


**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: David Seward, Purchasing Manager   
DATE: May 9, 2006  
SUBJECT: Change Order No. 1 to BPO No. 12926 for Credit Card Fuel Purchases with Voyager Fleet Service.

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**ACTION REQUESTED**

Approve Change Order No. 1 to BPO No. 12926 for credit card fuel purchases with Voyager Fleet Service in the amount of \$68,000.00, and authorize the Purchasing Manager to sign the resulting revised BPO.

**BACKGROUND**

On June 28, 2005, your Board approved a BPO with Voyager on behalf of Public Works in the amount of \$300,000.00. Since that time, fuel prices have continued to rise. The cost of unleaded gasoline has increased by more than 50 cents per gallon since the award of this BPO. Industry experts believe that the price of fuel will continue to rise through the end of this year.

Public Works requires fuel credit cards for those occasions when a vehicle is out of range of a County service station or when personnel are traveling on County business. For the past few years, Public Works has used fuel credit cards provided by Voyager Fleet Systems.

**FISCAL IMPACT**

The revised amount of this BPO, which expires on June 30, 2006, will be \$368,000.00. There is sufficient funding in Public Work's budget for these expenditures. Public Works charges back to their customer departments for actual card usage.

Cc: Gwenda Howell, DPW Administration  
Dennis Gage, DPW Fleet Services

