

PLACER COUNTY  
**LOCAL AGENCY FORMATION COMMISSION**

MINUTES OF THE  
LOCAL AGENCY FORMATION COMMISSION OF PLACER COUNTY

COMMISSIONERS:

February 8, 4:00 PM

Trinity Burruss  
Chair (City)

Cindy Gustafson  
Vice Chair (County)

Joshua Alpine  
(Special District)

Shanti Landon  
(County)

Tracy Mendonsa  
(City)

Susan Rohan  
(Public)

Rick Stephens  
(Special District)

BOARD OF SUPERVISORS' CHAMBERS AND VIA REMOTE CALL-IN  
175 FULWEILER AVENUE  
AUBURN, CALIFORNIA 95603

1. CALL TO ORDER AND SALUTE TO THE FLAG

The meeting was called to order at 4:00 p.m. by Chair Burruss followed by a salute to the flag.

2. ROLL CALL

Present Commissioners: Joshua Alpine, Trinity Burruss, Cindy Gustafson, Shanti Landon (remote not-voting), Tracy Mendonsa, and Rick Stephens

Present Alternate Commissioners: Jim Holmes (voting), Jenny Knisley, and Jeffrey Starsky (voting)

Not Present: Commissioner Susan Rohan and Alternate Commissioner Kahrl

Staff Present: Amy Engle, Commission Clerk and Michelle McIntyre, Executive Officer, Michael Walker, Legal Counsel (remote)

ALTERNATE  
COMMISSIONERS:

Jim Holmes  
(County)

William Kahrl  
(Special District)

Jenny Knisley  
(City)

Jeffrey Starsky  
(Public)

COUNSEL:

Michael Walker  
General Counsel

3. APPROVAL OF THE AGENDA

Alternate Commissioner Holmes motioned to approve the February 8, 2023, agenda, second by Commissioner Alpine. The motion was unanimously approved (7-0-2-0).

Yes: Alpine, Burruss, Gustafson, Holmes, Mendonsa, Starsky, and Stephens

No: none

Absent: Landon and Rohan

Abstain: none

STAFF:

Michelle McIntyre  
Executive Officer

Amy Engle  
Commission Clerk

4. PUBLIC COMMENTS

Chair Burruss opened the item for public comments.

Mr. Albert Scheiber of Lincoln provided public comment.

5. CONSENT

A. Minutes from January 18, 2023

B. Financial Reports November-December 2022

C. Project Status Report

**D. LAFCO Project No. 2022-03 Municipal Service Review (MSR) Study and Sphere of Influence (SOI) Update of fire agencies in western Placer County:** The Commission will consider amending the scope of services of the study to add a comprehensive Master Plan for South Placer Fire Protection District. If approved, the contract amount will increase by \$39,405 with no changes to the timeline.

Commissioner Mendonsa motioned to approve the Consent Calendar, second by Commissioner Holmes. The motion was unanimously approved (7-0-2-0).

Yes: Alpine, Burruss, Gustafson, Holmes, Mendonsa, Starsky, and Stephens  
No: none  
Absent: Landon and Rohan  
Abstain: none

6. BUSINESS ITEMS

**A. MSR Study and SOI Update- City of Rocklin (Rocklin) and South Placer Municipal Utilities District (SPMUD):** The Commission will consider directing staff to issue a Request for Proposal (RFP) to conduct a MSR study and SOI Update for Rocklin and SPMUD.

Ms. McIntyre recommended that the Commission authorize the Executive Officer to work with Rocklin and SPMUD before issuing RFPs for the two agencies. The Commission shall approve two contracts at a subsequent meeting.

Chair Burruss opened the item to public comment.

There was no public comment.

The Commission briefly discussed the item.

Alternate Commissioner Starsky motioned to authorize the Executive Officer to work with Rocklin and SPMUD staff to develop a Scope of Services for a MSR and SOI Study and issue a RFP for each agency, second by Commissioner Gustafson. The motion was unanimously approved (7-0-2-0).

Yes: Alpine, Burruss, Gustafson, Holmes, Mendonsa, Starsky, and Stephens  
No: none  
Absent: Landon and Rohan  
Abstain: none

- B. LAFCO Public Members- The Commission will provide direction to staff for the Public and Alternate Public Member for the May 2023-May 2027 term.

Ms. McIntyre informed the Commission that the current Public Member and Alternate Public Member seats expire in May. Ms. McIntyre requested direction from the Commission to fill these vacancies.

After a brief discussion of the item, Chair Burruss, with the Commission's concurrence, asked that staff open an application period for the Public Member and Alternate Public Member seats.

7. EXECUTIVE OFFICER'S REPORT

Ms. McIntyre updated the Commission on projects and items on the LAFCO Workplan.

8. COMMISSIONER COMMENTS

There were no Commissioner comments.

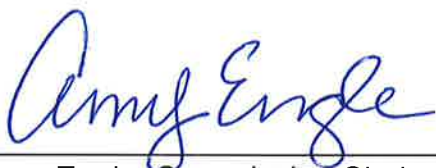
9. ADJOURNMENT

The meeting was adjourned at 4:16 p.m.

A complete video recording of this meeting is posted to:

<https://www.placer.ca.gov/AgendaCenter/Local-Agency-Formation-Commission-14>

Submitted by:



Amy Engle, Commission Clerk