

**MEMORANDUM
PLACER COUNTY HEALTH AND HUMAN SERVICES
Human Services Division**

TO: Honorable Board of Supervisors
FROM: Jeffrey S. Brown, M.P.H., M.S.W., Director of Health and Human Services
Linda Patterson, Director of Human Services
DATE: November 3, 2015
SUBJECT: Contract with the Public Health Institute to Administer Nutrition Education Grant

ACTION REQUESTED:

1. Approve a contract with the Public Health Institute to develop and conduct the GetFresh Project nutritional education program, for the period of October 1, 2015 through September 30, 2017, in the amount of \$371,145, and authorize the Director of Health and Human Services to sign the contract and subsequent amendments up to 10 percent of the contract amount consistent with the agreement's subject matter and scope of work.
2. Approve a budget revision to increase revenues and expenditures by \$136,759 for FY 2015-16.

BACKGROUND:

On March 4, 2015, Placer County Health and Human Services submitted a successful application for a federal grant, administered by the California Department of Social Services, for a nutrition education program to be administered by the Placer County Human Services Division, through a contractor, Public Health Institute.

Public Health Institute has had a long history of success in partnering with the California Department of Public Health to develop the nutrition education program in California, which is recognized by the federal Food and Nutrition Services (FNS) as the premier program in the country. Given their acknowledged expertise as a leader in this field, this partnership helped ensure the County's successful bid.

As this funding is awarded on the Federal Fiscal year, the final approval by FNS is not received until October 1 of each year. This funding is for a two-year period over two federal fiscal years as will the resulting contract, if approved by the Board.

FISCAL IMPACT:

A FY 2015-16 budget revision has been included to increase expenditures and revenues by \$136,759. The remaining FY 2016-18 expenditures will be included in the Requested Budgets. Funding is fully provided by Federal funds. No County General fund contribution is required.

ATTACHMENT:

Budget Revision

The contract is on file with the Clerk of the Board for review.

PAS DOCUMENT NO. _____

BUDGET REVISION

POST DATE:

- Cash Transfer Required
- Reserve Cancellation Required
- Establish Reserve Required

- Auditor-Controller
- County Executive
- Board of Supervisors

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
14	BR	273,518.00	2

ESTIMATED REVENUE ADJUSTMENT

APPROPRIATION ADJUSTMENT

DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT
14	006		100		HSCF01	GETFR	7240			136,759.00	14	014		100		HSCF01	GETFR	2555			136,759.00
TOTAL											TOTAL										
136,759.00											136,759.00										

REASON FOR REVISION: Increase revenues and expenditures for recently approved Get Fresh (CalFresh) Program.

Prepared by Brian Rupprecht Ext 3193

Department Head *R. M...*

Board of Supervisors _____

Date: 10/7/15

Page: 1

Budget Revision # _____ FOR INDIVIDUAL DEPT USE