



**MINUTES**  
**PCAPCD Board of Directors Meeting**  
**Thursday, June 8, 2023, at 2:30 PM**  
**Board of Supervisors Chambers**  
**175 Fulweiler Avenue, Auburn, CA 95603**

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The Board of Directors of the Placer County Air Pollution Control District met for a regular meeting at 2:30 PM, Thursday, June 8, 2023, at the Placer County Board of Supervisors' Chambers, 175 Fulweiler Avenue, Auburn.

The meeting was called to order by Chairperson Jim Holmes. Roll call was taken by the Clerk of the Board, with the following members in attendance: Scott Alvord, Kim Douglass (alternate), Jim Holmes, Greg Janda, Suzanne Jones, Shanti Landon, and David Ring. Representing the District were: Erik White, Air Pollution Control Officer; Christiana Darlington from CLERE Inc., District Counsel, Jerry Azevedo from Integrated Communications Strategies, District Consultant; Russell Moore, I.T. Technician; and Shannon Harroun, Clerk of the Board.

**Flag Salute**

**Roll Call / Determination of a Quorum**

**Approval of Minutes:** April 13, 2023

**Motion:** Janda / Jones

**Action:** Approved 4/13/23 Minutes / Unanimous Vote: 7:0

**Ayes:** Alvord / Douglass / Holmes / Janda / Jones / Landon / Ring

**Public Comment / Meeting's Public Participation Procedures:** No Public Comment.

**Consent: Items 1 - 5**

**1. Advance Budget Spending Authorization**

*Adopted Resolution #23-06, thereby authorizing continuation of payroll, operations, professional services and maintenance of District assets, as outlined in the Preliminary Budget for Fiscal Year (FY) 2023-24. This authorization is in advance of the adoption of the Final FY 2023-24 District Budget that is scheduled to be heard on August 10, 2023.*

**2. Air Monitoring Support Agreement with Tahoe Regional Planning Agency**

*Adopted Resolution #23-07, thereby, 1) authorizing the District to sign a new agreement with the Tahoe Regional Planning Agency (TRPA) to receive funds to support the operation of the Tahoe City ambient air quality monitoring station operated by the District; and 2) authorizing the Air Pollution Control Officer to negotiate, sign, amend, terminate, and renew as needed, associated agreements and contracts, and to accept supporting funds from TRPA.*

**3. SDRMA 2023 Board of Directors Election**

*Approved the selection of the following three candidates on the Official 2023 Election Ballot of the Special District Risk Management Authority (SDRMA) Board of Directors: 1) Robert Swan; 2) Jesse D. Claypool; and 3) Sandy Seifert-Raffelson.*

**4. Iowa Hill Residential Burning Exemption**

*Adopted Resolution #23-08, thereby, 1) authorizing staff to submit a Request for Exemption for the Iowa Hill area from portions of the California Air Resources Board's Air Toxic Control Measure to Reduce Emissions of Toxic Air Contaminants from Outdoor Residential Waste Burning, until December 31, 2028; and 2) authorizing and directing the Air Pollution Control Officer to evaluate the need for the continuation of the exemption before December 31, 2028, and submit a renewal of the Request for Exemption for Iowa Hill to extend the exemption to December 31, 2033, if necessary.*

**5. Woodsmoke Reduction Program Funding from the California Air Resources Board**

*Adopted Resolution #23-09, thereby, 1) authorizing the District to continue to participate in the California Air Resources Board's (CARB) Woodsmoke Reduction Program (Program); and 2) accepting an allocation of \$205,960 to implement the Program in Placer County.*

**Motion: Jones/Janda**

**Action: Approved Consent Items 1 - 5 / Unanimous Vote 7:0**

**Ayes: Alvord / Douglass / Holmes / Janda / Jones / Landon / Ring**

**Public Hearing / No Action: Item 6**

**6. Preliminary Budget Fiscal Year 2023-24 Public Hearing**

*Conducted a Public Hearing for the purpose of reviewing the District's FY 2023-24 Preliminary Budget in accordance with the Health and Safety Code §40131(3)(A) that states: "The district shall notice and hold a public hearing for the exclusive purpose of reviewing its budget and of providing the public with the opportunity to comment upon the proposed district budget." District management also sought guidance from the Board regarding any changes to this Preliminary Budget for FY 2023-24 for inclusion in the Final Budget, which will be presented to the District Board for adoption on August 10, 2023.*

Ms. Maria Swan presented the District's FY 23-24 Preliminary Budget, explaining that there is a separate budget for operations; that this budget assumes modest growth in revenues; and that the District receives no sales or property tax revenues. This budget also does not include: FARMER program funds which are pass-through funds administered on behalf of California Air Resources Board (CARB); principal and interest from PARS investments; or monies in the District's Settlement Fund. Some of the highlights of the budget Ms. Swan conveyed are that it includes a small decrease in grant funding; a large increase in Clean Air Grant and incentive program obligations due to a surplus of pass-through grant funding in FY 22-23; and a return to Consumer Price Index increases on permit fees, as FY 22-23 was the last year of planned permit fee increases. She also stated that the FY 23-24 budget includes County negotiated salary increases and 20 Board approved staff positions. Ms. Swan noted that the FY 22-23 budget was \$19,931,857, as compared to this FY 23-24 budget of \$18,589,312, a 7% decrease. Ms. Swan provided an overview of the District's FY 23-24 budgeted revenue, fund balance, expenses, assigned fund balances, capital asset purchases, and grant funding.

### **Information: Items 7 - 8**

#### **7. Three Year Strategic Plan Update**

*No action requested. District consultant, Integrated Communication Strategies, LLC, provided an update and sought Board input regarding the completion of the District's 3-Year Strategic Plan.*

Mr. Jerry Azevedo from Integrated Communications Strategies discussed a draft of the District's Strategic Plan with the Board, identifying the Plan's focus areas of being a trusted community partner, an innovative problem solver, solutions-focused regulator, and a high performing organization; and the objectives and strategies associated with each of these focus areas.

#### **8. Placer APCD Biomass Utilization Committee Event**

*No action requested. Provided an overview of the District's biomass utilization committee and the biomass technology symposium held on May 1, 2023 in Roseville.*

Ms. Christiana Darlington, from CLERE, Inc., District's Counsel, presented an overview of the Placer County Biomass Consortium and the Biomass Technology Symposium held on May 1, 2023 in Roseville. She described the Biomass Consortium as including Placer County Air Pollution Control District, the County of Placer, Placer County Water Agency, Pioneer Community Energy, and West Placer Waste Management Authority. She explained that the focus of the group is to bring to light the challenges and opportunities for biomass utilization in the County, to work together to seek funding as partners, and ensure the groups are not duplicating efforts. She also shared that the May 1<sup>st</sup> Placer County Technology Symposium event had 160 attendees, including staff from ten technology groups and fifteen different governmental agencies. The technology groups, which provided presentations at the event, ranged from direct combustion boiler systems, to bio oil production, multi-stage gasification and hydrogen projects. Ms. Darlington noted that the committee is planning an event for April 1, 2024, which will focus on forest biomass feedstock supply chain issues. The focus for the committee's August meeting is on legislation and proposed laws related to biomass.

### **Air Pollution Control Officer Report**

#### **A. General APCO Updates**

Director, Erik White, introduced new full time employee, Phillip Montoya, Air Quality Engineer, to the Board.

#### **B. NACAA, CAPCOA and Cap-to-Cap Conferences Overview**

Mr. White shared activities associated with his and Director Burruss' recent attendance at the Cap to Cap Washington, D.C. program, where he met with staff from the U.S. Environmental Protection Agency, U.S. Department of Agriculture, Department of Energy, Department of Transportation, and the Federal Emergency Management Agency, as well as House and Senate members and multiple committees. He noted that the meetings were greatly focused on wildfire concerns.

Mr. White also recounted his meetings in Tahoe with the California Air Pollution Control Officers Association, and in Denver with the National Association of Clean Air Agencies, where topics discussed included the State Implementation plan and National Ambient Air Quality Standards updates, as well as environmental justice breakout sessions, and mobile source updates.

C. Incentive Program Update

Mr. White summarized the District's recent solicitation for our Clean Air Grants incentive program, during which 57 applications were received, for agricultural off-road equipment replacements, electric vehicle infrastructure, and school bus replacements. He conveyed that the applications were under review at that time and that funding award decisions would conclude this summer. In addition, he shared that the Health Education Council, in coordination with the District, held a workshop regarding the Community Air Protection Program at Kaseberg Elementary School in Roseville on June 6, 2023. Additionally, the District had a booth regarding the District's wood stove replacement program at the Auburn Spring Home Show on May 19-21.

D. Fiscal update – A financial report was provided as part of the FY 23-24 Preliminary Budget presentation.

**Meeting Adjournment:** 4:04 PM

**Minutes prepared by:**

*Shannon Harroun*

Shannon Harroun, Clerk of the Board

**Minutes approved by Board of Directors:**

*Shannon Harroun*

Clerk of the Board

August 10, 2023

Date