



PLACER COUNTY
SHERIFF
CORONER-MARSHAL



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EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

DEVON BELL
UNDERSHERIFF

To: The Honorable Board of Supervisors
From: Edward N. Bonner, Sheriff-Coroner-Marshal
Date: September 9, 2008
Subject: Law Enforcement Services contracts between the Placer County Sheriff-Coroner-Marshal and the Town of Loomis

ACTION REQUESTED

Your Board is requested to approve the Law Enforcement Services contract amendment for the third year of the three year contract between the Placer County Sheriff-Coroner-Marshal and the Town of Loomis. The annual amount has been updated to reflect current known adjustments, except for pending deputy sheriff's negotiated increases, in the amount of \$1,333,096 for Fiscal Year 2008/2009. This is an increase of \$50,286 or 3.92%. Additional adjustments will be applied as needed with further amendments once all the costs are known for the current negotiations underway with the Deputy Sheriff's Association.

BACKGROUND

The Placer County Sheriff-Coroner-Marshal provides law enforcement services to the Town of Loomis. The law enforcement service costs are updated to reflect increases estimated in salaries and benefits and cost-of-living increases for services and supplies. An amendment is submitted to your Board each year to reflect the annual adjustments. This amendment does not include negotiated increases resulting from the pending Deputy Sheriff's Association Memorandum of Understanding, but does include adjustments from Prop F and adjustments for vehicle, Dispatch, and other services and supplies.

There are six patrol beats that operate from the Loomis South Placer Substation. The Town beat constitutes of just under one beat or approximately 1/6 of the costs related to the facilities and the proportionate costs for staffing related to the Town plus the additional Traffic Officer. Other charges are calculated based on actual vehicles assigned, calls dispatched and the proportionate related services and supplies to support this portion of the operation. Additionally, one-time costs have been included in this contract for the purchase of equipment, equipment replacement and tasers.

The increase for the level of services provided is \$50,286 for the Town of Loomis or 3.92%. The level of service also includes costs for Traffic Enforcement Officers for an annual total of \$171,724. The traffic officer position is funded in part through Cops Option for Public Safety (COPS) Supplemental Law from the State of California. In the event funding is not continued in the State budget, this position could be removed and absorbed through attrition into the existing County workforce depending on the Town's desire to eliminate the position or identify alternative funding. Your Board's approval of the contract amendment is required.

FISCAL IMPACT

The revenue anticipated and costs for this contract are in the budget submitted to your Board for FY 2008/2009. There is no additional cost impact to the General Fund.

BEGINS: July 1, 2008
ADMINISTERING AGENCY: Sheriff-Coroner-Marshal

CONTRACT NO. 12273
AMENDMENT NO. 2

DESCRIPTION: Contract amendment between County of Placer, Department of Sheriff-Coroner-Marshal and Town of Loomis updating the annual costs for FY 2008-2009

THIS AMENDMENT is made as of the 1st day of July, 2008, by and between the COUNTY OF PLACER, Department of the Sheriff-Coroner-Marshal, a political subdivision of the State of California, hereinafter referred to as "COUNTY," and the TOWN OF LOOMIS, a municipal corporation, hereinafter referred to as "TOWN."

The TOWN is desirous of additional services and the COUNTY is willing to provide the services as modified in **Section 6., PAYMENT FOR SERVICES:**

TOWN shall pay COUNTY the cost of performing law enforcement services provided in this agreement. The cost of performing such services includes, but is not limited to, standard salaries of employees engaged in performing the services, vacation, sick leave and other related/scheduled absences earned during such services, the expense of the COUNTY'S normal benefit contributions including Retirement and Worker's Compensation Insurance premiums on salaries, liability insurance, and COUNTY'S "Other Costs" as identified in Exhibit A. The cost of performing such services shall not include items of expense attributable to costs that COUNTY would incur regardless of whether or not it provided the service to TOWN under this agreement.

The cost of performing law enforcement for the year beginning July 1, 2008, and ending June 30, 2009 both dates inclusive, is agreed to the total amount of \$1,333,096 (ONE MILLION THREE HUNDRED THIRTY THREE THOUSAND NINETY-SIX DOLLARS). (See Exhibit A for calculations). This sum shall be paid in four quarterly installments of \$333,274 (THREE HUNDRED THIRTY THREE THOUSAND TWO HUNDRED SEVENTY FOUR DOLLARS) to be paid on October 1, 2008, January 1, 2009, April 1, 2009, and June 30, 2009. The COUNTY will provide estimates adjusting salaries and Cost of Living to the TOWN each year for adoption effective July 1 with an amendment. The additional Traffic Enforcement Officer (TEO) option is included in the above for a total amount of \$171,724 (ONE HUNDRED SIXTY THREE THOUSAND NINE HUNDRED FOUR DOLLARS). The four quarterly installments for the Traffic Enforcement Officer are \$42,931 (FORTY TWO THOUSAND NINE HUNDRED THIRTY ONE DOLLARS). This option pays for the operations for one patrol vehicle and one officer for one year. Based on continued funding, the COUNTY will provide estimates adjusting salaries and Cost of Living to TOWN each year for adoption effective July 1.

Nothing in this contract is intended to alter the effect of any statute or County Ordinance related to fees for housing of inmates sustained for TOWN Ordinance violations or for Criminal Justice Administration fees, (i.e., Government Code Section 29550, et seq., Placer County Code Section 50).

IN WITNESS THEREOF, the parties hereto have executed this agreement the day and year first above written.

TOWN OF LOOMIS

COUNTY OF PLACER

BY: _____
MAYOR, TOWN OF LOOMIS

BY: _____
CHAIR, BOARD OF SUPERVISORS

BY: _____
PLACER COUNTY SHERIFF

APPROVED AS TO FORM

APPROVED AS TO FORM

BY: _____
CITY ATTORNEY
Attachment: Exhibit A

BY: _____
COUNTY COUNSEL

EXHIBIT 'A'
PLACER COUNTY SHERIFF'S DEPARTMENT
TOWN OF LOOMIS - CONTRACT SERVICES
FISCAL YEAR 2008/2009

Completed formulas

***The links are correct or hrly rates below.

		2007/2008 Hrly. Rate*	2008/2009 Hrly. Rate*	Hours
1 Lieutenant	50%	\$ 102.1524	\$ 102.2144	2080
Overtime		-	\$ 66.3920	48
4.25 Deputy (Patrol)	100%	\$ 65.6536	\$ 66.3920	8840
Overtime		\$ 61.8322	\$ 64.9238	1020
1 Deputy Investigator (Longevity)	25%	\$ 65.6536	\$ 67.1660	2080
Overtime (already prorated)	100%	\$ 61.8322	\$ 64.1845	32
Subtotal Personnel Costs				
1 Traffic Enforcement Officer	100%	\$ 59.7835	\$ 64.0340	2080
Overtime		\$ 61.4730	\$ 64.5467	240
Total Personnel Costs including TEO				

OTHER COSTS:

*Cost Factors: (based on 3% increase except as noted per actual at either 1/6 or distributed per actual # of people)

Vehicle and Vehicle mileage - Patrol @ 4.25 DSII		Actuals to consider vehicle replacement charges	
Vehicle and Vehicle mileage - Investigation @ 25%			
Leased vehicle charges - Lt @ 50%			
Dispatch Operations			add 4% projected salary adjustments
Liability Insurance 2140 # staff for contract		Actual	
New Equipment Purchases - 08/09 Tasers		\$1,500 x 5	
Training based on routine training			
Total miscellaneous equipment, services & supplies to include:			Repair maintenance and equipment replacement spec to Town
Radio/Vehicle Equipment replacement/maintenance			Employee Benefits Charges
Clerical/Administrative Support-Fiscal/Personnel			Clerical/Admin Support-SPS
			SDE Misc Equip & Supplies-SPS
			MIS/Comm Support
*Cost Factors: (Actuals-Increase based on proportional lease and utility increases, including increased space)			
Office Space and parking lot of \$154,222 yearly lease including Prop Mgmt fee			
Utility Charges (PG&E)	24,913	Estimated Actual/6	Use costs may be adjusted
Common Area/Parking costs	7,800		Telecomm Costs
			3,300
Subtotal Other Costs			
Vehicle and Vehicle mileage		Actual	
Liability Insurance		Actual	
Training		Actual update to reflect specialized traffic plus routine	
Total Other Costs - TEO			
Total Other Costs, including TEO	increased %		to upgrade vehicles, liability and dispatch services to actuals

SUMMARY:

Personnel Costs (see worksheet attached)
 Other Costs

Summary Total services:
 2008/2009 Quarterly Payments: **\$ 333,274**
 Quarterly Amt attributable to TEO: **\$ 42,931** \$ 171,724 annually

Subject to review and approval by the Placer County Board of Supervisors

PLEASE NOTE: DSA CONTRACT PENDING. S & B ESTIMATED ONLY FOR PROP F INCR AND DO NOT REFLECT ANY NEGOTIATED CHANGES.

2007/2008 Cost	Increase/ Decrease	2008/2009 Cost
\$ 106,238	\$ 64	\$ 106,303
\$	\$ 3,187	\$ 3,186.82
\$ 580,378	\$ 6,528	\$ 586,905
\$ 63,069	\$ 3,153	\$ 66,222
\$ 34,140	\$ 786	\$ 34,926
\$ 1,979	\$ 75	\$ 2,054
\$ 785,804	\$ 13,794	\$ 799,598
\$ 131,273	\$ 1,918	\$ 133,191
\$ 15,092	\$ 399	\$ 15,491
\$ 932,169	\$ 16,111	\$ 948,280
2007/2008 Charges	variance	2008/2009 Cost Projections
\$ 37,703	\$ 13,011	\$ 50,714
\$ 1,963	\$ (978)	\$ 985
\$ 4,145	\$ 829	\$ 4,974
\$ 73,232	\$ 2,929	\$ 76,161
\$ 16,663	\$ (2,823)	\$ 13,840
\$	\$ 7,500	\$ 7,500
\$ 4,926	\$ 148	\$ 5,074
\$ 167,413	\$ 657	\$ 168,070
\$	\$	\$
\$	\$	\$
\$	\$	\$
\$	\$	\$
\$ 23,830	\$ 1,874	\$ 25,704
\$ 3,227	\$ 925	\$ 4,152
\$	\$ 4,600	\$ 4,600
\$ 333,102	\$ 28,671	\$ 361,773
\$ 12,442	\$ 4,294	\$ 16,736
\$ 2,777	\$ (470)	\$ 2,307
\$ 2,320	\$ 1,680	\$ 4,000
\$ 17,539	\$ 5,504	\$ 23,043
\$ 350,641	\$ 34,175	\$ 384,816
2007/2008 Costs	Routine Incr/ Decrease	2008/2009 Costs
\$ 932,169	\$ 16,111	\$ 948,280
\$ 350,641	\$ 34,175	\$ 384,816
\$ 1,282,810	\$ 50,286	\$ 1,333,096

3.92%