

MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM: Thomas Miller, County Executive Officer

*RE Colwell
4/21/08*

DATE: April 29, 2008

SUBJECT: Merit Increase for, Jennifer A. Merchant, Principal Management Analyst

ACTION REQUESTED:

Approve a 5% merit increase for Jennifer A. Merchant, Principal Management Analyst, from Grade 454 Step 4 to Grade 454 Step 5 at \$52.31 per hour, retroactive to March 29, 2008.

BACKGROUND:

In accordance with County Code provisions for unclassified positions, it is necessary for your Board to review and approve merit increases for those persons in the unclassified service.

ISSUE STATEMENT:

Performance Evaluation and Personnel Action forms have been submitted for Jennifer A. Merchant, Principal Management Analyst, recommending approval of a step increase. This office concurs with the recommendation.

TM:br

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