


**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: December 19, 2006

SUBJECT: Approve the Renewal of a Blanket Purchase Order with Wells Sweeping LLC in the Maximum Amount of \$80,000.00 for Road Sweeping Services for the Road Maintenance Division

ACTION REQUESTED

Approve the renewal of a Blanket Purchase Order with Wells Sweeping LLC of Sacramento, CA, as requested by the Department of Public Works, and authorize the Purchasing Manager to sign the new Blanket Purchase Order in the maximum amount of \$80,000.00.

BACKGROUND

A BPO was issued in the maximum amount of \$40,000.00 to Wells Sweeping to provide road sweeping and vactor services as needed for the period of January 18, 2006 through December 31, 2006. This award was the result of an informal bid. On July 11, 2006 your Board approved to increase the BPO by \$40,000.00 for the removal of de-icing sand from County roads in the Tahoe region.

The terms of the original agreement permit the renewal of the BPO based on the vendor's agreement to renew for the same pricing and terms, or negotiate any justifiable price increase to the satisfaction of the County, and satisfactory service. Wells Sweeping has provided satisfactory service and has agreed to renew the BPO for the exact same pricing and terms.

The new blanket purchase order will be effective January 1, 2007 through December 31, 2007.

In accordance with Section 2.1(c) of the Purchasing Policy Manual, this award requires your Board's approval.

FISCAL IMPACT

Public Works has requested to renew the BPO in the amount of \$80,000.00. The department has budgeted appropriately for these expenditures.

cc: Kevin Taber, Public Works
Cynthia Taylor, Public Works

