

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: June 16, 2015
SUBJECT: Tow Behind Sweepers – Edward R. Bacon Company Inc.

ACTION REQUESTED

1. Approve the award of a negotiated purchase order to Edward R. Bacon Company Inc. of Sacramento, CA, for the purchase of two new, current model year tow behind sweeper systems in the total amount of \$61,168, funded by the Department of Public Works Road Maintenance Division FY 2014-15 Final Budget.

BACKGROUND

The Department of Public Works (DPW) submitted a request to purchase two new, current model year, Sweepster tow behind sweeper systems on behalf of the department's Road Maintenance Division. Due to the limited number of sources for tow behind sweeper systems in the Northern California region it was determined that sending out a competitive bid would not generate sufficient competition. Purchasing Policy Manual (PPM) Section 7.1 allows for the negotiated purchase of new or used heavy equipment when deemed beneficial by the requesting department and the Purchasing Agent.

Procurement Services requested quotes from three vendors for the tow behind sweeper systems requested by DPW. One "No Bid" response was received from Sonsray Equipment who indicated that they are not a dealer for the type of equipment requested by the County. Edward R. Bacon Company Inc. submitted the lowest responsive price quote and offered the type of tow behind sweeper system that meets the department's operational requirements. Therefore, your Board's approval is required to proceed with the award of a purchase order in the total amount of \$61,168 and authorize the Purchasing Manager to sign the resulting purchase order and related documents.

FISCAL IMPACT

Upon your Board's approval, a purchase order for the two Tow Behind Sweepers included in the Master Fixed Asset List will be awarded to Edward R. Bacon Company Inc. in the total amount of \$61,168 including sales tax. This purchase is funded in the department's FY 2014-15 Final Budget.

cc: Cynthia Taylor, Senior Administrative Services Officer - Public Works
Kevin Taber, Road Maintenance Manager - Public Works
Chuck Gordon, Fleet Operations Manager - Public Works

