

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager ^g

DATE: July 11, 2006

SUBJECT: Recommendation to Approve Change Order No. 1 in the Amount of \$40,000.00 to BPO No. 13376 for Road Sweeping Services with Wells Sweeping LLC for Removal of De-icing Sand from County Roads in Tahoe.

ACTION REQUESTED

Approve Change Order No. 1 to BPO No. 13376, with Wells Sweeping LLC of Sacramento, CA, in the amount of \$40,000.00 for road sweeping services, and authorize the Purchasing Manager to sign the resulting change order increasing the maximum amount of the BPO to \$80,000.00.

BACKGROUND

In January of 2006, Blanket Purchase Order No. 13376 was issued in the maximum amount of \$40,000.00 to Wells Sweeping as a result of an award of an informal bid for routine road sweeping services for various Placer County locations.

The Road Maintenance Division has requested to add \$40,000.00 of Tahoe Regional Planning Agency (TRPA) grant money to the existing road sweeping services BPO for the removal of de-icing sand from County roads in the Tahoe region. The Road Maintenance Division receives an annual allotment of maintenance funds from TRPA to fund road maintenance in the Tahoe region. Normally, these funds would be expended by County forces, but due to the increased amount of work necessary after the recent long winter season, it is now necessary to contract for this work to augment County crews.

FISCAL IMPACT

The Department of Public Works has requested a change order in the amount of \$40,000.00. The revised BPO will total \$80,000.00, requiring your Board's approval. Public Works is adequately funded for this road maintenance expense.

cc: Kevin Taber, Public Works Manager – Road Maint.
Cynthia Taylor, Public Works Manager – Admin.

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