**Meeting Description**
Placer County Mental Health, Alcohol and Drug Advisory Board Executive Committee

**Results Desired**
Set agenda for meeting scheduled for August 26, 2019

**Date** August 13, 2019  **Time** 4:30 PM  **Location** Dewitt – Auburn

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<th>Scheduled Time</th>
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<td>Start</td>
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**Persons Attending**

1. Geoff McLennan
2. Yvonne Bond
3. David Bartley
4. Lisa Cataldo
5. Amy Ellis
6. Kyleene Headrick

**Items To Be Discussed**

1. Vote on Executive Committee Minutes (standing agenda item)
   - Approved with no changes.

2. Unfinished Business for regular meeting agenda (please indicate items on attached agenda worksheet)
   - Recruitment Visibility (Standing Agenda Item)
     Will review applications at next meeting. Another consumer would be ideal.
   - MHSA/CCW (Standing Agenda Item)
     The Adult Services Committee has been attending. MHSA/CCW is recruiting a vacancy for the leadership who have attended CCW in the past. Amy Ellis shared that an email will go out with a deadline for applications.
   - Future Guest Speakers (Standing Agenda Item)
     Amy put out a request to CFMG and the jail captain. It is unlikely that they will be available to present. Backup speakers include: 1.) Jessica Del Pozo’s speaker regarding Violence & Guns, or 2.) Diane Shinstock to present on FSP.
     Amy Ellis suggested inviting a Placer County FSP partner assist Diane Shinstock in an overview on FSP.
     For September, Teresa Koch can speak about regarding Older Adult Targeted Prevention regarding suicide.
     - Kyleene will reach out to Teresa Koch to speak at the September Meeting.

*Time Permitting*
**FY 19-20 Goals (Standing Agenda Item)**
Every meeting we can check in on these efforts and see if committees are able to incorporate these goals into their own committee initiatives.
At the next meeting, exec will come up with an action plan to address goals that are not able to be addressed within the respective committees.

- Amy Ellis will reach out to Judge Nichols to see if the judge can cover AOT in either October or November.
- Amy Ellis will address AOT in her next Director’s Report for August.

David Bartley suggested having a panel of experts on AOT and use a shorted agenda to allow more time for discussion.

- Kyleene will add AOT to the member handbook.

**New Business for regular meeting agenda (please indicate items on attached agenda worksheet)**
- There is an additional item going forward to the

**Regular Meeting Minutes**

- Geoff McLennan shared that the Pacific Islander demographic is not widely reported on in State captured data.
- Kyleene Headrick will resend the data from EQRO to Executive Committee.
- The minutes were approved without changes.

**July Treasurer’s Report**

- CALBHBC membership dues were reported to Lisa Cataldo at $800. Yvonne Bond shared that if the board pays for another membership, trainings should be mandatory.
- If this doesn’t pass, they will put forward a new vote to donate $500 and attend trainings.
  - Kyleene will add the link to the CALBHBC website so that members can view the offerings.

**Review Board Committee Report Dates and Process**
The deadline for the first draft is August 15th. Kyleene will send the draft to exec for review by August 20th.

**Ad Hoc Committee for Legislation**

- Recommend that each committee track legislation in their respective committee and every other month report out on current legislation.

**Any Additional Brown Act Discussion**

- Geoff McLennan shared that he does not have any additional questions about this item.
- Amy Ellis shared that the board has worked well on this item and agrees that it can be removed if so desired by the executive committee.

**Data Notebook**

- Amy suggested having CSOC take the lead on this Data Notebook task due on October 15, 2019. It is more focused on trauma.

**Board Member Comment:** Brandy Baggett agreed to alternating meetings every other month and will work on building a local group for consumers in the area.
- Geoff McLennan brought forward serving clients outside of their area. Amy Ellis explained that this was an issue on the managed care plans for not providing care within local their local area.

**Public Comment:** None

*Time Permitting*