

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: November 25, 2008

SUBJECT: Approve the Award of Competitive Bid No. 9853 to Dunn-Wright Communications for Voice and Data Cabling Services in the Maximum Amount of \$125,000.00

ACTION REQUESTED

Approve the award of competitive Bid No. 9853 to Dunn-Wright Communications of Sacramento, for voice and data cabling services in the maximum amount of \$125,000.00, and authorize the Purchasing Manager to sign the resulting Blanket Purchase Order (BPO).

BACKGROUND

The Administrative Services Department, Telecommunications Division's current BPO for voice and data cabling services will expire on November 30, 2008. To initiate competition for a new BPO, Procurement sent bid notices to fifteen registered vendors and posted the Invitation for Bids on the County website. Three bids were received. Attachment A is a complete bid evaluation matrix which included two weighted factors; price and contractor qualifications. Local vendor preference was scored, but did not affect the result. Dunn-Wright Communications received the highest overall score and is therefore recommended for bid award.

FISCAL IMPACT

The BPO resulting from this request will be effective from December 1, 2008 through December 31, 2009 in the maximum amount of \$125,000.00. Telecommunications' Fiscal Impact Statement is attached.

Attachments:

A Bid Evaluation Matrix
B Fiscal Impact Statement

cc: Jerry Gamez, IT Division Manager
Sandy Hammock, Administrative Services Officer

Placer County Bid No. 9853
Voice Data Cabling Services
For Telecom Division

BID EVALUATION SUMMARY

BID EVALUATION MATRIX								
			Dunn Wright		Sierra West Comm,		Emard Electric	
			Sacramento, CA		Foresthill, CA		Loomis, CA	
Category	Description	Maximum Points	Hrly Rate	Score	Hrly Rate	Score	Hrly Rate	Score
	Station Wire Installation							
1a	Mon-Fri, 8-5	35	\$ 42.00	35.00	\$ 51.00	28.82	\$ 47.00	31.28
1b	Saturdays & Evenings	5	\$ 58.00	5.00	\$ 69.00	4.40	\$ 65.00	5.00
1c	Sundays & Holidays		\$ 90.00		\$ 99.00		\$ 83.00	
	Outside Plant Repair							
2a	Mon-Fri, 8-5	5	\$ 42.00	5.00	\$ 53.00	4.19	\$ 47.00	4.87
2b	Saturdays & Evenings		\$ 58.00		\$ 71.00		\$ 65.00	
2c	Sundays & Holidays		\$ 90.00		\$ 103.00		\$ 83.00	
	Asbestos-Related							
3a	Mon-Fri, 8-5	35	\$ 42.00	35.00	\$ 53.00	27.74	\$ 50.00	29.40
3b	Saturdays & Evenings	5	\$ 58.00	5.00	\$ 71.00	4.25	\$ 68.00	4.81
3c	Sundays & Holidays		\$ 90.00		\$ 103.00		\$ 86.00	
4	Contractor Qualifications	15		15		15		13
	Total Weighted Score	100		100.00		84.40		88.35
	Prompt Payment Discount			1%, 15 Days		1%, 20 Days		0.00%
	LVP			No		Yes		No
	5% LVP Credit Added			0.00		4.2201		0
	Subtotal			100.00		88.62		88.35
5	Response Time							
	Reference Point Total			100.00		88.62		88.35

In the event of a tie, Normal Response Time as indicated by the bidder on page 2 of Attachment A of the bid document will be given the following weight factors for bid evaluation purposes only. Same or next day response = 10 points; 2-Day response time = 5 points; and 3-Day response time = 0 points. "Hourly Rate" points calculated as follows: Lowest Hourly

250

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Jerry Gamez, IT Division Manager

DATE: November 25, 2008

SUBJECT: **Fiscal Impact Statement**

Recommendation to Award Bid No. 9853 to Dunn-Wright Communications for Voice and Data Cabling Services in the maximum amount of \$125,000.

The Administrative Services Department's Telecommunications Division (Department) has sufficient funding to support this request. Funds are not encumbered until items are actually purchased against the Blanket Purchase Order.

The Department has budgeted appropriately for this Blanket Purchase Order and funding is available in the Telecommunications Division's FY 2008-09 Budget (02100).

