

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB JB*

DATE: November 25, 2008

SUBJECT: Approve Change Order No. 1 to Competitively Bid Contract No. KN020876 with Tree Pro Tree Service, Inc. for Hazardous Vegetation Abatement Services at Squaw Valley Park, Increasing the Amount by \$11,135.00 for a Revised Total Contract Amount of \$61,085.00

ACTION REQUESTED

Approve Change Order No. 1 to competitively bid Contract No. KN020876 with Tree Pro Tree Service, Inc. of Rocklin, California, for hazardous vegetation abatement services at Squaw Valley Park, and authorize the Purchasing Manager to sign the resulting change order to increase the amount by \$11,135.00 for a revised total contract amount of \$61,085.00.

BACKGROUND

On August 26, 2008, your Board approved the award of competitive Request for Qualifications (RFQ) No. 9818 for hazardous vegetation abatement services as needed for various projects in the Lake Tahoe Region, and adopted the resulting list of qualified firms for use by the CEO/Office of Emergency Services and the Department of Facility Services/Parks and Grounds Division.

In accordance with the requirements of the RFQ, the Parks Division solicited quotes from the four firms on the list for a hazardous vegetation abatement project at Squaw Valley Park. That solicitation resulted in the award of Contract No. KN020876 to Tree Pro Tree Service, the lowest bidder, in the total amount of \$49,950.00. This award was within the Purchasing Manager's approval and signature authority. During the course of the work, Facility Services discovered that additional vegetation abatement work is required at the park site. Tree Pro Tree Service provided a quote of \$11,135.00 for the additional work. The Parks Division recommends that the work be performed prior to the onset of winter as a delay until spring may result in increased costs due to re-mobilization and re-scoping, and there is the potential for public complaints due to closure of the park during the work in spring.

Your Board's approval is required for this recommended change order to increase the contract amount.

FISCAL IMPACT

See Facility Services' attached Fiscal Impact Statement.

Attachments:

- A: Fiscal Impact Statement
- B: Vicinity/Location Map

Cc: Tim Arndt, Facility Services
Val Bayne, Facility Services

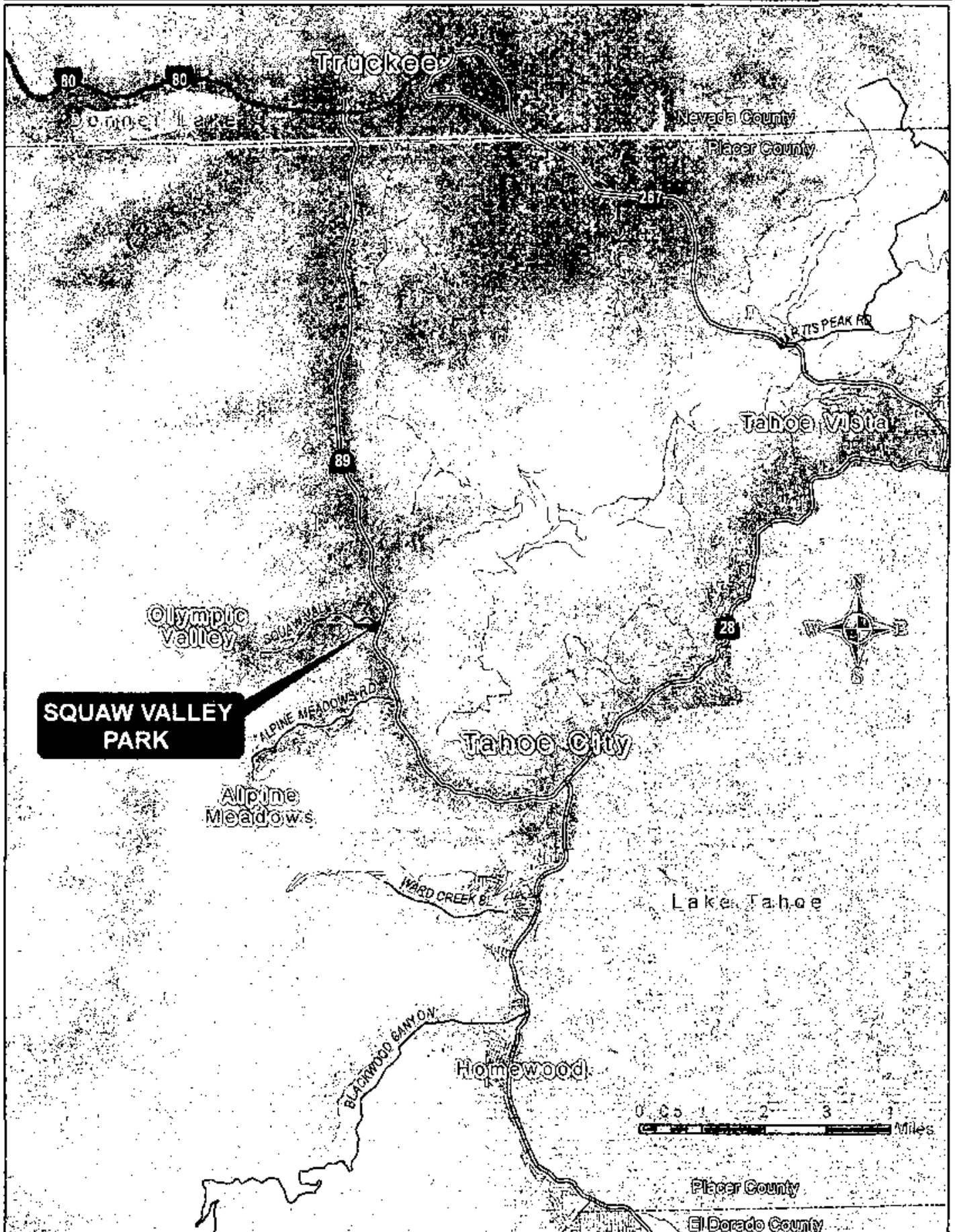
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FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: James Durfee, Director
DATE: November 7, 2008
SUBJECT: Fiscal Impact Statement
TREE PRO SERVICES RQ048606
- KN020876

The Department of Facility Services Parks Division has budgeted appropriately for this expense at Squaw Valley Park. Therefore there is sufficient funding available for this Contract.

PLACER COUNTY - SQUAW VALLEY PARK



Placer County - Squaw Valley Park



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