


MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM:  Thomas Miller, County Executive Officer

DATE: May 9, 2006

SUBJECT: Merit Increase for James Durfee, Director of Facility Services

ACTION REQUESTED:

Approve a merit increase for James Durfee, Director of Facility Services, from Grade 652 Step 3 to Grade 652 Step 4 at \$60.72 per hour. This merit increase would be retroactive to April 29, 2006.

BACKGROUND:

In accordance with County Code provisions for unclassified positions, it is necessary for your Board to review and approve merit increases for those persons in the unclassified service.

ISSUE STATEMENT:

Performance Evaluation and Personnel Action forms have been submitted for James Durfee, Director of Facility Services recommending approval of a step increase. This office concurs with the recommendation.

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