



MEMORANDUM
COUNTY EXECUTIVE OFFICE
ADMINISTRATION
County of Placer

TO: Honorable Board of Supervisors
FROM: Todd Leopold, County Executive Officer
SUBJECT: Unclassified Employee Step Increases

DATE: September 25, 2018

ACTIONS REQUESTED

1. The County Executive Officer recommends that the Board approve a 5% merit increase for:

Bekki Riggan, Deputy County Executive Officer, County Executive Office, from Grade 474, Step 4 at \$75.51 per hour to Grade 474, Step 5 at \$79.27 per hour, effective September 29, 2018; and
2. The County Executive Officer recommends that the Board approve a Step increase from Grade 481, Step 4 at \$80.94 per hour to Grade 481, Step 5, at \$84.99 per hour, effective September 25, 2015, for Jeff Wood, Deputy District Attorney, Supervisor, District Attorney's office.
3. The County Executive Officer further recommends that the Board approve a Step Increase from Grade 481, Step 4 to Grade 481, Step 5 for Jeff Wood Deputy District Attorney, Supervisor for all other purposes, including but not limited to the calculation of longevity pay pursuant to Placer County Code Section 3.12.060, effective December 27, 2014.

BACKGROUND

Placer County Code Section 3.04.650 generally provides for both classified and unclassified employees to advance by steps through merit increases along the salary grade approved for their classification and position. For classified employees, merit increases are approved by the Civil Service Commission. Under Section 3.04.650 D, the Board of Supervisors is the approval body for merit or step advancements for the unclassified service.

Performance Evaluation and Personnel Action forms have been submitted for the above employees recommending approval of a step increase. This office concurs with the recommendation.

FISCAL IMPACT

None.

