

**MEMORANDUM
PLACER COUNTY HEALTH AND HUMAN SERVICES
Animal Services Division**

TO: Honorable Board of Supervisors

FROM: Richard J. Burton, M.D., M.P.H.
Placer County Health Officer and Director of Health & Human Services
James T. Gandley, D.D.S, M.P.H., Assistant Director

DATE: March 21, 2006

SUBJECT: Animal Services Purchases, Spay/Neuter Grant, and Related Budget Revisions

ACTION REQUESTED:

Authorize the Director of Health and Human Services to:

1. Sign a spay and neuter grant agreement in the amount of \$10,000 with the Friends of Auburn/Tahoe Vista Placer County Animal Shelter,
2. Approve the attached Budget Revision appropriating funds for a spay/neuter grant, microchip scanners and supplies, rolling gate, and vehicle upgrades,
3. Add the purchase of a rolling gate to the Master Fixed Asset List, and
4. Amend the Master Fixed Asset List to increase the funding amount for two full size trucks.

BACKGROUND:

In October 2005, a proposal and grant request was received from the Friends of Auburn/Tahoe Vista Placer County Animal Shelter for operation of a spay and neuter subsidy program for animals of residents within Placer County. Consideration of this request was delayed while conversations with the Friends and other rescue groups were in process regarding the establishment of MOUs between the County and the various rescue groups. While the development of a MOU with Friends has not yet been finalized, Animal Services wishes to move the grant request forward on a separate basis. This grant will be funded by Animal Trust Fund, Spay and Neuter program funds.

As a result of the review of the Animal Services Division that was concluded last fall, Animal Services is moving forward with the implementation of several recommendations included in the study. The purchase of microchip scanners and supplies, and the purchase and installation of a rolling gate and electric gate opener are a part of this implementation. Inclusion of the rolling gate as a Fixed Asset must also be presented to your Board for approval. The purchase of the microchip scanners and supplies will be funded through monies raised at a fundraising event that was held last May, as agreed between Animal Services and the volunteer groups responsible for coordinating the event.

Commencing in FY2005-06, Animal Services has requested that all Animal Control Trucks include 4x4 capability to facilitate pulling the weight of a horse/stock trailer when loaded with horses. Auburn officers have become stuck twice this year after loading on soft pasture. Currently, only vehicles stationed in Tahoe have this capability. As Public Works has not included the cost of a 4x4 transmission in its capital replacement fee for the seven Auburn-based vehicles, they are requesting that Animal Services remit an additional \$2,000 per vehicle to cover the cost of this upgrade as purchases are made. This will increase the value on the Master Fixed Asset List from \$23,000 to \$25,000 for each of the full size 4x4 trucks.

A budget revision appropriating both Animal Control Trust Funds and County General Funds for these purchases is included for your review and approval.

FISCAL IMPACT:

Animal Services has sufficient funding in the Animal Trust Fund to fulfill this grant request and fund the microchip purchase. Existing appropriations within the Animal Services Division, budgeted in the County General Fund, are sufficient to fund the purchase and installation of the rolling gate and vehicle upgrades.

The following grant agreement with:

**Friends of Auburn/Tahoe Vista Placer
County Animal Shelter**

is on file with the Clerk of the Board
for BOS meeting:

March 21, 2006

PAS DOCUMENT NO.

ANIMAL CONTROL #22390

BUDGET REVISION

POST DATE:

Cash Transfer Required

Reserve Cancellation Required *ANIMAL TRUST* Fund 370 SF-350

Establish Reserve Required

3/8/06
Auditor-Controller

[Signature]
County Executive

Board of Supervisors

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
14	BR	68,700.00	8

ESTIMATED REVENUE ADJUSTMENT										APPROPRIATION ADJUSTMENT											
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT
14	006		100		992239	92239	8755			17,000.00	14	014		100		992239	92239	4151			9,350.00
19	006		250	200	990603	90603	8782			4,000.00	14	014		100		992239	92239	3776			4,000.00
											14	014		100		992239	92239	2501			10,000.00
											14	014		100		992239	92239	2522			7,000.00
											14	015		100		992239	92239	1002			13,350.00
											19	014		250	200	990603	90603	4451			4,000.00
TOTAL										21,000.00	TOTAL										47,700.00

REASON FOR REVISION: Animal Services Purchases, Spay/Neuter Grant, and Related Budget Revisions - See BOS memo dated 3/21/2006.

Prepared by Karen Corbover Ext 7693
 Department Head *[Signature]*
 Board of Supervisors _____

Date: 3/8/06
 Page: _____

Budget Revision # _____ FOR INDIVIDUAL DEPT USE

