

**MEMORANDUM  
PLACER COUNTY HEALTH AND HUMAN SERVICES  
Environmental Health**

**TO:** Honorable Board of Supervisors  
**FROM:** Richard J. Burton, M.D., M.P.H.  
Placer County Health Officer and Director of Health & Human Services  
**DATE:** March 21, 2006  
**SUBJECT:** Purchase of Two Vehicles for Environmental Health

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**ACTION REQUESTED:**

Approve the attached Budget Revision transferring \$49,500 to Public Works for the purchase of two vehicles, authorize the Purchasing Manager to make the purchases, and add these vehicles to the Master Fixed Asset List.

**BACKGROUND:**

In May 2001, Community Health was assigned a Jeep Cherokee as a long-term loaner from the County vehicle pool. This vehicle had been shared by Community Health and Environmental Health in Lake Tahoe. In 2002, due to the expanding needs of each program, Community Health purchased a separate vehicle and the loaner was dedicated to Environmental Health. At the time the loaner was deployed, Public Works requested that it be returned to the County Vehicle Pool as soon as Environmental Health was able to purchase a dedicated vehicle. The budgeted amount for purchase of a mid-size SUV will be \$27,500.

In October 2005, after having utilized a County Pool vehicle for several weeks, Environmental Health requested that this vehicle be converted to a long-term loaner in order to continue services in the Hazardous Materials program, which had undergone a recent program expansion. As in the past, Public Works requested that the vehicle be returned to the County Pool when a dedicated vehicle could be purchased by Environmental Health. The budgeted amount for the requested 4x4 extended cab compact pickup truck will be \$22,000.

Therefore, at this time we would like to fulfill our agreement with Public Works by making these purchases and returning the two long-term loaner vehicles to the County Vehicle Pool.

**FISCAL IMPACT:**

Sufficient savings exist within this appropriation in the FY05-06 budget to allow for the purchase of these two vehicles.

add 120 to rev arml for estimated interest

**BUDGET REVISION**

**POST DATE:**

- Cash Transfer Required
- Reserve Cancellation Required
- Establish Reserve Required

*[Signature]*  
Auditor-Controller

*[Signature]*  
County Executive

Board of Supervisors

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
14	BR	198,000.00	6

ESTIMATED REVENUE ADJUSTMENT										APPROPRIATION ADJUSTMENT											
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	G/L	Sub G/L	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	G/L	Sub G/L	AMOUNT
19	006		250	200	990603	90603	8782			49,500.00	14	014		100		994282	94282	3776			22,000.00
											14	014		100		994282	94282	3776			27,500.00
											14	015		100		994282	94282	1002			22,000.00
											14	015		100		994282	94282	1002			27,500.00
											19	014		250	200	990603	90603	4451			49,500.00
<b>TOTAL</b>										49,500.00	<b>TOTAL</b>										148,500.00

REASON FOR REVISION: To transfer \$49,500 to Public Works for the purchase of two vehicles for Environmental Health. One mid-size SUV for Env. Hlth Admin in Tahoe (\$27,000), and one 4x4 Extended Cab Compact pickup for the Hazardous Materials program in Env. Health Auburn (\$22,000). The purchase will be paid for with 05-06 salary savings in the 1002 account.

Prepared by *[Signature]* Lori Haskins Ext 1833

Department Head *[Signature]* Board of Supervisors *[Signature]* 3/6/06

Date: 3/3/06  
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Budget Revision # 1 FOR INDIVIDUAL DEPT USE

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