



PLACER COUNTY  
**SHERIFF**  
CORONER-MARSHAL



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EDWARD N. BONNER  
SHERIFF-CORONER-MARSHAL

DEVON BELL  
UNDER-SHERIFF

**To: Board of Supervisors**  
**Date: July 8, 2008**  
**From: Edward N. Bonner, Sheriff-Coroner-Marshal**  
**Subject: Public Hearing to review and approve an Ordinance Amendment for various Sheriff's Fees**

**ACTION REQUESTED**

It is requested that your Board conduct a public hearing to review and approve an ordinance amendment (attached) modifying various Sheriff's fees related to Records unit processing fees, various permits and Coroner services. Estimated revenue from this action would result in annual increase estimated of \$25,000 - \$40,000.

**BACKGROUND**

The Sheriff's Department has a variety of fees established for permits and services rendered to the public. Some of these fees are required to be established by county ordinance. The Sheriff's Department last made adjustments to the ordinance for fees for on September 2004. The fees were reviewed pursuant to County Code 2.124.020, which generally requires that fees not exceed the actual cost of services or the average actual cost of services for services. The services provided range from rolling livescan fingerprints, to processing various types of permits, and inspections. These fees and permits have been adjusted to reflect actual costs related to the materials and labor to process the fees and permits. Additionally, the Coroner's unit evaluated the fees charged for transportation. The fees recommended for these services more fully cover the costs of the transportation services provided based on the average transportation cost per case per the 2007 calendar year from \$110 to \$160 under our current contract.

Attached for your review are adjustments to the ordinance related to Criminal Justice fees. Increases now reflect those rates as allowed law and substantiated by the actual costs to perform the tasks associated with the fee processed. Note that in relation to Criminal Justice fees, defendants, probationers, or inmates, generally cannot be denied services if they do not possess the required resources. In the cases where this applies, the County has a payment reduction process based on the individual's ability to pay. This impacts the amount the County is able to collect for these fees. Additionally, AB3000 dictates how monies collected are distributed so that fines are paid first. Monies collected for fees are applied thereafter.

Your Board is requested to conduct a hearing to provide the public the opportunity to comment regarding these fee adjustments. Based on your review and comments heard, we are requesting your Board approved the fee adjustments as submitted.

**FISCAL IMPACT**

The fiscal impact to increased fees is variable and depends on volume and services requested. We conservatively estimate revenues, pursuant to this action, to increase by approximately \$25,000 - \$40,000. This amount has been included in the Proposed Budget submitted to your Board for FY 08/09. No additional budget adjustments are

**Before the Board of Supervisors  
County of Placer, State of California**

**In the matter of:**

An ordinance amending Chapter 2  
Adjusting various Sheriff's Department fees.

\_\_\_\_\_

**Ord. No.:** \_\_\_\_\_

**FIRST READING:**

*SECOND READING:* \_\_\_\_\_

The following **Ordinance** was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held \_\_\_\_\_, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chairman, Board of Supervisors

Attest:  
Clerk of said Board

\_\_\_\_\_  
Ann Holman

\_\_\_\_\_  
THE BOARD OF SUPERVISORS OF THE COUNTY OF PLACER, STATE OF CALIFORNIA,  
DOES HEREBY ORDAIN AS FOLLOWS:

**Section 1:** Article 2.112.050 of Chapter 2 of the Placer County Code is hereby amended as shown:

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**2.112.050 Concealed weapon permit applications.**

A. 1. The sheriff is authorized to charge a maximum processing fee of one hundred ~~fifteen~~ **fifteen** dollars (~~\$100.00~~ **115.00**) ~~over the amount payable to the state for a new, or~~ **and \$40.00 for a** renewed, concealed weapons permit as determined by Section 12054 of the Penal Code, but in no event is the sheriff authorized to charge more than the maximum allowable amount as set forth in that section and other relevant sections of state law. **The new concealed weapons permit is \$100.00 plus \$15.00 for the cost of the livescan fingerprint processing.**

B. 2. In addition the sheriff is authorized to charge a maximum of twenty-five dollars (\$25.00) for any modification to a current permit, or to provide a duplicate permit. **The renewal fee is \$25.00 plus \$15.00 for the cost of the livescan fingerprint processing.**

1. a. ~~The charge for reproduction of crime scene photographs shall be the same as that charged the prosecution.~~

~~b. Costs per Evidence Code 1563 will be charged at a maximum rate per hour as set by the code plus actual reproduction costs with current recommendation at twenty-four dollars (\$24.00) per hour, ten cents (\$0.10) per page paper and twenty cents (\$0.20) per page microfilm.~~

~~2. The charge for reproduction of cassette or audio tapes shall be established to reimburse for the cost of both labor and materials in the amount of twenty five dollars (\$25.00) (the tape to be approved by the district attorney).~~

~~3. The charge for reproduction of sheriff's reports will be a ten-dollar (\$10.00) flat fee.~~

**G B.** The sheriff is also authorized to charge fees for fingerprinting, interviewing, and background checks when processing concealed weapon permit applications as provided in Article 2.124 of this code.

**D C.** All fees in this section are nonrefundable.  
(Ord. 5320-B (part), 2004; Ord. 5006-B (part), 1999; prior code § 2.52)

**Section 2:** Article 2.116.020 of Chapter 2 of the Placer County Code is hereby amended as shown:

**2.116.020 Fees for fingerprinting.**

The following charges shall be made for the taking of fingerprints by the sheriff's office, except as otherwise provided by county ordinance or state law:

A. Basic fingerprinting	<del>\$10.00</del> <b>15.00</b>
B. Solicitor's permit fingerprinting under Chapter 5	<del>10.00</del> <b>15.00</b>
C. Operator's license or dealer's permit fingerprinting under Chapter 5	<del>10.00</del> <b>15.00</b>
D. Fortuneteller's permit fingerprinting under Chapter 5	<del>10.00</del> <b>15.00</b>

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**Section 3:** Article 2.116.030 of Chapter 2 of the Placer County Code is hereby amended as shown:

**2.116.030 Fees for copies.**

E. Sheriff/Coroner/Marshal Office Schedule of Fees for the Sale of Microfilm Records.

- |  |   |
|--|---|
| 1. Copies of General Reports   | <b><u>\$10.00 flat fee</u></b>                  |
| a. First 5 pages (pages 1-5)   | 6.00  |
| b. Each additional page  | 1.00  |
| 2. Copies from microfilm-general reports                                       | 2.00 per page<br><b><u>\$20.00 flat fee</u></b> |
| 3. Copies of coroner reports*<br>(* 1st copy free to the family)               | 35.00 flat fee                                  |
| 4. Copies from microfilm—coroner reports (also see Article 2.124 of this code) | 55.00 flat fee                                  |

**Section 4:** Article 2.124.050 of Chapter 2 of the Placer County Code is hereby amended as shown:

**2.124.050 Sheriff/coroner/marshal fees.**

2. Background check fee	<del>15.00</del> <b>25.00</b>
3. Card dealers license <sup>2</sup>	<del>25.00</del> <b>50.00</b>
4. Card dealers license—Renewal	<del>15.00</del> <b>25.00</b>
5. Concealed Weapon License—New: <sup>2</sup>	
a. Process fee, fingerprints, interview, and background check	110.00 <b>115.00</b>
b. Gun range (admin fee and materials) (also see Section 2.112.050 of this code)	<del>67.00</del> <b>75.00</b>
A three dollar (\$3.00) process fee for the county is set by the state.	
6. Concealed Weapon License—Renewal <sup>2</sup>	
a. Process fee, finger prints	<del>35.00</del> <b>40.00</b>
b. Gun safety class (every 5th year) (also see Section 2.112.050 of this code)	
The <b>one hundred dollars (\$100.00) for new permits and twenty-five dollar (\$25.00) for renewal permits</b> process fee for the county is set by the state. <b>The additional \$15.00 is for the rolling fee for fingerprints.</b> Licensee must attend a gun safety class every 5 years.	
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7. Copies of General Reports:	
a. Flat rate (based on average) (also see Section 2.116.050 of this code)	10.00
8. Copies from microfilm—general reports (also see Section 2.116.030 of this code)	<del>10.00</del> <b>20.00</b> flat fee

13. a. Explosive permit inspections (also see Section 12.9 of this code)	<del>\$120.00</del> <b>164.00</b>
b. Various on-site permit inspections as required The sheriff inspects home occupation gun sales or repairs premises only. The state inspects the commercial operations.	<del>120.00</del> <b>164.00</b>
c. Explosive Permits – New	65.00
d. Explosive Permits – Renewal	50.00
14. Fingerprinting services (also see Section 2.116.020 of this code) Prints for personal use are free (i.e., children and elderly). Fee charged when done for employment or licensing purposes.	40.00 <b>15.00</b> flat fee
15. Firearms Dealers License Fee:	
a. License, background, fingerprints	<del>25.00</del> <b>50.00</b>
b. Annual inspection fee (home occupation) The sheriff inspects home occupation gun sales or repair premises only. The state inspects the commercial operations.	<del>120.00</del> <b>164.00</b>
21. a. Massage therapist license approval <sup>1</sup> sign-off for business license (also see Section 2.116.020 of this code)	35.00 <b>65.00</b>
b. On-site inspection services if required	120.00
24. Secondhand Dealers and Pawnbrokers License, New <sup>2</sup> (see Sections 5.28.060 and 5.28.070)	35.00 <b>65.00</b>
25. Secondhand Dealers and Pawnbrokers renewal License, Renewal <sup>2</sup> (see Sections 5.28.060 and 5.28.070)	<del>25.00</del> <b>35.00</b> every 2 yrs
30. Weekend Sentences Fee <sup>3</sup>	<del>77.00</del> <b>78.00</b> per day
Cost of incarceration in the minimum security barracks as ordered by the court to be charged to the offender based on the ability to pay. (see Sections 2.96.040 and 2.96.050)	
31. Coroner's Custody Fee <sup>3</sup> (includes <del>\$400.00</del> <b>150.00</b> transportation fees plus \$10.00 for materials)	up to <del>100.00</del> <b>\$160.00</b> or up to maximum as allowed per PC based on actual costs

<sup>1</sup> Calculated annually. This fee is subject to the ability to pay; the fee charged shall not exceed the maximum amount stated.

<sup>2</sup> This service also requires that an established state and/or federal fee be collected by the county and forwarded to the state and/or federal government. The state and federal fees are not stated in the Placer County Code as they are established by the state and federal legislation.

<sup>3</sup> This fee will not be charged for indigents, children under 14 years of age or death as a result of a criminal act of another unless the coroner has reasonable grounds to believe that the deceased was involved in any criminal activity which contributed to his or her death.

**Section 5:** This ordinance shall take effect and be in full force and effect thirty (30) days after its passage. The Clerk is directed to publish ordinance, or a summary therefore, within fifteen (15) days in accordance with Government Code Section 25124.

