

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: David Seward, Purchasing Manager *DS*
DATE: September 26, 2006
SUBJECT: Approve the Renewal of a BPO with Dawson Oil Company for Card-Lock Fuel Purchases in the Maximum Amount of \$200,000.00.

ACTION REQUESTED

Approve the renewal of a BPO with Dawson Oil Company of Rocklin for card-lock fuel purchases in the maximum amount of \$200,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

DPW requires a contract that will provide 24 hour access to gasoline and diesel fuel for fleet equipment that is out of range of the County fueling station at the DeWitt Center. Commercial card-lock fuel sites have proven to be an effective alternative because they are generally able to accommodate larger equipment and transit buses.

On August 10, 2004, your Board approved the award of Bid No. 9350, which resulted in BPO No. 12201. On October 11, 2005, your Board approved the first renewal of the BPO. The bid's terms and conditions allow for a second renewal of the BPO if pricing, terms, and service remain favorable. Dawson Oil agrees to offer to the County the same pricing and terms for this second renewal. DPW indicates that service has been good and requests your Board's approval to issue a second renewal BPO with Dawson Oil.

FISCAL IMPACT

DPW requests your Board's approval for the BPO in the maximum amount of \$200,000.00. The BPO resulting from this recommendation will be effective from October 1, 2006 through September 30, 2007. There is sufficient funding in DPW's budget for these expenditures.

cc: Jim Geach, DPW Fleet Services
Cynthia Taylor, DPW Administration

