</td>
<td>Telco #1 failure on the fire panel at Foresthill Mem Hall. Call time 3:45am on 3/26/19.</td>
<td>Closed</td>
<td>Medium 1-3 Days</td>
<td>3/26/2019</td>
<td></td>
</tr>
<tr>
<td>3/1/2019</td>
<td>2335</td>
<td>BLDG MNT SUPERVISION MEMORIAL HALL FORESTHILL</td>
<td>Closed</td>
<td>Continuing</td>
<td>4/2/2019</td>
<td></td>
</tr>
<tr>
<td>3/1/2019</td>
<td>7286</td>
<td>CUSTODIAL FORESTHILL MEMORIAL HALL MMP</td>
<td>Closed</td>
<td>Continuing</td>
<td>4/2/2019</td>
<td>82</td>
</tr>
<tr>
<td>3/4/2019</td>
<td>31582</td>
<td>Men's restroom stall door top hinge screws came out, bottom hinge broke at weld, door is completely off.</td>
<td>Closed</td>
<td>High - 1 Day</td>
<td>4/11/2019</td>
<td></td>
</tr>
<tr>
<td>3/7/2019</td>
<td>31713</td>
<td>Roof leaking by chimney in large room. Puddles discovered on floor. Leaking more than was leaking on previous work order.</td>
<td>Closed</td>
<td>Emergency 2-8 hours</td>
<td>4/19/2019</td>
<td></td>
</tr>
</tbody>
</table>

Date Printed: 4/30/2019  
Form Revision: 5/23/18
FORESTHILL VETERANS MEMORIAL HALL
Work Order / Custodial Hours Report

**KEY** for Status Column: Open - work order issued, supervisor to review and assign. In Progress - work order assigned to an employee & in their queue to begin. Closed - work requested is complete.

<table>
<thead>
<tr>
<th>Date</th>
<th>Request ID</th>
<th>Original Message</th>
<th>Status</th>
<th>Priority</th>
<th>Date Closed</th>
<th>Custodial Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/5/2019</td>
<td>31618</td>
<td>Fixture in large room has bulbs out when dimmed.</td>
<td>Closed</td>
<td>Medium 1-3 Days</td>
<td>4/26/2019</td>
<td></td>
</tr>
<tr>
<td>4/1/2019</td>
<td>2336</td>
<td>BLDG MNT SUPERVISION MEMORIAL HALL FORESTHILL</td>
<td>Open</td>
<td>Continuing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/1/2019</td>
<td>7287</td>
<td>CUSTODIAL FORESTHILL MEMORIAL HALL MMP</td>
<td>Open</td>
<td>Continuing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/30/2019</td>
<td>38926</td>
<td>Perform preventive maintenance as per procedure details. (Septic Tank)</td>
<td>Open</td>
<td>Low 1-10 Days</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Foresthill Park / Memorial Hall Projects
### April 2019

<table>
<thead>
<tr>
<th>Project</th>
<th>Project Description</th>
<th>Project Contact</th>
<th>Current Status / Comments</th>
<th>Updated / Unchanged</th>
</tr>
</thead>
</table>
| Memorial Hall Annual Log Maintenance  | Sanding, Staining, and Finishing the Memorial Hall Logs, as required annually. Log Chinking and Caulking is also included. | Shawna Howard  
  p: 530-886-7956  
  e: showard@placer.ca.gov  
  Capital Improvements | The BPO with SW Allen has been issued and is effective July 1, 2018 - June 30, 2019. This year's Scope of Work has been reviewed with SW Allen. Work will be completed as weather permits. The new entry doors were installed on September 13, 2018. Contractor is resolving a few issues with the doors. County staff, including Matt Randall, structural engineer with CDRA, visited the Memorial Hall last month to review log split locations, including at the new wood truss at the main entry. No significant structural concerns were found at the entry truss bottom cord where a new split has opened up. Metal bands were discussed to keep the splitting from getting worse. In addition, a standard log gap filler was proposed. 9-22: The truss work will be included with the Kitchen Hood Upgrade project. | Updated: 4/18/19 |
| Memorial Hall                          | Kitchen Hood Upgrade                                                                | Shawna Howard  
  p: 530-886-7956  
  e: showard@placer.ca.gov  
  Capital Improvements | 8-22: Plans and Species to the Board on September 11, 2018 for approval and permission to bid. Construction scheduled for December 2018.  
  10-19: Project was awarded to PNP Construction. Contract is routing for signatures. Construction is scheduled for December 2018.  
  12-18: Construction started on December 17, 2018. The contractor is currently on schedule to be done by January 5, 2019.  
  1-17: New Type 1 Hood is installed and operational. Contractor has some punch list items to complete.  
  3-20: Requested a cost estimate from the contractor to add a Digital Temperature Interlock to the new hood. This will automatically turn the hood on in the event the hood switch was not turned on.  
  4-18: Contract Change Order was approved on April 16, 2019 to add the Digital Temperature Interlock to the new hood. Contractor is working on a schedule for this additional work. | Updated: 4/18/19 |
<table>
<thead>
<tr>
<th>Location</th>
<th>Section</th>
<th>Contact Person</th>
<th>Details</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Todd Valley Pond</td>
<td>Parking Improvements / Fuels</td>
<td>Lisa Carnahan</td>
<td>Upper gate at Foresthill Road will be left open 24 hours per day on a trial basis to allow public vehicle access to the lower parking area near the pond. If 24 hour access invites mischief, we will regroup and look for efficient options to close the gate at night. 3/22/17 - within the last 2 weeks, someone damaged the large gate. Also, the Sheriff has requested 'No Camping' signs be placed at the park. Community has shown interest in connectivity trails from Todd Valley pond to Worton's. Ted Rel in Parks submitted a grant to the Sierra Nevada Conservancy on 10/1 that would incorporate fuels reduction within the Todd Valley Pond park property. Received notice on 2/20/19 that we were not approved for the fuels reduction grant for the Todd Valley Pond park property.</td>
<td>No Change: 4/22/19</td>
</tr>
<tr>
<td>Park and Trail Master</td>
<td>1st ever comprehensive Countywide Park and Trail Master Plan project.</td>
<td>Lisa Carnahan</td>
<td>Approximately 2 year project to complete comprehensive park and trail master plan. Parks staff contract with Master Plan consultant approved at the 10/25/16 BOS meeting. Plan will provide 10 year recreation vision, prioritize needs, identify funding options, and produce coordinated countywide trail plan. The newly-formed Parks Subcommittee will help prioritize needs for the Foresthill area. Countywide surveys to conclude on May 19. Subcommittee to be putting together a wish-list for FH area. Priorities to be discussed at the 4/2/18 meeting. Master Plan update to be presented to Forum on 6/4/18. Update provided by Andy at the 10/1/18 meeting. Draft Master Plan to be available for public review through May 2019. Staff presented the Draft Master Plan at the April 1st meeting. Motion: To accept the conceptual plan as it pertains to Foresthill and remain silent on the other geographical areas of the plan. McCafferty/Peters. Passed 6/0 Absent: Whittle; Motion: To not support the expansion of the Hidden falls project. Page/Jordan Failed 2/4 Abstain: Dowling, McCafferty, MacIntire, Peters Absent: Whittle</td>
<td>Updated: 4/22/19</td>
</tr>
</tbody>
</table>
| Parks Subcommittee | Foresthill Forum - Parks Subcommittee formed 12/5/16 | Lisa Carnahan  
| p: 530-889-6837  
e: lcarnahan@place.ca.gov  
Parks | At direction from Sup. Montgomery on 1/30/18, staff coordinated with Subcommittee to narrow down top 5 wish list items for Park Ded fee use. On March 5, 2018, Subcommittee chose relining pool as #2 priority, with new pavilion shade cover as #1 priority. Recommended list of top 5 priorities to Forum. County to work on the top 5 priorities for the next year. Forum approved list, but switched pool to be #1 priority, and shade structure to be #2 priority. Gail resigned from the Subcommittee at 4/2 meeting. John Peters became a member of the Forum on April 2nd, and has agreed to be the Chair of the Parks Subcommittee. At the 10/1 meeting, committee was introduced to Dan Fonner, the Parks Senior Grounds Supervisor. He discussed the Cagwin contract. After the 12/3/18 meeting, two people suggested adding bocce and pickleball to the list.  
2/4/19- meeting cancelled due to snow storm.  
4/1 meeting had no action items. People came who are interested in Pickleball courts being overlayed on tennis courts. Discussion of volunteers for softball fields. | Updated: 4/22/19 |
| Adjacent to Foresthill Park (Former PCWA Corporation Yard - 24625 Harrison Street) | Foresthill Community Development Council (Community Garden) | Ferrin Call  
| p: 530-886-4963  
e: fcall@placer.ca.gov  
Real Estate Services | Foresthill Community Development Council requested the use of the modular building to store paper goods. We have turned down requests to use the modular building in the past due to ongoing costs to the County associated with allowing the use and due to the condition of the building. | Updated: 4/16/19 |
| Foresthill Park | Memorial Hall picnic area shade structure | Lisa Carnahan  
| p: 530-889-6837  
e: lcarnahan@place.ca.gov  
Parks | Rich Murray supplied plans and preliminary cost information at the 12/4/17 meeting. Structure cost (for structure similar to BBQ structure) approx. $49,000, not including footing costs. Footing cost estimated at another $10,000. Subcommittee voted unanimously to forward a recommendation of approval to the next MAC meeting for a not-to-exceed amount of $60,000. At its 2/5/18 meeting, the FH Forum recommended approval of the project (at $60,000) to Parks Commission. Parks Commission recommended $60,000 (and up to $91,000) for shade structure on Item approved by BOS on 4/10/18. Procurement issued BPO for structure on 8/17/18 to J2 Inc. Volunteer group from FH to do footings. Meeting between Parks staff, Rich Murray's volunteer group and Engineer on 9/13 to go over alternatives. Decision made to move forward with pavilion cover 1st, followed by some ADA improvements afterwards. Building Permit approved 11/19. Holes dug for footings on 1/30. Covered with plywood and caution-taped. Footings poured on 3/18. Main structure of Pavilion installed on 4/8, special bolt inspection done on 4/20, roof to be installed on 4/23. | Updated: 4/22/19 |
2.82.010 Establishment of governing boards.
Each Veterans Memorial Hall established and maintained by the board of supervisors shall be governed by a board of trustees known as the "Board of Trustees of (fill in) Veterans Memorial Hall." (Ord. 5614-B § 1, 2010)

2.82.020 Constitution of boards.
The several boards of trustees shall be constituted as follows:
   A. Veterans' Organization Defined. "Veterans' organization" means any duly recognized chartered organization composed solely of honorably discharged members of the United States uniformed military services.
   B. Permanent Trustee.
      i. The supervisor in whose district the Memorial Hall is situated shall be a permanent trustee. Any supervisor may, but is not required to, appoint an alternate to represent him or her on the board.
      ii. Any supervisor may, but is not required to, appoint as such supervisor's alternate an active member of a veteran's organization.
   C. Voting Trustees.
      i. For each Veterans Memorial Hall, one or more trustees with corresponding alternates shall be appointed from each veteran's organization. If the number of veterans organizations is less than four, or if a veterans organization fails to recommend a trustee as hereinafter provided, the board of supervisors shall appoint as many additional trustees, who are members of veterans organizations, as may be necessary to constitute a board of five members, including a member of the board of supervisors.
      ii. Each year, on or before the third Monday in June, each veterans organization shall submit to the supervisor elected from its respective district the names of the veterans organization appointee and alternate whom the organization recommends be appointed to the board of trustees of the Veterans Memorial Hall. Thereafter, a meeting of the board of supervisors in the succeeding July, or as soon thereafter as reasonable, the supervisor of that district shall nominate to the full board of supervisors any such recommendation(s) the supervisor supports or any other member(s) of the organization the supervisor does support for nomination to the trustee board. This same procedure will be followed should a trustee or alternate position becomes vacant during the term of office.
D. Non-Voting Trustees. The supervisor of each district may appoint up to two nonvoting trustees, with or without alternates, from veterans organization auxiliaries and/or the general public to each board. These appointments do not require confirmation by the full board of supervisors. (Ord. 5614-B § 1, 2010)

2.82.030 Term of office.
The term of a sitting member of the board of trustees, including all trustee or supervisor alternates, will end August 31st each year, unless the BOS has not appointed new trustees, in which case the incumbent Hall board shall continue to act until the BOS appoints new trustees. Before discharging the duties of this office, each trustee and alternate shall take an oath of office, which shall be filed with the Placer County clerk of the board. (Ord. 5614-B § 1, 2010)

2.82.040 Compensation.
The office of the trustee is honorary, without salary or other compensation. (Ord. 5614-B § 1, 2010)

2.82.050 Meetings.
Each board of Memorial Hall trustees shall establish an appropriate schedule of regular meeting dates. Special meetings may be called in accordance with Section 54956 et seq., of the Government Code, for the transaction of necessary business. A majority of the voting members constitutes a quorum for business, and an affirmative vote of a majority of all of the voting members is required to exercise the powers of the board. (Ord. 5614-B § 1, 2010)

2.82.060 Open meetings.
All meetings of the board shall be open and public and shall be subject to the "Brown Act," Section 54950 et seq., of the Government Code. (Ord. 5614-B § 1, 2010)

2.82.070 President of the board.
Each board shall elect one of its members as president. The board of supervisors encourages the veterans' organizations to rotate this office among the various veterans' organizations making up each board of trustees. (Ord. 5614-B § 1, 2010)

2.82.080 Secretary.
Each board shall select a secretary who shall keep a record and full minutes in writing of all proceedings of the board. Non-voting members of the board may serve in this capacity. Minutes shall be submitted to the county two weeks prior to the next scheduled meeting, all other records shall be submitted to the county each year by August 31st. (Ord. 5614-B § 1, 2010)
2.82.090 Records public.
All records of the board shall be open to inspection by the public. (Ord. 5614-B § 1, 2010)

2.82.100 Removal of trustees.
Each veterans’ organization may remove its representatives at any time. The board of supervisors may, in its sole discretion, remove any trustee at any time and may declare the office of trustee vacant. In accordance with Government Code Section 1770, the office of trustee shall become vacant upon the occurrence of any of the events listed therein. Vacancies shall be filled within thirty (30) days after their occurrence in the manner provided by Section 2.82.020(C). (Ord. 5614-B § 1, 2010)

2.82.110 Duties and powers of boards.
Subject to final approval by the board of supervisors, each board of trustees shall make and enforce all rules, regulations and by-laws necessary for the administration, government, and protection of the Memorial Hall. Such rules and regulations shall include, but are not limited to, provisions for:
A. Management of the Hall;
B. Fee schedule for rental of the Hall;
C. Policies and procedures for rental of the Hall, including clearance from local law enforcement agencies for all large gatherings;
D. Periodic inspection of routine maintenance and janitorial services. (Ord. 5614-B § 1, 2010)

2.82.120 Payment for use of Memorial Halls.
A. Free use of the Halls shall be accorded to county veterans groups.
B. Free use of the Halls shall be accorded to county departments for non-routine county business, nonprofit senior citizen or children activity groups such as 4H or scouts, and community service clubs as authorized by the Hall board in accordance with scheduling and use submittal requirements.
C. Reduced rates up to, but not to exceed fifty (50) percent of the designated rental fee may be granted by Hall board action to other community based nonprofit groups from the community in which the Hall is located. In all other instances, full payment of the designated rental fee shall be required. (Ord. 5614-B § 1, 2010)

2.82.130 Records of membership of veterans organizations.
Each board of trustees shall prepare and maintain a current record of all veterans’ organizations that use the Hall and desire to be represented on the board of trustees. Said record shall contain the following information; in addition, any other information deemed appropriate by the board of trustees:
A. Name of organization;
B. Legal form of the organization, i.e., corporation, unincorporated association, etc.;
C. Mailing address of organization;
D. Total number of members of each organization;
E. Name and address and phone number of the presiding and recording officers of the organization. (Ord. 5614-B § 1, 2010)

2.82.140 Budget.
On or before the date specified for presentation of departmental budgets each year, the facilities department, in cooperation and coordination with each board of trustees, shall prepare and submit a cumulative budget for all Halls to the board of supervisors for the next succeeding fiscal year. (Ord. 5614-B § 1, 2010)

2.82.150 Annual report by trustees.
Each board of trustees, on or before the 15th day of July each year, shall make an annual report to the board of supervisors for the preceding fiscal year ending on the 30th day of June. The report shall give full statements of all property and money received, if any, whence derived, how used and expended, and such other information as might be of interest. (Ord. 5614-B § 1, 2010)

2.82.160 Organizational relationships.
Each Memorial Hall board may notify the Hall custodian of maintenance items; however, board requests for major maintenance items and other capital improvements should be presented to the building maintenance superintendent of facility services. If satisfaction is not achieved, the Memorial Hall board should contact the director of facility services, and if satisfaction is still not obtained, an appeal may be made to the board of supervisors. (Ord. 5614-B § 1, 2010)
# Building Maintenance Project List

**FY 2018-19**

<table>
<thead>
<tr>
<th>Date / Completed</th>
<th>Project / Description / Notes</th>
<th>Priority</th>
<th>Status</th>
<th>Cost Est.</th>
<th>Actual Expenditure</th>
<th>Deferred Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>FORESTHILL MEMORIAL HALL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Lighting Upgrades - Not yet Identified</td>
<td>1</td>
<td>Deferred</td>
<td>$</td>
<td>$</td>
<td>$ 5,000.00</td>
</tr>
<tr>
<td>1/15/2019</td>
<td>Kitchen Hood Fire Supression</td>
<td></td>
<td>Complete</td>
<td>$ 155,251.82</td>
<td>$ 155,251.82</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>Foresthill Hall Board Requests</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Kitchen Counter/Sink replacement</td>
<td>2</td>
<td>Planning</td>
<td>$ 20,000.00</td>
<td>$ 33,885.00</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>4-24-19 JB 5% complete. NTP none ECD none. Next steps Tamiko is getting proposal updated from ACCO.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Main Room Lighting Reconfiguration / upgrade</td>
<td>3</td>
<td>Deferred</td>
<td>$</td>
<td>$</td>
<td>$ 10,000.00</td>
</tr>
<tr>
<td></td>
<td>Exterior Lighting Reconfiguration - East side light poles</td>
<td>1</td>
<td>Planning</td>
<td>$ 25,340.00</td>
<td>$ 39,469.00</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>4-24-19 JB 5% complete. NTP none ECD none. Next steps Tamiko is getting proposal updated from ACCO.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3/27/2019</td>
<td>Provide HVAC study for options to cool Main Hall.</td>
<td></td>
<td>Complete</td>
<td>$ 50,000.00</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>Foresthill Hall Total Estimate</td>
<td></td>
<td></td>
<td>$250,591.82</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>