

# MEMORANDUM

## COMMUNITY DEVELOPMENT RESOURCE AGENCY County of Placer

TO: BOARD OF SUPERVISORS

DATE: SEPTEMBER 12, 2006

FROM: JOHN MARIN / WES ZICKER *WZ*

SUBJECT: **PROFESSIONAL SERVICES AGREEMENT WITH BLACKBURN CONSULTING TO PROVIDE PROJECT INSPECTION SERVICES FOR VARIOUS LAND DEVELOPMENT PROJECTS IN WESTERN PLACER COUNTY.**

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### **ACTION REQUESTED / RECOMMENDATION**

Authorize the Purchasing Manager to sign a contract with Blackburn Consulting to provide project inspection services for various land development projects in western Placer County in an amount not to exceed \$125,000. A copy of the contract is available at the Clerk of the Board.

### **BACKGROUND / SUMMARY**

On July 11, 2006, your Board approved a list of seven qualified consulting firms to provide project inspection and construction management services for various land development and road construction projects in Placer County. The firms were evaluated under the requirements of RFQ No. 9551, and the list is effective until July 10, 2009. The Purchasing Manager is requested to sign the contract due to the associated blanket purchase order that is administered by Procurement Services. Project inspectors are needed to supplement Placer County's current staff for inspection of numerous land development projects in Western Placer County. Authorization of a \$125,000 limit for this contract will allow for inspection of selected development projects by one or multiple inspectors through the 2006 construction season.

Blackburn Consulting is one of up to seven firms that Community Development Resource Agency proposes to contract with for project inspection services during the 2006 and much of the 2007 construction seasons. The term of the agreement shall be for a period of one (1) year subject to annual renewals by the Purchasing Manager during the effective time of the qualified list.

### **ENVIRONMENTAL**

This action is not a project, as defined in Section 15378 of the California Environmental Quality Act (CEQA), and is exempt from CEQA requirements.

### **FISCAL IMPACT**

Services performed under these contracts on land development projects will be entirely funded by project developers' fees. Sufficient inspection fee deposits will be required from developers prior to project approval to cover the cost of these services. Work performed on County funded projects will be paid for by the inspection portion of the project budget.

