OPEN SESSION - Call to Order

Roll Call

Flag Salute

I. Agenda Approval

II. Approval of Minutes from previous Regular Meeting – April 8, 2019

III. Public Comment:
Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.

IV. Old Business – None
V. **New Business**

A. Request the Civil Service Commission approve a Work-Out-of-Class pay extension pursuant to Placer County Code Section 3.08.510(C)(5)(c) for one employee assigned to the County Executive Office.

B. Request the Civil Service Commission take the following action on the Creation of the Public Health Epidemiologist – Trainee Classification Specification and Request for Revisions to the Public Health Epidemiologist Classification Specification:
   1. Confirm the recommendation to place the classification specification of Public Health Epidemiologist – Trainee into the Unclassified service at UNCL Grade U16 ($3,750.07 - $4,558.23 monthly)
   2. Approve the proposed revisions to the classification specification of Public Health Epidemiologist

C. Request the Civil Service Commission determine whether a non-competitive promotion should be granted for one employee in the District Attorney Office (DAO) from the classification of Deputy District Attorney II, PROF Grade 250 ($8,226.50 – $9,999.44 monthly) to Deputy District Attorney III PROF Grade 258 ($9,069.81 - $11,024.43 monthly) effective retroactively to March 2, 2019

D. Request the Civil Service Commission take the following actions on the County Executive Office Request for Reclassification:
   1. Approve the reclassification of two Budget Analyst positions, MNGT Grade 427 ($7,082.40 - $8,607.73 monthly) to the classification of Management Analyst II, MNGT Grade 422 ($6,735.73 - $8,190.00 monthly)
   2. Administratively place the two incumbents into the new classification pursuant to County Code section 3.08.480 (C).
   3. Abolish the classification of Budget Analyst

VI. **Communications**

Reports to the Commission are informational items only. No action will be taken.

A. Provisional Appointments - None

B. Staff Reports and Correspondence
   i. Staff Updates – presented by Kate Sampson
      1. Judy McKeig
   ii. Youth in Government Day – presented by Heidi Kernytsky

C. Commissioner Comments
CLOSED SESSION

VII. §54957 - Public Employee Performance Evaluations

OPEN SESSION

VIII. Report of action taken in closed session pursuant to Government Code Section 54957.1.

IX. Approval of merit increases for classified employees pursuant to Placer County Code Section 3.04.650 (progression in steps).

X. Adjournment

Civil Service Commission – Upcoming Regular Meeting

Monday, June 10, 2019 at 3:30 PM
1000 Sunset Boulevard, Suite 200
Rocklin, CA 95765
(866) 901-3212