

**MEMORANDUM
COUNTY OF PLACER
PROBATION DEPARTMENT
CORRECTIONAL FOOD SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Stephen G Pecor, Chief Probation Officer
DATE: July 8, 2008
SUBJECT: Approve Change Order No. 1 to Blanket Purchase Order No. 14945 with Pro Pacific Fresh for Fresh Produce, Increasing the Maximum Amount by \$17,000.00 for a Revised Maximum Amount of \$97,000.00.

ACTION REQUESTED

Approve Change Order No. 1 to Blanket Purchase Order (BPO) No. 14945 with Pro Pacific Fresh for fresh produce, and authorize the Purchasing Manager to sign the resulting change order increasing the maximum amount by \$17,000.00 for a revised maximum amount of \$97,000.00.

BACKGROUND

On June 26, 2007, the Purchasing Manager issued the renewal of BP014105, as a result of a competitive bid #9596 awarded in 2006, with Pro Pacific Fresh for the purchase of fresh produce on an as needed basis for the Probation Department's Correctional Food Services. Based on historical usage, BP014949 was issued for the period of July 1, 2007 through June 30, 2008 in the maximum amount of \$80,000.00.

Due to increases passed on by the vendor, the department is requesting Change Order No. 1 to provide sufficient funds for the remaining term of the BPO. The items on this BPO are subject to fluctuations on a commodities market and consequently are reflective of actual costs, as well as increases brought about by futures speculation. The requested increase is \$17,000.00, for a revised maximum BPO amount of \$97,000.00.

FISCAL IMPACT

The requested change order will increase the total value of this BPO to \$97,000.00. The Probation Department's Correctional Food Services' Fiscal Impact Statement is attached.

Attachment: Correctional Services Fiscal Impact Statement

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Renee Harvey, Food Services Manager
DATE: July 8, 2008
SUBJECT: **Fiscal Impact Statement**
Increase for BP014945 Pro Pacific Fresh

The Correctional Food Services has adequate funds budgeted for increased expenses. Therefore there is sufficient funding available for this BPO.