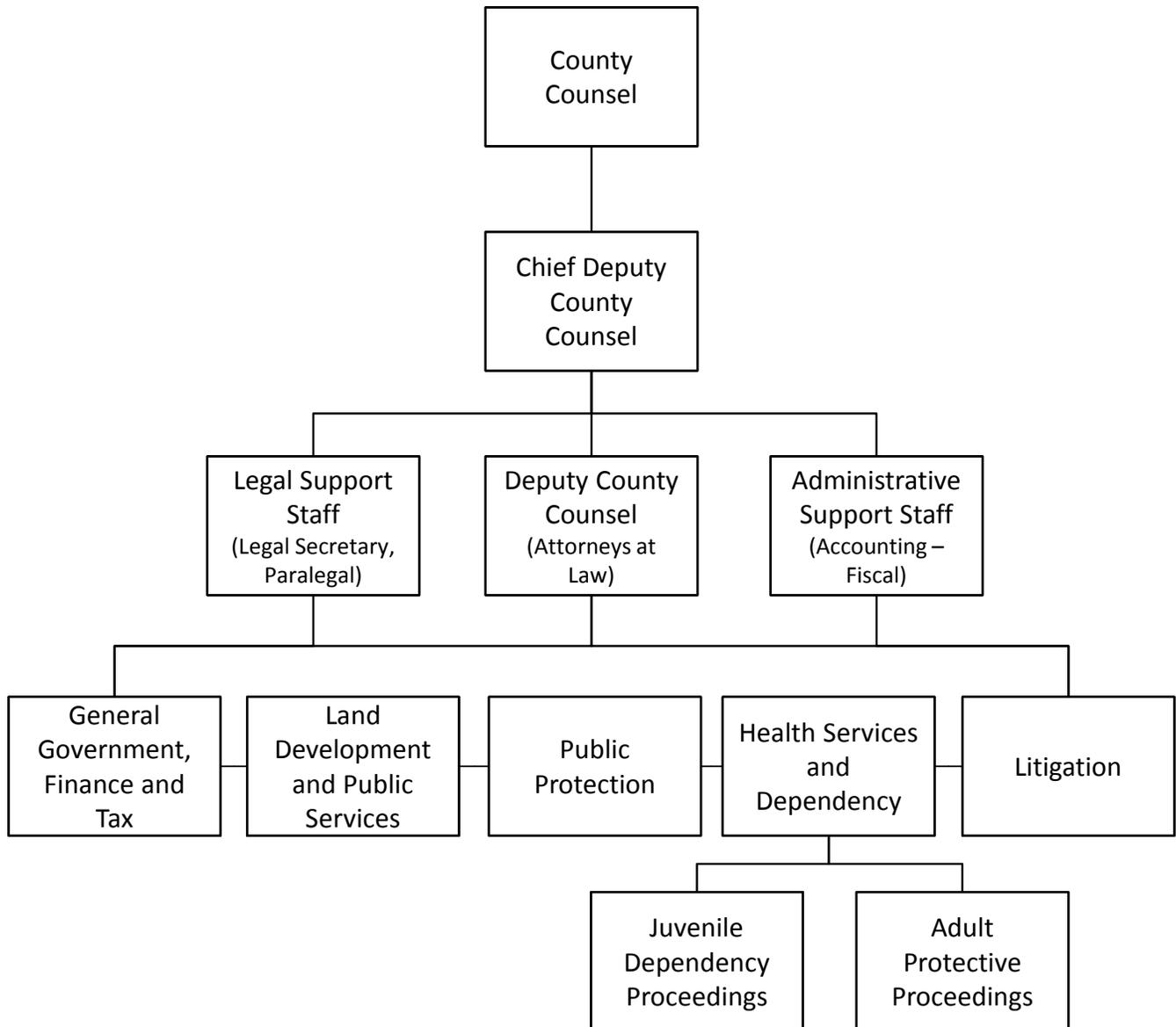


<b>COUNTY COUNSEL                      APPROPRIATION SUMMARY                      Fiscal Year 2016-17</b>						
<b>ADMINISTERED BY:</b>		<b>COUNTY COUNSEL</b>				
Appropriations	FY 2014-15	FY 2015-16	FY 2016-17	FY 2016-17		YOY % Change
	Actuals	Est / Actual	Requested Budget	Recommended Budget	PBB %	
<b>GENERAL FUND</b>						
General Government, Finance, and Tax			\$ 1,040,073	\$ 1,033,854	28%	
Land Development and Public Services			\$ 1,116,615	\$ 1,116,615	30%	
Public Protection			\$ 642,762	\$ 640,847	17%	
Health Services and Dependency			\$ (167,629)	\$ (173,849)	-5%	
Litigation and Claims			\$ 1,071,099	\$ 1,063,932	29%	
<b>County Counsel</b>	<b>\$ 2,596,669</b>	<b>\$ 3,557,906</b>	<b>\$ 3,702,920</b>	<b>\$ 3,681,398</b>	<b>100%</b>	<b>3.5%</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 2,596,669</b>	<b>\$ 3,557,906</b>	<b>\$ 3,702,920</b>	<b>\$ 3,681,398</b>		<b>3.5%</b>
<b>FUNDED POSITIONS</b>						
County Counsel	23	23	24	24		4%
<b>TOTAL FUNDED POSITIONS</b>	<b>23</b>	<b>23</b>	<b>24</b>	<b>24</b>		<b>4%</b>
<b>TOTAL ALLOCATED POSITIONS</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>		<b>0%</b>

**Mission Statement**

To provide the highest quality legal advice and counsel in a timely and responsive manner in order to assist the Board of Supervisors, County Officers and department management in making decisions that promote the public interest, and to vigorously advocate on behalf of the County and its employees in a professional and ethical manner.

# COUNTY COUNSEL



10450 – COUNTY COUNSEL

Administration and Financial System

**Program Purpose:** The County Counsel is the legal advisor to the County providing legal advice to the Board of Supervisors, the County Executive Office, the elected and appointed Department Heads and other county managers, as well as to various county boards and commissions, certain special districts and the Grand Jury. The County Counsel's office also represents the County and its officers and employees in civil litigation and administrative proceedings.

**FY 2016-17 Highlights:** The continuing recovery of the local and regional economies has resulted in increased activity in land development and related transactional legal services. The economic recovery has stimulated new county initiatives in the areas of infrastructure planning and financing, such as the evaluation of the potential West Placer area, and Tahoe area economic incentive and financing mechanisms. In addition, in the area of sustainability, the County has expanded its mPower PACE program and is exploring the development of community choice aggregation. New State legislative initiatives such as the Sustainable Groundwater Management Act and the Medical Marijuana Regulation and Safety Act, as well as the continuing implementation of public employee pension reform, have added to this increased demand for legal services for both the General Government, Finance and Taxation and the Land Development and Public Services programs. The new implementation issues involved in quality of life issues, and the continuing implementation of criminal justice realignment, has increased the demand for legal services in the Public Protection program. The general growth in the county, as well as homelessness issues, has increased demands for services from our Health Services and Dependency program. The increased activity by local government resulting from implementation of new state or local initiatives often leads to new demands for Litigation and Claims program services.

**Major Budget Adjustment(s):**

- Increase Salary and Benefits by \$280,661 due to the addition of one new Deputy County Counsel position and potential reclassifications of positions.

PBB PROGRAMS – COUNTY COUNSEL

**General Government, Finance and Tax** - Provides legal advice to the Board of Supervisors and the County Executive Office on the full range of activities, initiatives, and issues undertaken by the Board. Provides legal services to the County Auditor, the Assessor and the Treasurer-Tax Collector regarding property taxes, bond and assessment financing, and the County's mPower Placer PACE Program, as well as representation of the Assessor's Office at assessment appeal hearings. Provides legal services to all county departments and functions and certain special districts on matters specific to their program purposes, including implementation of Board initiatives. Provides legal advice and counseling to all county departments and functions and certain special districts on matters of general application countywide, such as the Brown Act, the Public Records Act, employment and labor relations issues, and review of or assistance in preparation of resolutions, ordinances, contracts, agenda items, and other documents required for county business.

**Program Cost: \$1,033,854**

**Land Development and Public Services** - Provides legal services to a cross section of county departments and functions involved in land development and planning activities, and public services and facilities, including county owned or maintained properties. Provides legal services to the County Planning Commission, the County Agricultural Commission, the Successor Agency of the former Redevelopment Agency, the Western Placer Waste Management Authority, and the Placer County Flood Control District.

**Program Cost: \$1,116,615**

**Public Protection** - Provides legal services to the Sheriff Office, including its Corrections Division, the District Attorney, the Probation Department, the Criminal Justice and Indigent Defense Services Programs administered by the County Executive Office, and the Grand Jury. Provides legal advice and representation in Pitchess motions, habeas corpus writs, and in enforcement of bail bond forfeiture matters.

**Program Cost: \$640,847**

**Health Services and Dependency** - Provides legal advice to the Health and Human Services Departments on legal compliance with the myriad of state and federal regulatory laws relevant to the programs undertaken by the department's divisions. Provides legal advice to the County Public Administrator (PA) and County Public Guardian (PG), and legal representation in adult protective proceedings of the PA and PG, and in mental health proceedings under the Lanterman-Petris-Short (LPS) Act and other statutory enactments. Provides legal advice and representation in juvenile dependency proceedings. Provides training of social workers on legal issues involved in juvenile dependency activities.

**Program Cost: -\$173,849**

**Litigation and Claims** - Provides legal defense of the County in all civil legal actions filed against the County, its departments and employees. Represents the County in prosecuting construction, contract and other recovery lawsuits. Prosecutes and defends the County in all administrative proceedings, including personnel proceedings before the Civil Service Commission, the Public Employment Relations Board, and related writs of mandate filed in the Superior Court. Assists and coordinates with special counsel retained by the Board of Supervisors under Government Code section 25203.

**Program Cost: \$1,063,932**

Budget Unit **General Fund - 100**  
 Function General  
 Activity County Counsel - 10450

Detail by Revenue Category and Expenditure Object	2014-15 Final Actuals	2015-16 Estimated	2016-17 Recommended	2016-17 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Revenue</b>				
<b>Intergovernmental Revenue</b>				
7234 State Aid - Mandated Costs	\$ 824	\$	\$	\$
<b>Total Intergovernmental Revenue</b>	<b>\$ 824</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Charges for Services</b>				
8120 Legal Services - Insurance	\$ 462,253	\$ 1,060,000	\$ 1,050,000	\$
8122 Legal Services	126,133	31,000	28,500	
8212 Other General Reimbursement		20,000	20,000	
8269 Planning - At Cost Projects Fees	92,414	32,000	32,000	
8527 Transfer In A-87 Costs	1,513,711	1,609,425	1,609,425	
<b>Total Charges for Services</b>	<b>\$ 2,194,511</b>	<b>\$ 2,752,425</b>	<b>\$ 2,739,925</b>	<b>\$</b>
<b>Miscellaneous Revenues</b>				
8764 Miscellaneous Revenues	\$ 30,700	\$ 2,500	\$ 4,100	\$
<b>Total Miscellaneous Revenues</b>	<b>\$ 30,700</b>	<b>\$ 2,500</b>	<b>\$ 4,100</b>	<b>\$</b>
<b>Total Revenue</b>	<b>\$ 2,226,035</b>	<b>\$ 2,754,925</b>	<b>\$ 2,744,025</b>	<b>\$</b>
<b>Expenditures / Appropriations</b>				
<b>Salaries &amp; Benefits</b>				
1001 Employee Paid Sick Leave	\$ 55,716	\$	\$	\$
1002 Salaries and Wages	2,525,089	2,694,908	2,851,843	
1003 Extra Help	9,817	9,277	9,277	
1010 Cafeteria Plans (Non-PERS)	48,981	53,946	57,365	
1011 Salary Savings		(89,319)	(89,319)	
1018 Taxable Meal Reimbursements	63			
1300 P.E.R.S.	669,167	769,715	831,809	
1301 F.I.C.A.	160,197	195,348	205,890	
1303 Other Postemployment Benefits (OPEB)	85,558	127,903	129,360	
1304 Other Postemployment Charges (Up Front)	148,960			
1310 Employee Group Ins	296,541	328,678	370,868	
1315 Workers Comp Insurance	5,482	7,075	7,243	
1320 Retired Employee Grp Ins	96,135	117,043	120,899	
1325 401 (k) Employer Match	11,803	19,500	19,500	
<b>Total Salaries &amp; Benefits</b>	<b>\$ 4,113,509</b>	<b>\$ 4,234,074</b>	<b>\$ 4,514,735</b>	<b>\$</b>
<b>Services &amp; Supplies</b>				
2051 Communication Services - Telephone	\$ 21,784	\$ 23,000	\$ 23,000	\$
2052 Communication Services - Mobile Devices	1,044	800	800	
2140 Gen Liability Ins		7,799	7,799	
2290 Maintenance - Equipment		700	700	
2310 Employee Benefits Systems		32,586	32,072	
2404 Maintenance Services			98,470	
2406 Maintenance - Janitorial			19,225	
2431 Professional Dues		6,000	6,000	
2439 Membership/Dues	7,223	7,000	7,750	
2481 PC Acquisition	4,083	4,500	5,950	
2511 Printing	20,249	20,000	20,000	
2521 Operating Supplies		6,455	6,455	
2522 Other Supplies	1,145	1,200	1,400	
2523 Office Supplies & Exp	10,696	14,000	14,000	
2524 Postage	3,620	3,487	3,580	
2555 Prof/Spec Svcs - Purchased	146,822	340,000	390,000	
2556 Prof/Spec Svcs - County	13,704	17,250	13,739	
2568 MIS - Services		108,436	105,416	
2570 Media / Video Services	180			
2709 Countywide System Charges	9,105	13,209	12,581	
2710 Rents & Leases - Equipment	872	1,000	1,000	
2840 Special Dept Expense	22,160	38,624	38,624	
2844 Training	7,021	14,000	14,000	
2860 Library Materials	33,912	32,000	32,000	
2931 Travel & Transportation	7,272	3,000	3,000	
2932 Mileage	6,633	6,000	6,000	
2933 Lodging	2,413			

County of Placer  
 Financing Sources and Uses by Budget Unit by Object  
 Governmental Funds  
 Fiscal Year 2016-17

Budget Unit **General Fund - 100**  
 Function General  
 Activity County Counsel - 10450

Detail by Revenue Category and Expenditure Object	2014-15 Final Actuals	2015-16 Estimated	2016-17 Recommended	2016-17 Adopted by the Board of Supervisors
1	2	3	4	5
2941 County Vehicle Mileage	1,179	500	500	
2964 Meals/Food Purchases	80			
2965 Utilities			19,316	
<b>Total Services &amp; Supplies</b>	<b>\$ 321,197</b>	<b>\$ 701,546</b>	<b>\$ 883,377</b>	<b>\$</b>
<b>Intrafund Transfers Out</b>				
5310 I/T-OUT Employee Benefit Systems	\$ 25,002	\$	\$	\$
5404 I/T-OUT Maintenance - Services	57,450	178,079		
5406 I/T-OUT Maintenance - Janitorial		1,018		
5552 I/T-OUT MIS Services	77,763			
5965 I/T-OUT Utilities	20,558	(1,865)		
<b>Total Intrafund Transfers Out</b>	<b>\$ 180,773</b>	<b>\$ 177,232</b>	<b>\$</b>	<b>\$</b>
<b>Intrafund Transfers In</b>				
5002 I/T-IN County General Fund	\$ (1,855,349)	\$ (1,554,946)	\$ (1,716,714)	\$
5008 I/T-IN County Office Bldg Fund	(163,461)			
<b>Total Intrafund Transfers In</b>	<b>\$ (2,018,810)</b>	<b>\$ (1,554,946)</b>	<b>\$ (1,716,714)</b>	<b>\$</b>
<b>Total Expenditures / Appropriations</b>	<b>\$ 2,596,669</b>	<b>\$ 3,557,906</b>	<b>\$ 3,681,398</b>	<b>\$</b>
<b>Net Cost</b>	<b>\$ 370,634</b>	<b>\$ 802,981</b>	<b>\$ 937,373</b>	<b>\$</b>