

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: November 25, 2008

SUBJECT: Approve Change Order No. 2 to Blanket Purchase Order No. 15673 with Nexus IS, Inc. for On-Site Maintenance and Engineering Services in Support of the County's Enterprise Voice Network in the Amount of \$16,085.28 for a Revised Maximum Amount \$65,500.00

ACTION REQUESTED

Approve Change Order No. 2 to Blanket Purchase Order (BPO) No. 15673 with Nexus IS, Inc. of Pleasanton, CA for on-site maintenance and engineering services in support of the County's Enterprise Voice Network in the amount of \$16,085.28 for a revised maximum amount of \$65,500.00, and authorize the Purchasing Manager to sign the resulting change order.

BACKGROUND

The Administrative Services Department, Telecommunications Division has a requirement for Professional on-site maintenance and engineering support to supplement the Telecommunications technical staff in support of the County's Enterprise Voice Network. To meet this requirement a BP015673 was issued as a result of Bid No. 9799 in the amount of \$45,414.72 for the period of May 1, 2008 through April 30, 2010. Change Order No. 1 was issued in the amount of \$4,000.00 to accommodate engineering support services required during the initial contract period. The total amount of this BPO is currently \$49,414.72.

The Telecommunications Division estimates that an additional \$16,085.28 is required in engineering support services for the completion of projects through the BPO contract period of April 30, 2010. Upon your approval, the BPO's not to exceed amount will be increased to \$65,500.00.

In accordance with Purchasing Policy Manual Section 2.1(g) this change order requires your Board's approval.

FISCAL IMPACT

Telecommunication's Fiscal Impact Statement is attached.

Attachment: Telecommunication's Fiscal Impact Statement

cc: Sandy Hammock, Administrative Services Officer
Jerry Gamez, IT Division Manager

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FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Jerry Gamez, IT Division Manager

DATE: November 25, 2008

SUBJECT: **Fiscal Impact Statement**

Approve Change Order No. 2 to Blanket Purchase Order No. 15673 with Nexus IS, Inc. for On-Site Maintenance and Engineering Services in Support of the County's NEC Enterprise Voice Network.

1. The Administrative Services Department's Telecommunications Division (Department) has sufficient funding to support this request.

The Department has budgeted appropriately for this Blanket Purchase Order and funding is available in the Telecommunications Division's FY 2008-09 Budget (02100).