

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Brett Wood, Purchasing Manager  
DATE: February 3, 2015  
SUBJECT: Trailer-Mounted Brush Chipper – Cal-Line Equipment

---

**ACTION REQUESTED**

1. Approve the award of competitive Bid No. 10409 to Cal-Line Equipment of Sacramento, CA for the purchase of one trailer-mounted brush chipper in the total amount of \$53,632, funded by Highway User Tax Account revenues with no net County cost.
2. Authorize the Purchasing Manager to sign the resulting purchase order and related documents.

**BACKGROUND**

On behalf of the Department of Public Works Fleet Services Division (DPW), the Procurement Services Division developed Invitation for Bids No. 10409 to solicit bids for the purchase of one hand fed trailer-mounted brush chipper for use by the department's Road Maintenance Division. The bid was distributed via the County's e-Procurement system to sixty potential bidders and was also posted on the County's website. Sixteen bidders viewed the bid online and a total of two responsive bids were received. The bids were evaluated based on the total cost for the brush chipper including applicable sales tax, tire fees, and electronic filing charges to register the trailer with the State of California, as well as compliance with the bid specifications, terms, and conditions. DPW reviewed the specifications for the brush chipper offered by Cal-Line Equipment and determined that it meets the department's needs. DPW agrees with Procurement's recommendation to award Bid No. 10409 to Cal-Line Equipment.

Therefore, your Board's approval is required to proceed with the award of a purchase order in the total amount of \$53,632 and authorize the Purchasing Manager to sign the resulting purchase order and related documents.

**FISCAL IMPACT**

Upon your Board's approval, a purchase order will be awarded to Cal-Line Equipment in the total amount of \$53,632 (including applicable sales tax and related fees). This purchase is funded by Highway User Tax Account revenues with no net County cost and is included in the FY 2014-15 Master Fixed Asset List.

cc: Cynthia Taylor, Senior Administrative Services Officer – Public Works  
Chuck Gordon, Fleet Operations Manager – Public Works  
Kevin Taber, Road Maintenance Manager – Public Works

