

**MEMORANDUM**  
OFFICE OF THE  
**BOARD OF SUPERVISORS**  
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM: Mike Boyle, Assistant County Executive Officer *MB*

DATE: June 9, 2009

SUBJECT: Approve 10-day District Aide Employment Agreement with Robert Haswell for general administrative and technical assistance to the District 5 Supervisor at a salary of \$1,924.00 plus benefits.

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**ACTION REQUESTED**

Approve 10-day District Aide Employment Agreement with Robert Haswell for general administrative and technical assistance to the District 5 Supervisor at a salary of \$1,924.00 plus benefits, starting July 1, 2009.

**BACKGROUND**

District Aides perform a variety of administrative services and program assignments in support of the District Supervisor and the Assistant County Executive Officer. The nature, diversity, and scope of responsibilities originating from an elected member of the Board of Supervisors require knowledge of community interests and governmental functions, and the frequent use of discretion, initiative and independent judgment. Incumbents function in a staff capacity and provide direct support and assistance through research, interpretive, advisory, and facilitating services specifically to the District Supervisor.

Mr. Haswell's current contract with the County expires on June 30, 2009. This short term contract is necessary to retain him for a 10-day period until the start date of a selected replacement for this position.

**FISCAL IMPACT**

Funding is allocated within the Board of Supervisors' budget to fund this employment agreement at a salary of \$1,924.00 plus benefits.

**FIRST AMENDMENT TO PLACER COUNTY EMPLOYMENT AGREEMENT  
CONTRACT NUMBER 12711**

This is an amendment to Placer County Employment Agreement, Contract No. 12711, by and between the COUNTY OF PLACER, a political subdivision of the State of California, hereinafter referred to as "COUNTY", and ROBERT HASWELL, hereinafter referred to as "EMPLOYEE", to amend the Agreement to extend the contract termination date.

WHEREAS, on January 13, 2009, COUNTY and EMPLOYEE entered into a Contract Employee Agreement for the period from January 13, 2009, through June 30, 2009, whereby services as a District Aide would be provided to the COUNTY; and

WHEREAS, the parties desire to amend the existing contract to extend the contract termination date from June 30, 2009 to July 10, 2009; and

NOW, THEREFORE, IT IS AGREED BY BOTH PARTIES THAT EFFECTIVE June 30, 2009:

1. Section 3, Term, is hereby amended as follows:

**3. TERM.**

This Employment Agreement shall expire on July 10, 2009.

2. Section 5, Salary, is hereby amended as follows:

**5. SALARY.**

EMPLOYEE shall be paid for services rendered under this Employee Agreement at salary schedule Grade 413 at Step (1), for the equivalent of 8 business days, from July 1, 2009 through July 10, 2009, for additional salary of up to \$1,924, increasing the total contract amount to \$33,176.

3. All other terms and conditions shall remain unchanged, and in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have caused their duly authorized representatives to execute this amendment as of the effective date indicated below.

Date \_\_\_\_\_

\_\_\_\_\_  
Robert Haswell,  
Employee

Date \_\_\_\_\_

\_\_\_\_\_  
Thomas M. Miller,  
Placer County Executive Officer

Date \_\_\_\_\_

\_\_\_\_\_  
Nancy Nittler,  
Placer County Personnel Director

APPROVED AS TO FORM:

Date \_\_\_\_\_

\_\_\_\_\_  
Anthony J. La Bouff,  
Placer County Counsel

