

**LOOMIS VETERANS MEMORIAL HALL
Meeting Agenda
May 13, 2021 at 10:00 AM
5945 Horseshoe Bar Road, Loomis, CA**

Board of Trustees

Dusty Byers
VFW Post 904

David Lucey
AL Post 775

Thomas Millward
AL Post 775

Russell Kelley (President)
AL Post 775

Jim Holmes
Board of Supervisors

Alternate

Rodney Reyman
AL Post 775

Gene Freeland (Secretary)
VFW Post 904

1. Call Meeting to Order

2. Pledge of Allegiance

3. Roll Call

4. Approval of Minutes

- a. Minutes from January 14, 2021 (Attachment).

5. Public Comment

- a. For public comment or to listen in on the meeting, please dial into the Microsoft Teams Meeting conference line.

+1 619-483-4068

Conference ID: 251 112 823#

Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief since the Board is not permitted to take any action on items addressed under Public comment. Agenda Items should be submitted at least three (3) weeks in advance for consideration to the Hall Coordinator at LoomisHall@placer.ca.gov.

6. Information / Non Action Items

- a. Review Work Order / Custodial Hours Report (Attachment).
b. Completed Installation of Keypad Entry Door Locks.

7. Action Items

- a. Review / Modify / Ratify Building Maintenance Project List (Attachment).
b. Use Fee Increase.

8. Reports

- a. Late-arriving correspondence.
b. Veterans Reports.
c. Hall Use Report.

9. Announcements

- a. Next regularly scheduled meeting date: September 9, 2021.

10. Adjournment

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact Facilities via the below methods. Requests should be made three (3) working days in advance whenever possible. Agenda and Attachments for the above referenced meeting can be viewed at the following link: <http://www.placer.ca.gov/halls>.

Loomis Veterans Memorial Hall

Board of Trustees – Board Meeting Minutes
January 14, 2021 at 10:00 AM
5945 Horseshoe Bar Road, Loomis, CA 95650

1. **Call to Order:** **“Dial in Meeting Conference”**
Meeting Called to Order by Russell Kelley at 10:01 A.M.

2. **Pledge of Allegiance** – Accomplished.

3. **Roll Call:**
Thomas Millward - American Legion Post 775 – Present
Russ Kelley – American Legion Post 775 – Present
David Lucey- American Legion Post 775 – Present
Rodney Reyman- American Legion Post 775 - Present
Gene Freeland – Veterans of Wars Post 904 – Present
Jim Holmes – Placer County, Board of Supervisors – Absent – Excused
Duane Espinoza – Placer County, Public Works and Facilities – Present
Dusty Byers – Veterans of Foreign Wars Post 904 -Absent
Taylor Penticoff – Placer County, Veterans Hall Coordinator - Present
A quorum was present.

4. **Election of Officers: Motion:** 1st by Thomas Millard, Nominate Russell Kelley to be President, 2nd by David Lucey; **Passed. Motion:** 1st by Thomas Millard, 2nd by David Lucey, Gene Freeland, Alternate, to be Secretary subject to checking to see if it is acceptable for an Alternate to be Secretary. **Passed**

5. **Approval of Minutes:** Minutes from November 24, 2020. Approved

6. **Public Comment:** None.

7. **Information Items:**
 - a. Work Order/ Custodial Hours Report. Reviewed. PC will be adding electrical lock on back/kitchen door
 - b. Use Fee Discussion. Consideration to increase use fees and/or addition of a set up fee to come in line with costs of other venues in area. Action to be taken at next meeting. Facilities to conduct survey with users. Discussion on possibility of adding Wi-Fi connection to Hall.
 - c. Loomis Library Transfer of ownership to Town of Loomis. Town and County will share expense of maintenance of parking area.

8. **Action Items:**
 - a. Discussion/explanation of discretionary fund for projects.
Russ and Thomas, Legion Post, to contact Boy Scouts about repairing tables as a service project. They will report at next meeting.

Loomis Veterans Memorial Hall

9. **Reports:**

- a. Late-arriving correspondence. NONE
- b. Veterans Reports. 1. By Gene, VFW, Covid-19 vaccinations available through VA Clinics via VA MyHealth. 2. By, Gene, VFW, Request possibility of acquiring use of one of the storage cabinet/lockers in Veterans Room. Russ of AL will check with Legion Post.
- c. Hall Use Report. NONE

10. **Announcements:**

- a. Next regularly scheduled meeting dates: 2nd Thursdays of scheduled Month.
May 13, 2021
September 9, 2021

11. **Adjournment:**

Motion: 1st Thomas Milward, 2nd Gene Freeland.

Meeting Adjourned 10:52 AM

Gene Freeland, Recording Secretary

Date	Request ID	Original Message	Status	Priority	Date Closed	Labor Hours
2/1/2021	31297	CUSTODIAL LOOMIS MEMORIAL HALL	Closed	Continuing	3/1/2021	10.25
2/1/2021	35122	Perform preventive maintenance as per procedure details (HVAC)	Closed	Low 1-10 Days	2/1/2021	
2/1/2021	35126	Perform preventive maintenance as per procedure details (HVAC)	Closed	Low 1-10 Days	2/1/2021	
2/1/2021	35141	Perform preventive maintenance as per procedure details (HVAC)	Closed	Low 1-10 Days	2/1/2021	
2/1/2021	35142	Perform preventive maintenance as per procedure details (HVAC)	Closed	Low 1-10 Days	2/1/2021	
2/1/2021	50964	BLDG MNTC Building Services MEMORIAL HALL LOOMIS	Closed	Continuing	2/1/2021	
3/1/2021	37295	CUSTODIAL LOOMIS MEMORIAL HALL	Closed	Continuing	4/1/2021	11
3/1/2021	50965	BLDG MNTC Building Services MEMORIAL HALL LOOMIS	Closed	Continuing	3/1/2021	
3/18/2021	75688	Custodial Inspection of the facility Use Inspection Form at T:\FAC\BUILDING MAINTENANCE\CUSTODIAL\Inspection Reports	Closed	Low 1-10 Days	5/4/2021	
4/1/2021	39865	CUSTODIAL LOOMIS MEMORIAL HALL	Closed	Continuing	5/4/2021	15
4/1/2021	50966	BLDG MNTC Building Services MEMORIAL HALL LOOMIS	Closed	Continuing	5/4/2021	
4/1/2021	39863	PM000056 Perform preventive maintenance as per procedure details INSPECT ALL EXIT SIGNS VERIFY EXIT LIGHT IS FUNCTIONING TEST REPLACE BATTERY AS REQUIRED REPLACE BULB AS NEEDED	Closed	Low 1-10 Days	4/5/2021	
5/1/2021	41520	CUSTODIAL LOOMIS MEMORIAL HALL	Open	Continuing		0
5/1/2021	50967	BLDG MNTC Building Services MEMORIAL HALL LOOMIS	Open	Continuing		
5/3/2021	41647	Perform preventive maintenance as per procedure details (HVAC)	Closed	Low 1-10 Days	5/3/2021	
5/3/2021	41648	Perform preventive maintenance as per procedure details (HVAC)	Closed	Low 1-10 Days	5/3/2021	
5/3/2021	41649	Perform preventive maintenance as per procedure details (HVAC)	Closed	Low 1-10 Days	5/3/2021	
5/3/2021	41650	Perform preventive maintenance as per procedure details (HVAC)	Closed	Low 1-10 Days	5/3/2021	
5/3/2021	37648	Perform preventive maintenance as per procedure details (Equipment)	In Progress	Low 1-10 Days		

PJ01226	Project Manager	Method	Original Request Date	Status	Loomis Hall Board Requests - FY20/21	Current	\$10,000.00	Estimate	Actual
						Carryover	\$10,000.00		
						Balance	\$20,000.00		
	Duane Espinoza		1/14/2021	Action	Add Internet Service w/WiFi to Hall for users			\$0	
					5/6/21 DE No NTP No ECD: Board voted to add this project to the project sheet. Quote requested from County TeleCommunications group. Quote pending.				
							Sub Total	\$0	\$0
					Loomis Hall total estimate		\$0.00	Balance:	\$20,000