



**MEMORANDUM
AGRICULTURE/WEIGHTS & MEASURES**

County of Placer

TO: Board of Supervisors
FROM: Joshua P. Huntsinger, Agricultural Commissioner/Sealer
SUBJECT: FY 2017-18 Budget Revision

DATE: February 6, 2018

ACTION REQUESTED

Approve a FY 2017-18 budget revision for the Agriculture Department in the amount of \$4,100 (no net county cost) to pay sales tax on a capital asset purchase to the Department of Motor Vehicles.

BACKGROUND

In February 2017, Procurement Services issued a purchase order (PO094666) in the amount of \$59,956 for the Agriculture Department to acquire a liquefied petroleum gas mobile calibration trailer. In November 2017, the Agriculture Department took delivery of, and paid for, the calibration trailer. However, sales tax payable to the Department of Motor Vehicles was not included in the purchase order amount. The requested revision reallocates budgeted funds in the amount of \$4,100 to pay sales tax on this purchase.

FISCAL IMPACT

The funds to be transferred are included in the Agriculture Department's current budget and there is no increase to total budgeted expenditures.

ATTACHMENT

Budget Revision

PAS DOCUMENT NO.

BUDGET REVISION

POST DATE: _____

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
2	BR	\$ 8,200.00	2

Cash Transfer Required Fund: _____ SUB Fund: _____
 Establish Reserve Required GL: _____ SUB GL: _____
 Reserve Cancellation Required GL: _____ SUB GL: _____

ESTIMATED REVENUE ADJUSTMENT											APPROPRIATION ADJUSTMENT											
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	
											2	14		100		WEIGHT	WEIGH	4451				4,100.00
											2	15		100		WEIGHT	WEIGH	5840				4,100.00
TOTAL										\$ 0.00	TOTAL										\$ 8,200.00	

REASON FOR REVISION: Move budgeted funds in OL3 5840 to pay tax on fixed asset purchase (PO 094666) to OL3 4451

Department Head: Josh Huntsinger _____
 Auditor: April Adams _____
 County Executive Office: *[Signature]* _____
County Executive Officer or Designee

Approved by Board of Supervisors: _____
Clerk of the Board of Supervisors Office

Board Date: 02/06/18
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 Technical Revision:

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