CAPITAL PROJECTS ADVISORY COMMITTEE
FOR EASTERN PLACER COUNTY
775 N. Lake Blvd, Tahoe City, CA 96145
County Contact, Erin Casey, 530-546-1944

SPECIAL MEETING AGENDA
Wednesday, June 5, 2019
Northstar Community Services District
900 Northstar Drive, Northstar, CA 96161
4:30 pm – 6:30 pm

1. Call to Order

2. Pledge of Allegiance

3. Approval of June 5, 2019 meeting agenda

4. Public Comment – Please share your comments on items not already on the agenda. We welcome your input and ask that your comments be limited to three minutes or fewer (or as determined by the Chair).

5. Information Items:
   a. Ranking Results – Staff presentation on final ranking results
   b. Committee Deliberation – Discuss ranking results for grant proposals and possible recommendation to the Board of Supervisors

6. Action Items:
   a. Action on Tourism Master Plan grant proposals and funding requests

7. Future Agenda Items

8. Adjournment

The CAP Committee is composed of appointed community members whose purpose is to advise the Board of Supervisors on Tourism Master Plan priorities including capital projects consistent with the Plan. Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meeting. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact the County Executive Office in Tahoe.
THANK YOU!

- 20 proposals submitted
- $3.5 million in requests
- Special districts, county, nonprofit organizations with support from business partners participated
- Diverse projects from trails to public art and community visioning
- Thank you for your participation and support of community priorities
- We can’t get there without implementing agencies and organizations!
Meeting Guidelines

- Committee members during project deliberation may ask questions of project applicants if a representative is available and willing to respond.
- Chair will invite representative to approach the podium, state name and provide response to committee.
- Committee will not engage in debate.
- Committee does want to hear from public.
- We appreciate your support of the process!
Grant Proposal Review Process

- Review recusal protocols
- Review grant ranking criteria
- Detail additional criteria for consideration
- Review grant ranking results
  - Cumulative and average scores
- Highlight possible CAP Committee action
  - Not all funds have to be allocated today
  - Funds may be set aside for out of cycle proposals
  - Committee may recommend some projects, eliminate others and delay projects if additional information is needed
Recusal Protocols

Committee’s motion on November 29, 2018

Real or perceived conflicts of interest:

1. If real conflict of interest, member must recuse and leave the dais.
2. Committee member may stay in the room.
3. If perceived conflict, member should share with committee. The committee will decide if committee members can remain at the dais and participate in discussion.
Grant Ranking Criteria

Categories and Maximum Points

1. Organization Profile (Max 10 points)
2. Project Proposal (Max 20 points)
3. Tourism Master Plan Tier 1 (Max 50 points)
4. Tourism Master Plan Tier 2 (Max 30 points)
5. Funding (Max 20 points)
6. Economic Benefit (Max 10 points)
7. Community Support/Agency Collaboration (Max 10 points)
8. Bonus Points (Max 30 points)

Total Possible Points = 180
Grant Ranking Criteria

Requirements
- Must score a minimum of 75 points
- Project must score points in all categories including Organization Profile, Project Proposal, Tourism Master Plan Priorities, Funding, Economic Benefit and Community Support/Agency Collaboration.
- Project must score a minimum of 30 points in the Tourism Master Plan Priority category.

Items of note
- Projects must be identified in the Tourism Master Plan
- Applications must be complete and include all information to be ranked
- Landowner or partner agencies must be informed and/or express support
- Projects may receive bonus points if match exceeds minimum requirements
- Match requirements are reduced for planning grants
Additional Criteria for Consideration

- Ranking Criteria is a guide
- Other criteria may be considered including:
  1. Is TOT the appropriate funding source?
  2. Is phased or partial funding an option?
  3. Should all available TOT be allocated or should some be reserved for out of cycle projects?
  4. Revise grant cycle timeframe? Potential Fall cycle?
  5. Timing – is project ready to go or already underway?
## Grant Ranking Results

### FY 18-19 Ranking Sheet Results

<table>
<thead>
<tr>
<th>Ranking Number</th>
<th>Project Name</th>
<th>Number of Ranking Sheets (Recusals)</th>
<th>Cumulative Project Ranking Total</th>
<th>Project Average</th>
<th>Grant Request</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Watson Lake Area Trail Improvements</td>
<td>13</td>
<td>1883</td>
<td>156</td>
<td>$9,000.00</td>
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<td>2</td>
<td>Martis Valley Trail (MVT)</td>
<td>12</td>
<td>1703</td>
<td>154</td>
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<td>Wayfinding and Destination Signage Project</td>
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<td>Fanny Bridge Project</td>
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**Total Grant Requests**: $3,273,071.00

**TOT Funds Available to be Allocated**: $3,162,960.00

**Difference between Total Grant Requests and Available TOT Funds to be Allocated**: $(110,111.00)
Deliberation

- Process Review
- Projects to fund, projects to eliminate, projects that require more information/discussion
- Recommend allocation of all funds, some funds and reserve others for future opportunities
Future Agenda Items
Questions?
Thank you!
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