

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Brett Wood, Purchasing Manager  
DATE: November 3, 2015  
SUBJECT: Snow Removal Services – Multiple Vendors

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**ACTION REQUESTED**

Approve the award of competitive bid No. 10478 for Snow Removal Services at various locations in the Placer County Tahoe Area with Sergi Enterprises, Sierra Tahoe Snow Removal and Sealing, Eastern Regional Landfill, Agate Snow Removal Services and Gensburg & Sons Inc. in the maximum three year aggregate amount of \$717,862 for the period of November 1, 2015 through September 30, 2018;

Approve the option to renew the resulting blanket purchase orders for two additional one-year periods provided that the renewals do not exceed 10 percent in aggregate of the recommended award of \$717,862.

**BACKGROUND**

Local snow removal services are necessary at the County's various department locations located in the Tahoe area. These departments include divisions of Public Works and Facilities, Health and Human Services, Sheriff, Library and former redevelopment areas.

Historically these services have been bid every three years with the resulting contracts not being driven by the level of service provided or variations in weather. A thorough evaluation of snow removal services was conducted by the Procurement Division in collaboration with the departments resulting in a revision to the bid requirements taking into account the impacts of the ongoing drought and the potential of a heavy snow season. The current bid was issued with a three year initial contract term, with an option to renew for two additional one year periods to encourage a long term partnership with the County. This results in the new award that will be paid out in a manner which compensates for actual snow fall and services based on a three tiered approach. The tiers cover the County with the needed services and provide a compensation schedule based on actual services rendered.

Procurement Services developed Invitation for Bids (IFB) No. 10478 for Snow Removal Services. The IFB was distributed to fifty-seven potential bidders and posted on the County's website. Twelve firms reviewed the Bid. A Pre-Bid Meeting was conducted in Tahoe on September 10, 2015 with an attendance of five firms present and a subsequent total of six bid responses were received.

The bid requested pricing for each location and was evaluated on a line item basis with a stated percentage increase for both year two and year three. Local Vendor Preference and Prompt Pay Discount were considered but did not affect the outcome of the evaluation. No bid protests were received on this solicitation. The low bidders for one or more locations are, Sergi Enterprises of Kings Beach, Sierra Tahoe Snow Removal and Sealing of Tahoe City, Eastern Regional Landfill of Tahoe City, Agate Snow Removal of Kings Beach, CA and Gensburg & Sons Inc. of Tahoe City.

The departments concur with Procurement's recommendation to award BPO's to the above mentioned firms in the maximum aggregate amount of \$223,153 for year one term beginning November 1, 2015 through September 30, 2016, a maximum aggregate amount of \$242,491 for year two beginning October 1, 2016 through September 30, 2017 and a maximum aggregate amount of \$252,218 for year three beginning October 1, 2017 through September 30, 2018.

Therefore, your Board's approval is required to award three year blanket purchase orders in the maximum amount of \$717,862.

### **FISCAL IMPACT**

This bid award will result in BPOs in the maximum aggregate amount of \$717,862 and will be effective for the period November 1, 2015 through September 30, 2018. Each department is responsible for budgeting properly for its own expenditures. Funds are not encumbered until goods or services are provided against the BPO.

Attachment: Bid Tabulation  
Scope of work for the Recommended Vendors

cc: Valerie Bayne, Administrative Services Manager - Department of Public Works and Facilities  
Cynthia Taylor, Senior Administrative Services Officer – Department of Public Works and Facilities  
Kevin Taber, Engineering Manager Roads Maintenance Division - Department of Public Works and Facilities  
Will Garner, Transit Manager - Department of Public Works and Facilities  
Allison McCrossen, Principal Management Analyst – CEO/Successor Agency  
Mary George, Director of Library Services - Library  
Mark Giacomini, Administrative Services Manager - Sheriff's Office  
Stan Hapak, Budget & Fiscal Operations Manager - HHS-Fiscal



**COUNTY OF PLACER, AUBURN, CA**  
**BID EVALUATION & AWARD RECOMMENDATION**

**Bid No.** 10478  
**Title:** Snow Removal Services  
**Due Date:** 9/24/15

Name of Firm City/State		Gensburg & Sons Inc Tahoe City		Ron Sergi Kings Beach		Sierra Tahoe Snow Removal and Sealing Tahoe City		Agate Snow Removal Kings Beach		Eastern Regional Landfill Inc Tahoe City		Guy's Excavation and Snow Removal Carnelian Bay	
Contact Person Telephone Email		Stuart Gensburg 530-308-5249 or 530-581-0456 stuartgensburg@yahoo.com		Ron Sergi 530-386-0860 or 530-546-3482 ronsuz96143@att.net		Matt Schwab 530-412-4677 or 530-318-2508 mitschwab@yahoo.com		Ken Griffith 530-546-2295 RLAZZ@HOTMAIL.COM		Kelli Hare 530-583-7805 david@waste101.com		Guy Meerschaert 530-546-7327 kmeerschaert@gmail.com	
LVP Certified? <sup>(1)</sup> Invoice Terms <sup>(2)</sup>		no Net 30		no 1% by 10th		yes Net 30		no Net 30		no Net 30		no Net 30	
Item No.	Item Description	Qty	Seasonal Price	Seasonal Price	Seasonal Price	Seasonal Price	Seasonal Price	Seasonal Price	Seasonal Price	Seasonal Price	Seasonal Price	Seasonal Price	Seasonal Price
1	Map No.1 ~ Kings Beach Library	1	n/a	1,250.00	n/a	625.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2	Map No.2 ~ Kings Beach Medical	1	n/a	2,650.00	n/a	1,825.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a
3	Map No.3 ~ Human Services/ CEO	1	n/a	2,500.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
4	Map No.4 ~ (TED)Tahoe Engineering	1	n/a	n/a	n/a	935.00	n/a	n/a	n/a	n/a	n/a	1,100.00	n/a
5	Map No.5 ~ Tahoe Sheriff's Admin	1	7,200.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
6	Map No.7(A) ~ Custom House	1	16,000.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
7	Map No.7(B) ~ Jackpine Parking	1	6,720.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
8	Map No.7(B-1) ~ Jackpine Sidewalks	1	2,000.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
9	Map No.8 ~ Fire Station 51	1	2,250.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
10	Map No.9 ~ Squaw Valley Road	1	69,930.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
11	Map No.10 ~ Estates Subdivision	1	n/a	3,950.00	n/a	2,495.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a
12	Map No.11 ~ Grove Street Parking	1	6,400.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
13	Map No.12 ~ Mackinaw Street	1	6,400.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
14	Map No.13 ~ Brook Ave. Parking	1	n/a	2,750.00	n/a	1,750.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a
15	Map No.14 ~ Minnow Ave. Parking	1	n/a	2,850.00	n/a	1,750.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Item No.	Item Description	Qty	Seasonal Price	Seasonal Price	Seasonal Price	Seasonal Price	Seasonal Price	Seasonal Price
16	Map No.15 ~ (TCTC) Tahoe City	1	36,125.00	n/a	72,500.00	n/a	n/a	n/a
17	Map No.16 ~ TART Cabin Creek	1	n/a	n/a	n/a	n/a	31,968.00	n/a
18	Map No.17 ~ Rainbow Parking Lot	1	n/a	2,750.00	n/a	1,750.00	n/a	n/a
19	Map No.18 ~ Salmon Parking	1	n/a	2,750.00	n/a	1,750.00	n/a	n/a
20	Map No.19 ~ Christmas Tree Lot	1	n/a	n/a	n/a	1,750.00	n/a	n/a
21	BUS STOPS	1	n/a	n/a	31,500.00	No Bid	n/a	n/a
22	Additional Bus Stop	1	n/a	n/a	187.00 per hour	No Bid	n/a	n/a
23	Annual Percentage Increase	1	5.00%	2.50%	2.00%	1.50%	2.40%	3.00%
<b>Subtotal Year No.1</b>			\$144,305.00	\$2,500.00	\$31,500.00	\$12,880.00	\$31,968.00	\$0.00
<b>Subtotal Year No.2</b>			\$160,240.25	\$2,562.50	\$32,130.00	\$14,823.20	\$32,735.23	
<b>Subtotal Year No.3</b>			\$168,252.26	\$2,626.56	\$32,772.60	\$15,045.55	\$33,520.88	
<b>3 year Aggregate Total</b>			\$472,797.51	\$7,689.06	\$96,402.60	\$42,748.75	\$98,224.11	
<b>Prompt Pay Disc.</b>			0	\$76.89	0	0	0	0
<b>Grand Total</b>			\$472,797.51	\$7,612.17	\$96,402.60	\$42,748.75	\$98,224.11	No award

Total Aggregate Amount of ALL contracts \$717,862.03

Year No.1 (FY2015-16) \$223,153.00  
Year No.2 (FY2016-17) \$242,491.18  
Year No.3 (FY2017-18) \$252,217.85

## Scope of Work

Placer County requires snow removal for the Tahoe area from Kings Beach to Tahoe City. The areas which require clearing are parking lots, roadways, public building entrances including ADA ramps and stairways. This work includes hand shoveling, small snow removal equipment and some heavy equipment. Since the snow fall depths vary from the Kings Beach area to the Tahoe City area, Placer County has determined a point of reference data location which is monitored by the National Oceanic & Atmospheric Administration (NOAA). This location is located in Tahoe City at the following satellite location: **E SHORE OF LAKE TAHOE 425 WITHIN AND 0.4 MILES SW OF PO AT TAHOE CITY CA.** The County will use the NOAA as the point of reference to validate average snow fall as well as the number of snow days.

### 1.0 BID EVALUATION/AWARD

Responses for Snow Removal Services located within geographical proximity will be evaluated based on seasonal pricing for each location. The bid evaluation will also consider, hand shoveling per hour, de-icing application, prompt payment discounts, and local vendor preference (if applicable). All pricing shall be firm for the contract period.

### 2.0 SNOW REMOVAL EQUIPMENT

All-wheel drive loaders shall be no larger than a Caterpillar Model 950 in order to avoid damage to pavement. All equipment required to accomplish these services **MUST BE PROVIDED** by the vendor.

### 3.0 SNOW SEASON

Snow season is defined as: October 1st through April 30th (7 Months). Routine Snow Removal shall be accomplished 1 hour prior to opening of business (defined by location).

### 4.0 SNOW REMOVAL DEPTH ALLOWANCES

Snow Removal Services must begin when Snow Depths accumulate to 3" on Parking lots, Pedestrian Walk Paths, Entry Ways, and Emergency Exits and 6" on Roadways.

Snow occurrences and depth of snow fall will be validated by [www.noaa.com](http://www.noaa.com).

### 5.0 SNOW FALL DEFINITIONS

Routine Snow Removal – is defined as when snow fall starts and accumulates more than 3" or 6" based on the contract locations. At that point the contractor must remove the snow from the applicable location within one hour of normal County business operational hours.

Additional Call Out Services - After Routine Snow Removal has been completed and snow fall is still occurring then the department may request an additional Snow removal. Such additional removals have the same expectations as a Routine Snow Removal. During heavy snowfall the Operations Contact person or County Staff may call their assigned Snow Removal Vendor for additional Snow Removal Services. Call-Out Services must be responded to within 3 hours or as agreed upon with County Staff.

## 6.0 DE-ICING

De-icing when conditions are forecast and/or developing into icy conditions is required. Apply de-icing material to parking lots prior to ice accumulation. When required, apply de-icing to driveways, parking lots, pedestrian pathways, entry ways, and emergency exits to promote slush and increase traction. The Contractor must maintain adequate equipment, personnel and deicing material to perform this work at all locations in a timely manner.

The de-icing sand used in Eastern Placer County shall perform in accordance with the specifications included in Attachment G which includes the Particle Analysis of Abrasives Study conducted by Caltrans dated October 2010. For sand being used in the Lake Tahoe Basin portion of Placer County, sand containing minimal "ultrafine" particles is required in order for Placer County to comply with water quality regulations in that portion of the County. De-icing sand shall be utilized from one of the sources evaluated and approved in the Caltrans study in order to meet the performance specification of a sand source containing minimal "ultrafine" particles as compared to other sand sources tested in the region (100-mile radius of Truckee and South Lake Tahoe). These sources are indicated in the second bullet on p. 6-1 of Attachment G (otherwise referred to as Sources 019, 022, 005, 020, and 011, and shown on p. 2-8 (Figure 2-1) of Attachment G). In addition, all material specifications shall be met as indicated on p. 2-1 of Attachment G.

## 7.0 PARKING LOT CLEARING

Where County vehicles are to be stored and parked, parking will be contained to one side of the parking lot. Clearing must take place on empty side of parking lot on initial visit to contracted location. County Staff will move vehicles within the first two hours of Business opening at which time the contracted vendor must re-visit the site to clear remaining half of parking lot as part of Routine Snow Removal Services.

## 8.0 PAYMENT

The County shall begin to pay a specified amount based on maximum contract amount divided by the number of months in the snow season, beginning the first month of Snow Season (as defined in Section 3.0).

### For Example:

- Maximum Contract Amount = \$14,000
- Snow Season is 7 Months=  $\$14,000/7 = \$2,000.00$
- Guaranteed payment paid every month for the 7 month Snow Season (whether snow falls or not) = \$1,000.00
- Balance of the monthly payment is contingent on actual snow removals or de-icing required/requested by the County being more than 4 times in any month.

Vendor will be responsible for providing detailed invoices stating information as specified in section 9.0.

The County will not accept or pay any emergency response premiums, administrative surcharge costs, or any other surcharges not identified in this bid.

## 9.0 INVOICING

Invoices shall be itemized showing the following information:

- Blanket purchase order number
- Invoice number
- Invoice date (Month/Day/Year)
- Date and number of Routine Snow Removals
- Date and number of Additional Snow Removals (Call Out Services)
- Name of County Staff who contacted vendor for Call Out Services
- Address or description of site/location
- Applicable sales tax

All fees and hourly rates shall be billed in accordance with the contract pricing. If no snow fell during the invoice period, invoices must state NO SNOW.

## 10.0 CONTRACTOR'S REPRESENTATIVE

The Contractor shall have a field superintendent on full-time duty when snow removal operations are in progress. The Contractor shall provide a staffed phone between the hours of 7:00 a.m. and 7:00 p.m. for the purpose of responding to call out requests, public inquiries and complaints during these times when snow removal operations are in progress.

## 11.0 COUNTY'S REPRESENTATIVE

**Facility Services** will be the Operational Department for ALL County Properties affiliated with County Buildings, Parking lots adjoining County Buildings, Pedestrian Pathways from Parking Lots into County Buildings, Entry Ways and Emergency exits connected to County Buildings. The Department will assign a designated contact person once contracts are in place.

**Department of Public Works** will be the Operational Department for ALL County Properties affiliated with Roadways, Subdivision, Public Parking lots and Bus Stops.

## 12.0 BREAKDOWN AND BACKUP EQUIPMENT

The contractor is responsible to provide or obtain backup equipment to ensure completion of required services as specified based on the locations under contract.

## 13.0 COMPLETION OF SNOW REMOVAL

Snow removal for each storm will be considered complete when snow and snow packs are removed to the satisfaction of the County representative.

## 14.0 Heavy Snow Fall

The National Oceanic & Atmospheric Administration (NOAA) has gathered data from the Tahoe City satellite location since 1931. The County will use the past five years as a point of reference for annual snow fall for all locations requiring snow removal services.

- **The average snow fall per year is determined to be anything less than: 144" (inches) or 12' (feet).**

Should a heavy snow fall year occur(exceeding the average 144" by 25%) the County will pay all contracted snow removal vendors a 10% overage based on their contracted amount.

The County will review the data collected from NOAA at the beginning of June each year to determine if snow fall exceeded the average amount of 144". If heavy snow fall has been determined the County will compensate all contracted vendors in the maximum amount of 10% after requesting and receiving an invoice from each contractor.

	QUESTION	ANSWER
1.	Would the County consider paying the contractor's remaining monthly balance in full for a recorded heavy snow season?	YES, If NOAA has recorded a Heavy Snow Year (144" + 25% as specified in section 14), the County will pay each contracted vendor 10% over contracted amount plus the balance of each month not fully earned. This determination will be made at the beginning of May (the end of snow season) for each contracted year.
2.	Does the removal of snow pack clean-up placed at the bus shelters from Caltrans road clearing work constitute as an occurrence?	YES, documentation is crucial when requesting payment for each occurrence. See Attachment B, section 9- Invoicing to assure accurate invoicing procedures.

**15.0 PRESERVATION OF PROPERTY AND RESPONSIBILITY FOR DAMAGE**

By September 30th the County and the Contractor are responsible for documenting existing damage to curbs, parking lots and other structures in awarded locations and submitting documentation to the appropriate Operations Contact with an additional copy to the Procurement Department for contract file.

Snow Staking will be required for some locations no later than September 30th, the contractor is responsible for staking all curb areas, signs, Drain Inlets (DI) or other obstructions that may become invisible due to snow accumulation, in order to avoid damage to County Property or congestion of DI's. Such expenses, including Snow Stakes shall be included in the contracted rate.

Care shall be exercised to avoid injury to existing road improvements or facilities and adjacent property. If such objects are injured or damaged by reason of the Contractor's operations, they shall be replaced or restored at the Contractor's expense by a qualified contractor.

Interim inspections may be made from time to time in addition to a final inspection, which will be conducted by County personnel at the end of the snow season or before May 1 (whichever comes first). A list of damages (if applicable) will be given to Contractor for scheduling of repairs.

All damage resulting from the Contractor's snow removal work shall be repaired by the Contractor within a two week period after written notification by the County. An extension of time may be approved if requested in writing by the Contractor. The request shall state the reasons and period of time for the request. Placer County shall be the sole judge of accepting a request for time extension. No additional repair work shall be required of Contractor other than that shown in the



final inspection. Any work not completed by the Contractor within the designated time period may be done by the County and the cost deducted from monies due Contractor.

This shall not be construed as to relieve the Contractor of responsibility for damage to private facilities.

The Contractor shall be responsible for any liability imposed by law and for injuries to or death of any person or damage to property resulting from any cause whatsoever during performance of the work.

## 16.0 FEDERAL, STATE AND LOCAL REGULATIONS

Contractor shall be responsible for complying with all applicable Federal, State and Local regulations.

## 17.0 SCOPE OF WORK (by location)

### Department of Facility Services Operations

- Map No.1.** Kings Beach Library  
301 Secline Drive, Kings Beach  
Hours of operation= 10am-6pm Tuesday- Saturday
- Staking required for this site. Remove snow from parking lot, pedestrian walkways, emergency exits, sidewalks and driveway.
- Map No.2.** Kings Beach Medical Clinic –  
8665 Salmon Ave., Kings Beach  
Hours of operation= 8am-5pm Monday-Friday
- Staking required for this site. Remove snow from driveway, parking lot, in front of Propane tank with a clearance of 4' away from perimeter of tank and front of dumpster to be cleared for removal services, pedestrian walkways, emergency exits, and rear of building from emergency exit, rear stairs, shed doors and entire walkway leading to parking lot. Snow to be piled in grass area located in front of building when necessary.
  - Drain Inlet (DI) located in the encroachment of parking lot must be clear of ice and snow build-up, de-icing if necessary.
- Map No.3.** Human Services Children System of Care and CEO  
5225 N. Lake Blvd., Carnelian Bay  
Hours of operation= 8am-5pm Monday-Friday
- Snow shoveling of walkways and stairs for building, lower deck and de-icing when needed, Handicap Ramp must be cleared of snow at all times and de-icing when needed.
- Map No.4.** Tahoe Engineering Division (TED) Building  
7717 N. Lake Blvd., No. Lake Tahoe  
Hours of operation= 7am-6pm Monday-Friday
- Staking required for this site. Remove snow from front parking lot, pedestrian walkways, emergency exits, driveway on the south side of building leading into rear parking lot, and rear parking lot. Pile snow in areas designated on map.

**Map No.5.** Tahoe Sheriff's Administration Building  
2501 N. Lake Blvd., Burton Creek  
Hours of operation= 8am-6pm 7- Days a week

- Staking required for this location. Remove snow from parking lot, pedestrian walkways, emergency exits and driveway
- Remove Snow from adjacent parking lot (to East), push snow to far east side open area.

**Map No.7.**

**A.** Tahoe Administration Center  
775 N. Lake Blvd., No. Lake Tahoe  
Hours of operation= 7am-6pm Monday-Friday

- Staking required for this location. Remove snow from parking lot, pedestrian walkways, emergency exits, sidewalk and driveway. De-icing when conditions are forecast and/or developing into icy conditions, apply de-icing material to South Side parking lots prior to ice accumulation.
- Remove snow from all sidewalks and stairs on front side of this building keeping ADA ramp de-iced at all times. This sidewalk area consists of three stairway entrances and one ADA ramp.
- Remove snow from east side of building walkway
- Apply de-icing to pedestrian walkways, emergency exits, sidewalk and driveway to promote slush and increase traction.
- Drain Inlet (DI) located in the south side parking lot, located in the handicap parking spot and one on each side of curb against south side of building must be clear of ice and snow build-up, de-icing if necessary.
- Contracted vendor shall not push or place snow onto sidewalk areas.
- Snow must be hauled away from this location, NOT PILED or STORED in any area.

**B.** Jackpine Street Sidewalks & Parking Lot  
North of 775 N. Lake Blvd., No. Lake Tahoe.  
Hours of operation= 7am-6pm Monday-Friday

- Staking required for this site. Snow shall be plowed up to 1-1/2 feet from the snow stakes as to miss curb. Snow stakes are behind curb. Plow bottom portion of parking lot. Push snow to north corner of lot and/or remaining top portion of lot.
- Remove snow from parking lot side of Jackpine along sidewalk as shown in attachment – **Map No. 7B-1**
- Contracted vendor shall not push or place snow onto sidewalk areas.

**Map No.8.** Fire Station 51  
300 N. Lake Blvd., No. Lake Tahoe  
Hours of operation= 8am-5pm Monday-Friday

- Concrete apron in front of building must be avoided by snow removal equipment impeding. Remove snow from Public Sidewalk in front of apron to the full length of Fire Station, beginning at the street sign located at the corner of Commons Beach and Mackinaw along No. Lake Blvd. past the Visitor's Bureau Sign and clearing into the vista overlook location and down the stairs to the railing. (Approx. 608 Sq Feet)

## Department Of Public Works Operations

### **Map No.9. Squaw Valley Road**

- Approx. 2.8 mile stretch of roadway beginning from Highway 89 onto Squaw Valley Road to the Stop Sign located at Squaw Valley Resort. Roadway to be plowed from center of road to edge of pavement. Contracted vendor is responsible for keeping snow pack clear down to asphalt surface.
  - The County estimates snow removal services will be performed an average of 60 hours per month during the 7 month Snow Season (as defined in section 3.0) Services for this location will be determined and requested by County Operations Contact on an as needed basis any additional services exceeding the estimated 60 hours will be compensated at standard hourly rates (as bid in Scope of Work Price List, Attachment B)

### **Map No.10. Estate Subdivision off Hwy 28**

- Remove snow from public streets beginning at Tamarack Drive (Approx. 20% Slope) to the full length of Tamarack Drive, turning Right onto Wildrose Drive to the horseshoe staying to the Right onto Mountain Circle ending services at Idelwood and ending removal services there.

### **Map No.11. Municipal Parking on Grove Street and Public Sidewalks in front of lot. Parking areas posted "NO PARKING" between the hours of 2 AM~6AM**

- Snow Staking required for this location. All snow shall be removed from parking area. Snow shall be stacked on westerly portion of lot so as not to block businesses or properties.
- Snow shall be hauled from parking area when requested to do so by Placer County Operational Contact Person a using the appropriate equipment and shall be billed at an hourly rate
- Sidewalk clearing on Public Sidewalk the entire distance of the Grove Street Parking lot. (Approx. 75 Sq. Feet.)

### **Map No.12. Municipal Parking on Mackinaw St. and Public Sidewalks in front of lot. Parking areas posted "NO PARKING" between the hours of 2 AM~6AM**

- Snow Staking required for this location. All snow shall be removed from parking area. Snow shall be stacked on westerly portion of lot (located behind bus shelter) so as not to block businesses or properties.
- Sidewalk clearing on Public Sidewalk the entire distance of the Mackinaw Parking lot. (Approx. 820 Sq. Feet.)
- Snow shall be hauled from parking area when requested to do so by Placer County Operational Contact Person a using the appropriate equipment and shall be billed at an hourly rate.

**Map No.13. Brook Ave. Parking Lot and Public Sidewalks in front of lot.****Parking areas posted "NO PARKING" between the hours of 2 AM~6AM**

- Snow Staking required for this location. All snow shall be removed from parking area. Stack snow in the northeast (back) corner of the lot.
- Snow shall be hauled from parking area when requested to do so by Placer County Operational Contact Person a using the appropriate equipment and shall be billed at an hourly rate
- Sidewalk clearing on Public Sidewalk the entire distance of the Brook Parking lot. (Approx. 328 Sq. Feet.)

**Map No.14. Minnow Ave. Parking Lot and Public Sidewalks in front of lot.****Parking areas posted "NO PARKING" between the hours of 2 AM~6AM**

- Snow Staking required for this location. All snow shall be removed from parking area. Stack snow on the west side of the lot. Due to Pervious Concrete Parking Spaces, snow shall be removed by snow blower only. Metal plows shall not be used on these pervious concrete surfaces.
- Snow shall be hauled from parking area when requested to do so by Placer County Operational Contact Person a using the appropriate equipment and shall be billed at an hourly rate
- Sidewalk clearing on Public Sidewalk the entire distance of the Brook Parking lot. (Approx. 368 Sq. Feet.)

**Map No.15. Tahoe City Transit Center –  
165 Westlake Blvd, Tahoe City****Hours of operation= 6am-8pm 7 days a week**

Snow will be removed from the following locations at the Tahoe City Transit Center: River access road for a length of approximately 240 feet to the entrance and exit parking access roads;

- Snow Staking required for this location.
- The approximately 450 feet of the parking access road between the river access road and the parking lot;
- The approximately 700 feet of the bus loop;
- The 130 space, 55,356 square foot parking lot, NO Snow Removal on the Pervious Concrete Spaces. Snow may be pushed and piled in these spaces if needed.
- The pedestrian paths connecting the parking lot and the bus loop;
- The outdoor passenger waiting areas within the confines of the bus loop where accumulations occur. An in-ground snow-melt system is present within the passenger waiting area which is designed to melt snow in those locations;
- From around trash enclosures, bike lockers, signs, utility meters, and other features that must remain accessible or visible on the entire site.
- 785' of bike/pedestrian trail between the transit center and Fanny Bridge. Must be cleared using snow blower.

**Snow Storage** - Snow shall be piled to the side of roadways and paths. Parking lot snow can be stored on the pervious surface of the parking lot (end of the lot west of the 10 spaces where no curb present.)

**Map No.16. Cabin Creek (TART)**

745, 870, and 910 Cabin Creek Rd. Lake Tahoe

Hours of operation= 5am-7pm 7 days a week & 24/7 when snowing

- Staking required for this location. Remove snow from entrance of driveway into the yard, parking lot and driveway around Sand Storage Shed and Diesel Fuel Tank.
- Remove snow next to TART facility, pedestrian walkway, Condensed Natural Gas (CNG) fueling station, and generator. Snow shall be removed only by snow blower for these areas.
- Remove snow from around metal buildings and the area between metal buildings. Snow may be pushed or piled on the northeast corner of lot.

**Map No.17. Rainbow Parking Lot and Public Sidewalks in front of lot.**

Parking areas posted "NO PARKING" between the hours of 2 AM~6AM

- Snow Staking required for this location. All snow shall be removed from parking area. Stack snow on the southeast corner of the lot. Due to Pervious Concrete Parking Spaces, snow shall be removed by snow blower only. Metal plows shall not be used on these pervious concrete surfaces.
- Snow shall be hauled from parking area when requested to do so by Placer County Operational Contact Person a using the appropriate equipment and shall be billed at an hourly rate
- Sidewalk clearing on Public Sidewalk the entire distance of the Rainbow Parking lot. (Approx. 122 Feet.)

**Map No.18. Salmon Parking Lot and Public Sidewalks in front of lot.**

Parking areas posted "NO PARKING" between the hours of 2 AM~6AM

- Snow Staking required for this location. All snow shall be removed from parking area. Stack snow on the west side of the lot. Due to Pervious Concrete Parking Spaces, snow shall be removed by snow blower only. Metal plows shall not be used on these pervious concrete surfaces.
- Snow shall be hauled from parking area when requested to do so by Placer County Operational Contact Person a using the appropriate equipment and shall be billed at an hourly rate
- Sidewalk clearing on Public Sidewalk the entire distance of the Salmon Parking lot. (Approx. 100. Feet.)

**Map No.19. Christmas Tree Parking Lot and Public Sidewalks in front of lot.**

Parking areas posted "NO PARKING" between the hours of 2 AM~6AM

- Snow Staking required for this location. All snow shall be removed from parking area. Stack snow on the west side of the lot. Due to Pervious Concrete Parking Spaces, snow shall be removed by snow blower only. Metal plows shall not be used on these pervious concrete surfaces.
- Snow shall be hauled from parking area when requested to do so by Placer County Operational Contact Person a using the appropriate equipment and shall be billed at an hourly rate
- Sidewalk clearing on Public Sidewalk the entire distance of the Christmas Tree Parking lot. (Approx.150 Feet.)

**Bus Stops**    TART Bus Stops

- Snow Removal for all Bus Stops listed below shall receive Routine Snow Removal Services. Additional Bus Stops (Not Listed) may require services by TART on an as needed basis. All bus shelters served by TART. Some of the stops have passenger shelters and others are only marked with a TART bus stop sign. The purpose of the snow removal at bus stops is to allow safe access for the bus to pull into the bus stop and to allow pedestrian access to the bus stop and onto the bus. The County requires a 50' swath clearing at minimum for all Bus Stops. Hand Shoveling and Snow Blowing may be required around shelters for snow to be removed from shelter structure at minimum clearance of 4' around the perimeter of the shelter and 6' pathway clearing from swath clearance leading into shelter.
- Remove snow from sidewalks 4' in any direction surrounding the bus stop. At sheltered stops clear snow away from the front of the shelter.
  - Incline Village/Crystal Bay
  - Kings Beach
  - Tahoe Vista
  - Carnelian Bay/Cedar Flat
  - Tahoe City/Dollar Hill
  - Between Tahoe City and Pineland on Westshore
  - Pineland to Tahoe Pines
  - Homewood
  - Tahoma
  - Squaw Valley
  - Tahoe City Transit Center, State Route 89 & River Access Road, Tahoe City

**18.0 EMPLOYEES OF CONTRACTOR**

All persons performing services for Contractor (if any) shall be employees of Contractor or subcontractors to Contractor and not employees of County. Contractor shall be solely responsible for the salaries and other applicable benefits, including Workers Compensation, of all such personnel.

County reserves the right to refuse any such employee(s) assigned by Contractor in performance of this contract if, in the County's sole opinion, such employee(s) is/are determined to be detrimental to the County's interests or impair working relationships with the County.

**19.0 NON-ASSIGNABILITY**

This agreement, and the rights and duties there under, shall not be assigned in whole or in part without the express written consent of the County.

**20.0 INSURANCE REQUIREMENTS**

The Contractor shall furnish evidence of insurance to Placer County Procurement Services demonstrating proof of coverage in the amounts as specified in the Insurance Requirements (located in Attachment C), within ten (10) calendar days following receipt of a written Notice of Award. Failure to comply may result in disqualification of your bid. Prior to submitting a bid

response, bidders are advised to determine that they are able to comply with all insurance requirements, including endorsements. All costs of complying with the insurance requirements shall be included in your bid pricing.

