

**MEMORANDUM**  
**OFFICE OF EMERGENCY SERVICES**  
**COUNTY OF PLACER**

**TO:** Honorable Board of Supervisors

**FROM:** David Boesch, County Executive Officer  
by John McEldowney, Emergency Services Program Manager

**DATE:** January 7, 2014

**SUBJECT:** Approve a Budget Revision and addition to the Master Fixed Asset List for the purchase of two Extendobeds for Fire Command Vehicles.

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**ACTION REQUESTED**

1. Approve a budget revision to move \$11,000 from Operating Materials to Equipment for the purchase of two Extendobeds for the Fire Protection Fund. The units will be installed on two recently purchased Fire Command Vehicles.
2. Authorize the Purchasing Manager to execute all related documents, and add the equipment to the Master Fixed Asset List.

**BACKGROUND**

For FY 2012-13, Placer County Fire had correctly budgeted \$95,482 (\$47,741 each) to purchase two new Command Vehicle pickup trucks. The budgeted amount included all equipment required to fully outfit each vehicle for service. On May 23, 2013, a purchase order was awarded to Albany Ford for two, F250 ¾ Ton 4X4 Pickup Trucks in the amount of \$58,740 (\$29,370 each). The vehicles were not delivered to Placer County Fire until November 7, 2013. The encumbrance for the purchase amount rolled over at fiscal year-end; however, the balance for the purchase of \$36,742 (\$18,371 each) for equipment was re-budgeted in Operating Materials.

One of the items needed to complete outfitting the vehicles is an Extendobed unit that is custom built to the specs of the vehicle and affixed directly to the vehicle's frame. The Extendobed unit organizes the storage of equipment and can easily be configured to create a mobile incident command post. The Extendobed units cannot be moved from one vehicle to another. The cost for each Extendobed unit is approximately \$5,500, and must be considered a Fixed Asset and be budgeted in Object Level 3- 4451(Equipment).

**FISCAL IMPACT**

There is no impact on the general fund.

**Attachment**

Budget Revision

PLACER COUNTY

PAS DOCUMENT NO. \_\_\_\_\_

**FY 2013-14**

**BUDGET REVISION**

**POST DATE:**

Cash Transfer Required

Auditor-Controller 

Reserve Cancellation Required

County Executive 

Establish Reserve Required

Board of Supervisors

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
09	BR	22,000.00	2

ESTIMATED REVENUE ADJUSTMENT										APPROPRIATION ADJUSTMENT												
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	
											09	014		170		992216	92216	4451				11,000.00
											09	015		170		992216	92216	2534				11,000.00
<b>TOTAL</b>										0.00	<b>TOTAL</b>										22,000.00	

REASON FOR REVISION: To move expenditures in Fire Protection (22160) from OL3 2534-Operating Materials to 4451-Equipment for two Extendobeds that will be installed on two recently purchased Fire Command Vehicles and added to the Master Fixed Asset list.

Prepared by Shelley Beninga Ext 4622

Department Head \_\_\_\_\_

Date: 12/17/13

Board of Supervisors \_\_\_\_\_

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Budget Revision # \_\_\_\_\_ FOR INDIVIDUAL DEPT USE

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