

**LINCOLN VETERANS MEMORIAL HALL**  
**Meeting Agenda**  
**May 17, 2021 at 6:00 PM**  
**541 5<sup>th</sup> Street, Lincoln, CA**

Board of Trustees

Leonard Valasek  
American Legion Post 264

Leon Butler  
American Legion Post 264

Dennis Reynolds  
VFW Post 3010

Gary Berns  
VFW Post 3010

Robert Weygandt  
Board of Supervisors

Alternates

Robert Aitken  
American Legion Post 264

Robert B. Bruce, II  
Board of Supervisors

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Approval of Minutes**

- a. Minutes from March 15, 2021 (Attachment).

**5. Public Comment**

- a. For public comment or to listen in on the meeting, please dial into the Microsoft Teams Meeting conference line.

**+1 619-483-4068      Conference ID: 844 709 719#**

Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief since the Board is not permitted to take any action on items addressed under Public comment. Agenda Items should be submitted at least three (3) weeks in advance for consideration to the Hall Coordinator at [LincolnHall@placer.ca.gov](mailto:LincolnHall@placer.ca.gov).

**6. Information / Non Action Items**

- a. Work Order / Custodial Hours Report (Attachment).  
b. Use Fee Increase.

**7. Action Items**

- a. Review / Modify / Ratify Building Maintenance Project List (Attachment).

**8. Reports**

- a. Late-arriving correspondence.  
b. Veterans Reports.  
c. Hall Use Report.

**9. Announcements**

- a. Next regularly scheduled meeting date: July 19, 2021.

**10. Adjournment**

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact Facilities via the below methods. Requests should be made three (3) working days in advance whenever possible. Agenda and Attachments for the above referenced meeting can be viewed at the following link: <http://www.placer.ca.gov/halls>.



Minutes

1800 Hours

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APR 28 2021

FACILITIES MANAGEMENT

1. Call to Order, President Reynolds
2. Pledge of Allegiance- All Present
3. Roll Call

Members present

Len Valasek	Am. Legion
Dennis Reynolds	VFW
Gary Berns	VFW

Brad Bovlais	Placer Co. Facilities Mangt.
Taylor Penticoff	Placer Co.

4. Approval of minutes- Approved by membership
5. Public Comment

Microsoft teams meeting conference link

#1-619-483-4068

Conference ID:241-369-33#

No comment

6. Information/non action items- reviewed

A. Work order/custodial hours report

84502- Door closer , back door, not closing, needs replaced

B. Water heater status-more power, dry wall needed

C. Key pad Ready to use, Rental use only

7. Action items

A. Maint project list- checked by custodian once a week

Reroute draining fount. Cost unknown

Maint. Of existing drain- more info needed-May meeting including estimated cost need

July 1, new hall board budget, \$10,000 added to unspent hall budget dollars.

B. Hall use fee reviewed- Increased from \$425 to \$600. Reservation fee increased from \$50 to \$150. Takes effect Jan 1, 2022.

8. Reports-

A. Late arriving- none

B. Vet. Reports

VFW- None

AL- None

Hall use- None

9. May meeting- 5-17-21 1800 hr.

10. Adjournment- 1900 Hr

Board Secretary



Len Valasek

Date	Request ID	Original Message	Status	Priority	Date Closed	Labor Hours
3/1/2021	37293	CUSTODIAL LINCOLN MEMORIAL HALL	Closed	Continuing	4/1/2021	11
3/1/2021	50989	BLDG MNTC Building Services MEMORIAL HALL LINCOLN	Open	Continuing		
3/10/2021	86176	Check for roof leaks that were previously patched.	Closed	Low 1-10 Days	4/22/2021	
3/18/2021	74384	Building Inspection. Create request based on building inspection.	Closed	Continuing	4/1/2021	
3/23/2021	75744	Custodial Inspection of the facility Use Inspection Form at T:\FAC\BUILDING MAINTENANCE\CUSTODIAL\Inspection Reports	Closed	Low 1-10 Days	5/4/2021	
4/1/2021	39862	CUSTODIAL LINCOLN MEMORIAL HALL	Open	Continuing		14
4/1/2021	50990	BLDG MNTC Building Services MEMORIAL HALL LINCOLN	Open	Continuing		
4/1/2021	86742	Found on Building inspection. There is a place on the ceiling that has the appearance of an old leak. This is the tall ceiling in the main room close to the center. Men and women's restrooms have peeling paint that needs touched up or repainted. Repair as necessary. Contact JC with questions if needed.	Closed	Low 1-10 Days	4/19/2021	
4/9/2021	87613	urinal has very long flush	Closed	Low 1-10 Days	4/19/2021	
4/14/2021	87740	Men's tank toilet is cracked and women's base is loose. Please correct.	Closed	Low 1-10 Days	4/19/2021	
5/1/2021	41518	CUSTODIAL LINCOLN MEMORIAL HALL	Open	Continuing		0
5/1/2021	50991	BLDG MNTC Building Services MEMORIAL HALL LINCOLN	Open	Continuing		
5/3/2021	41645	Perform preventive maintenance as per procedure details (HVAC)	Closed	Low 1-10 Days	5/3/2021	
5/3/2021	41646	Perform preventive maintenance as per procedure details (HVAC)	Closed	Low 1-10 Days	5/3/2021	
5/3/2021	37645	Perform preventive maintenance as per procedure details (Equipment)	In Progress	Low 1-10 Days		

PJ01225	Project Manager	Method	Original Request Date	Status	Lincoln Hall Board Requests - FY20/21	Current	\$10,000.00	Estimate	Actual
						Carryover	\$9,217.00		
						Balance	\$19,217.00		
	Duane Espinoza	SCN	2018	Action	<b>Replace Blinds - 2nd floor Veterans room</b>	2	<b>Budget</b>	\$1,400	
					5/6/21 DE No NTP No ECD- Hall board deferred this project item at last meeting. Will revisit this priority at next meeting. Hall board looking into donations and volunteers as an alternate to the county vendor. Project will				
	Duane Espinoza	In-House	2019	Action	<b>Install PA system into Main hall w/selectable channel for Dining side</b>	3	<b>Budget</b>	\$13,052	
					5/6/21 DE - Estimate and schematics received from Media Services. Awaiting board decision on action. Project will require re-quote for current pricing.				
	Duane Espinoza	In-House	9/22/2020	Action	<b>Install hot water into Men's room for lavatory sinks</b>	1	<b>Budget</b>	\$6,333	
					5/6/21 DE: Board requested more options for hot water. Installing stand alone water heater is still the best value option. Using a tankless "insta hot" would increase electrical requirements and prompt abatement and new circuit power needs. Running a pipe from Women's room would require abatement and drywall work. Both alternate options would greatly increase the cost for this project.				
							<b>Sub Total</b>	\$20,785	\$0
					<b>Lincoln Hall total estimate</b>		<b>\$20,785.40</b>	<b>Balance:</b>	<b>\$19,217</b>