

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT DIVISION**

TO: Honorable Board of Supervisors
FROM: David Seward, Purchasing Manager *DS*
DATE: April 18, 2006
SUBJECT: Recommendation to Increase BP013002 with Sequoia Analytical \$19,000.00

RECOMMENDATION

Approve Change Order No. 1 to BP013002, with Sequoia Analytical for environmental laboratory services, increasing the maximum total amount by \$19,000.00 to \$73,000.00, and authorize the Purchasing Manager to sign the resulting Change No. 1 to the BP0.

BACKGROUND

The Department of Facility Services/Solid Waste and Utilities Divisions require the services of a State certified environmental laboratory for testing groundwater and effluent respectively, as required by CEQWA, RWQCB and USEPA. The requirements for each division were included in separate categories of Bid No. 9056, with several groupings of tests within each category.

The initial award of Bid No. 9056 to Sequoia Analytical was approved by your Board on July 8, 2003. On July 12, 2005, your Board approved the second and final renewal of the bid, resulting in BP013002 for the period July 1, 2005 through June 30, 2006 for the Utilities Division. Facility Services and the Procurement Services Division are currently drafting a new Invitation for Bids to replace Bid No. 9056.

Because of heavy winter rains and flooding, Utilities Division's test requirements have been higher than expected, and the Division has requested an increase of \$19,000.00 to BP013002 in order to support the increase of required tests.

FISCAL IMPACT

The Utilities Division is sufficiently budgeted for these routine expenses.

cc: Cindy McCallister, Department of Facility Services
Rick Smith, Department of Facility Services/Special Districts

